

**Kansas State Board of Nursing
Board Meeting Minutes
March 24, 2021**

- Time:** 9:17 a.m. – 12:37 p.m.
- Call to Order:** The meeting was called to order by President P. Zeller at 9:17 a.m. via Zoom.
- Board Present:** Patricia Zeller, MSN, APRN, FNP, President
Rebecca Sander, MSN, RN, Vice-President
Julianna Rieschick, RN, MSN, NEA-BC, Secretary
Carol Bragdon, PhD, APRN
Adri Gouldsmith, LPN
Gwendolyn Loyd, MBA, MSN, RN
Andrea Watson, RN, BSN, OCN, CCRP
Geovannie Gone, Public Member
Gita Noble, Public Member
Jade Ramsdell, BHS, COTA/L, Public Member
- Staff Present:** Carol Moreland, MSN, RN, Executive Administrator
Adrian Guerrero, Director of Operations
Linda Davies, BSN, RN, Practice Specialist
Janelle Martin, MHSA, RN, Nursing Education Compliance Officer
Chelsey Stephenson, Education specialist, C.N.E.
Jill Simons, Executive Assistant
- Call to order:** The Board meeting was called to order by Patricia Zeller, MSN, APRN, FNP, Chair, at 9:17 a.m. by Zoom virtual meeting.
- P. Zeller stated because the Board Meeting is conducting this public meeting by Zoom virtual meeting, she stated for the record the following information:
- On March 8, 2021, the Board sent notice to all individuals who have requested notice of the Board’s meetings. Additionally, the notice and agenda were posted on the Board’s website: **ksbn.kansas.gov** The notice contains the Zoom meeting information to allow the public to attend this meeting free of charge. The notice also advised individuals to contact the Board’s office at 785-296-5752 if the individual does not have access to a computer.
- Recognition:** P. Zeller announced the passing of Mandy Karstetter, LPN a valued and dedicated member of the Board since 2017. She will be sorely missed. In honor of Mandy the Nursing Scholarships that are awarded each year to four students in the pre-licensure nursing programs (professional or

practical) will be issued in Mandy’s name. A plaque will be sent to her family recognizing her years of service on the Board.

Announcement: C. Moreland announced the retirements of KSBN Investigators Beth Peters, MSN, RN and Mickie Walker, BSN, RN.

Review onsite packet: There was nothing for the onsite packet.

Add/Revise Agenda: One Executive Session will be added under new business.
1. Executive Session Item #4
It was moved to approve the agenda as amended.
Motion #1 Sander/Gone Adopted UYVV

Consent Item Agenda

Minutes: The minutes from the December 9, 2020 board meeting were reviewed. It was moved to approve the minutes from the December 9, 2020 Kansas State Board of Nursing meeting as amended.
Motion #2 Bragdon/Rieschick Adopted UYVV.

Exec. Admin. Report: C. Moreland reported to the Board. (See Report) It was consensus of the Board to accept the report.

Staff Report: A. Guerrero reported to the Board. (See Report). It was consensus of the Board to accept the report.

L. Davies reported to the Board. (See Report) It was consensus of the Board to accept the report.

J. Martin reported to the Board. (See Report) It was consensus of the Board to accept the report.

Committee Reports

President Zeller to Vice-President Sander

Educ. Comm. Report: P. Zeller, chairperson gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved to accept the site visit report for Kansas Wesleyan University, changing their approval status from conditional approval to full approval of the BSN Program until Spring of 2023. Motion #3 Zeller/Rieschick Adopted. UYVV.

It was moved to accept the focus site visit report for Seward County Community College, with plans to place the program on Conditional Approval if final 2020 NCLEX pass rates are not above regulatory standard of 75%, with a follow up site visit to occur in 1 year. Motion #4 Zeller/Bragdon Adopted UYVV.

It was moved to accept the focus site visit report for Colby Community College, with plans to schedule a reapproval site visit at the time of National Accreditation. Motion #5 Zeller/Ramsdell Adopted UYVV.

It was moved to accept the site visit report for Johnson County Community College, reapproving the PN Program for a time period of 5 years. Motion #6 Zeller/Rieschick Adopted UYVV.

It was moved to accept the site visit report for Baker University, reapproving the BSN Program for a time period of national accreditation. Motion #7 Zeller/Bragdon Adopted UYVV.

It was moved to approve the Major Curriculum Change for Flint Hills Technical College to include IV Therapy into the LPN curriculum beginning Fall 2021. Motion #8 Zeller/Ramsdell Adopted UYVV.

It was moved to approve the Major Curriculum Change for MidAmerica Nazarene University adding an additional credit hour to the TSNB Fundamentals course and deducting one credit hour from another course so that the overall program hours remain the same. Motion #9 Zeller/Gone Adopted UYVV.

It was moved to approve the Major Curriculum Change for Kansas City Community College to eliminate NUPN 0134, 3 credit hours, adding Medical terminology, application of assessment and clinical judgement, all 1 credit hour each. Motion #10 Zeller/Bragdon Adopted UYVV.

It was moved to approve the Major Curriculum Change for Donnelly College, adding a daytime cohort of 25 starting August 2021. Motion #11 Zeller/Rieschick Adopted UYVV.

It was moved to approve the Major Curriculum Change for Washburn University, Graduate Program, changing NU 803 from 1 credit hour to 2 credit hours and changing NU 906 from 3 credit hours to 2 credit hours. Motion #12 Zeller/Noble Adopted UYVV.

It was moved to approve the Major Curriculum Change for Newman University, Graduate Program, to transition from entry-level masters

program to entry-level doctoral program. Motion #13 Zeller/Bragdon Adopted UYVV.

It was moved to approve the Major Curriculum Change for Seward County Community College, to revise level 1 and level II nursing courses, providing a structured “build upon” education across the lifespan, providing cohesive active learning. Motion #14 Zeller/Rieschick Adopted UYVV.

It was moved to approve 2020 NCLEX first time pass-rates as written. Motion #15 Zeller/Gone Adopted UYVV.

Break: 10:37 a.m.

Open Session: 10:50 a.m.

Vice-President Sander to President Zeller

Scholarship Presentations: Arthur L. Davis Publishing Agency produces the quarterly KSBN Newsletters and each year donates \$1000.00 for four scholarships to be awarded to students in pre-licensure nursing programs (professional or practical). The essay topic for 2020 was “*How has a Pandemic Changed the Face of Nursing?*” The scholarship winners were:

Amanda Coatney – University of Kansas School of Nursing, BSN Program

Aimee Riffel – Salina Area Technical College, ADN Program

Emily Domke – Wichita State University (WSU Tech), PN Program

Amber Dawn Liebau – Wichita State University (WSU Tech), PN Program

President Zeller to Vice-President Sander

It was moved to make the implementation date for all revised education regulations effective January 1, 2022. Motion #16 Zeller/Gouldsmith Adopted UYVV.

It was moved to approve K.A.R. 60-1-103 as written as a part of the five-year legislative review process. Motion #17 Zeller/Gouldsmith Adopted UYVV.

It was moved to approve K.A.R. 60-17-110 as written as a part of the five-year legislative review process. Motion #18 Zeller/Watson Adopted UYVV.

It was moved to approve K.A.R. 60-17-111 as written as a part of the five-year legislative review process. Motion #19 Zeller/Gone Adopted UYVV.

It was moved to approve K.A.R. 60-5-103 as written as a part of the five-year legislative review process. Motion #20 Zeller/Rieschick Adopted UYVV.

It was moved to approve K.S.A. 65-4206 as written as a part of the five-year legislative review process. Motion #21 Zeller/Bragdon Adopted UYVV.

It was moved to approve K.S.A. 65-4207 as written as a part of the five-year legislative review process. Motion #22 Zeller/Ramsdell Adopted UYVV.

It was moved to accept the report from the Academic Partnerships sub-committee and request that the Education Specialist recommend a means of tracking for these partnerships. Motion #23 Zeller/Watson Adopted UYVV.

It was moved to extend the time to complete the clinical observation for petitioners due 12/31/20 until June 30, 2021. Motion #24 Zeller/Gouldsmith Adopted UYVV.

It was moved to approve the Petition for Permission to Test/Retest Summary from November 18, 2020 through February 18, 2021 which includes:

Arwa Bashir Connie Bottorff Diana Olivares
Jessica Schoeder

Motion #25 Zeller/Noble Adopted UYVV.

Vice-President Sander to President Zeller

Investigative Report: R. Sander, chairperson gave the Investigative Committee report. (See committee report) The Investigative Committee report was accepted by consensus of the Board.

It was moved to approve the suggested revisions for the description of the record retention schedule for investigative files. Motion #26 Sander/Gone Adopted UYVV.

CNE Report: J. Rieschick, chairperson gave the CNE Committee report. (See committee report) The CNE Committee report was accepted by consensus of the Board.

It was moved to send certified letters notifying delinquent CNE providers of the requirement to submit the Annual Report to KSBN prior to 30 days before the June 2021 CNE Committee Meeting. Motion #27 Rieschick/Gouldsmith Adopted UYVV.

It was moved to approve the Long-Term 5-year Renewal Application for Community Healthcare System, with recommendations to update bibliographies and to include the Rapid Sequence Airway offering bibliography. Motion #28 Rieschick/Sander Adopted UYVV.

It was moved to approve the Long-Term Provider 5-year Renewal Application for Faith Community Nurses Association of Oklahoma, with the request to include an evaluation for the first offering. Motion #29 Rieschick/Ramsdell Adopted UYVV.

It was moved to approve the Long-Term Provider 5-year Renewal Application for Presbyterian Manors of Mid-America, with a request to correct the definition of a CNE contact hour and to submit documentation to KSBN staff to show the change in policy and to submit the missing bibliographies. Motion #30 Rieschick/Gouldsmith Adopted UYVV.

It was moved to approve K.S.A. 65-4207 as written as a part of the five-year legislative review. Motion #31 Rieschick/Bragdon Adopted UYVV.

APRN Report:

C. Bragdon, chairperson gave the APRN Committee report. (See Committee Report) The APRN Committee Report was accepted by consensus of the Board.

It was moved to approve K.S.A. 65-1151 as written. Motion #32 Bragdon/Watson Adopted UYVV.

It was moved to approve K.S.A. 65-1162 as written. Motion #33 Bragdon/Sander Adopted UYVV.

It was moved to approve K.A.R. 60-13-111 as written. Motion #34 Bragdon/Rieschick Adopted UYVV.

It was moved to approve K.A.R. 60-13-113 as written. Motion #35 Bragdon/Sander Adopted UYVV.

Practice/IV Therapy Report:

R. Sander, chairperson gave the Practice/IV Therapy Committee report. (See Committee Report) The Practice/IV Therapy Committee Report was accepted by consensus of the Board.

It was moved to approve K.A.R. 60-3-103 as written. Motion #36 Sander/Gouldsmith Adopted UYVV.

It was moved to approve K.A.R. 60-3-105 as written. Motion #37 Sander/Gone Adopted UYVV.

It was moved to approve K.A.R. 60-3-111 as written. Motion #38 Sander/Gouldsmith Adopted UYVV.

It was moved to approve K.A.R. 60-3-113 as written. Motion #39 Sander/Bragdon Adopted UYVV.

It was moved to approve K.A.R. 60-7-104 as written. Motion #40 Sander/Gouldsmith Adopted UYVV.

It was moved to approve K.A.R. 60-7-108 as written. Motion #41 Sander/Ramsdell Adopted UYVV.

It was moved to approve K.S.A. 65-4209 as written. Motion #42 Sander/Gouldsmith Adopted UYVV.

Finance Report:

C. Bragdon, chairperson gave the Finance Committee report. (See Committee Report) The Finance Committee Report was accepted by consensus of the Board.

It was moved to approve the purchase of replacement scanners for the KSBN office. Motion #43 Bragdon/Noble Adopted UYVV.

It was moved to approve the purchase of 8 laptops for the KSBN office to have as backup. Authorization up to \$25,000 for these purchases. Motion #44 Bragdon/Gouldsmith Adopted UYVV.

It was moved to approve K.S.A. 74-1108 as written. Motion #45 Bragdon/Noble Adopted UYVV.

It was moved to approve K.A.R. 60-11-119 as written. Motion #46 Bragdon/Noble Adopted UYVV.

Unfinished Business:

Quarterly Newsletter:

C. Moreland gave an update on possible revisions to the KSBN newsletter to aid in streamlining information to make the newsletter more user friendly.

It was moved to approve the revisions to the quarterly newsletter as written. Motion #47 Sander/Gouldsmith Adopted UYVV.

Annual Report Revisions: C. Moreland gave an update on possible revisions proposed to the Annual Report.

It was moved to approve the revisions to the annual report as written. Motion #48 Sander/Bragdon Adopted UYVV.

New Business:

June 2021 Board/Comm: A consensus was made to hold the June 2021 Board/Committee meetings virtually.

Review of Articles: C. Moreland reported on the Kansas State Board of Nursing Articles. The Articles should be reviewed on an annual basis. It was a consensus of the Board to table the Review of Articles to give the Board Members a chance to review and make any recommendations that they may have at the June 2021 Board Meeting.

Executive Session: Pursuant to K.S.A. 75-4319(b)(2), I move that the Board recess into executive session for 30 minutes and reconvene at 12:30 p.m. The remote meeting will be reconvened by Zoom as stated in the notice of the meeting that was sent to individuals who requested the notice and as published on the Board’s website at: www.ksbn.kansas.gov.

The justification is consultation with the Board’s legal counsel, Assistant Attorneys General Janet Arndt, Will Skepnek, Rachel Kenney, and Charles Macheers that would be deemed privileged in the attorney-client relationship. The subject matter to be discussed in the executive session concerns legal issues regarding information on applications. The Board’s Executive Administrator, Carol Moreland, is included as the client. Motion #49 Zeller/Loyd Adopted UYVV.

Open Session: 12:30 p.m.

Agenda for June 2021 Board:

- 1) Review of Articles
- 2) Revisions to the Annual Report Changes
- 3) Executive Session

Adjourn: The Board meeting was adjourned at 12:37 p.m.

Patricia Zeller, Board President

Date

Julianna Rieschick, Secretary

Date

Carol Moreland, Executive Administrator

Date