

**Agency Mission:** To assure the citizens of Kansas safe and competent practice by nurses and mental health technicians.

**Kansas State Board of Nursing  
Landon State Office Building, Room 509  
Continuing Nurse Education & IV Therapy Committee Agenda  
December 12, 2023**

**NOTE:** The audience may attend in person or via Zoom. Link to access meeting to follow agenda.

**Time:** 12:30 p.m. – 2:00 p.m.

**Committee Members:** Andrea Watson, RN, BSN, OCN, CCRP, Chair  
Lori Owen, LPN, Vice Chair  
Michela Hysten, MSN, BSN, RN  
Melanie Burnett, MSN, RN  
Summer Baker, RN, BSN, CMSRN  
Allison Benner, MSN, RN, NPD-BC, CMSRN

**Staff:** Carol Moreland, MSN, RN – Executive Administrator  
Stacy Johnson – Senior Administrative Assistant

- I. Quorum (minimum of 4 members present) – Yes or No
- II. Call to Order
- III. Review of On-Site Packet
- IV. Additions/Revisions to the Agenda
- V. Announcements
- VI. Approval of Minutes – September 13, 2023

**Consent Item Agenda**

- 1. Draft regulation review K.A.R. 60-16-102
  - 2. Draft regulation review K.A.R. 60-4-103
  - 3. Draft regulation review K.A.R. 60-9-105
  - 4. IOA Statistical Report
  - 5. Provider Relinquishments
- VII. Unfinished Business
- 1. 2023 IV Therapy Annual Report Data
  - 2. 2023 CNE Annual Report Data
- VIII. New Business
- 1. LTP 5-Year Renewals
    - a. Hays Medical Center LT0021-1138
    - b. Osawatomie State Hospital LT0111-1105
    - c. F/U Mental Health Association of South Central Kansas LT
  - 5. 5-Year Statute Legislative Review

6. New Regulation Review Process to be completed by March 2025 (0 of 11 completed)
  - a. K.A.R. 60-4-103 – Fees, school & CNE – first review 9/12/23
  - b. K.A.R. 60-9-105 – Definitions – first review 9/12/23
  - c. K.A.R. 60-9-106 - License renewal
  - d. K.A.R. 60-9-107 – Approval of CNE
  - e. K.A.R. 60-16-101 – Definitions
  - f. K.A.R. 60-16-102 – Scope of Practice – first review 9/12/23
  - g. K.A.R. 60-16-103 – Stand-alone course approval procedures; competency examinations; record keeping
  - h. K.A.R. 60-16-104 – Standards for course and program curriculum content
  - i. K.A.R. 60-12-104 – Approval of continuing education offerings
  - j. K.A.R. 60-12-105 – Definitions
  - k. K.A.R. 60-12-106 – License renewal
7. Bibliography Digital Format
8. Committee Description from KSBN Articles

IX. Agenda for March 2024 Committee meeting

X. Adjourn

#### Committee Responsibilities:

To review continuing nursing and mental health technician education; to review and recommend revisions to CNE statutes and regulations; to monitor and approve CNE providers for both initial and renewal status; to review statistical information regarding providers of CNE. To review and recommend revisions in educational statutes and regulations for IV therapy programs. To review educational policies for IV therapy programs; to review all reports and evaluations of IV therapy programs.

Please note: Additional items which have come to the attention of the Board or Committee will be handled as time permits. Agenda is subject to change based upon items to come before the Board. Handouts or copies of materials brought to the Board or Committee for discussion by Committee Members or visitors must be submitted to staff 30 calendar days prior to start of the meeting. Any items received after the 30<sup>th</sup> calendar day may be addressed at the meeting at the discretion of the President of the Board or Chairperson of the Committee.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87245343406?pwd=SnAvU0p6dFRDUmFXWUJzL2JBSjB1dz09>

Passcode: KsbnCEComm

Or One tap mobile :

+13462487799,,87245343406#,,,8993105161# US (Houston)

+16694449171,,87245343406#,,,8993105161# US

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 876 9923 US (New York)

+1 646 931 3860 US

Webinar ID: 872 4534 3406

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## KSBN Regulation Review Form

### **Part 1 (completed by agency staff):**

Regulation Number: 102

Article Title: 16

Rule and Reg Title: Scope of Practice

Type (New/Amended): Amended

Effective Date (history): November 21, 1994

Authorizing K.S.A. 65-1136, October 18, 2013

Implementing K.S.A. 65-1136 October 18, 2013

### **Part 2 (completed by committee members):**

#### **Necessity:**

1. Is the rule and regulation necessary for the implementation and administration of state law? Y ☒ or N ☐
2. Does the rule and regulation service an identifiable public purpose in support of state law? Y ☒ or N ☐

#### **Potential for Revocation:**

1. Briefly describe how revocation would affect Kansans (max. 800 characters)  
This regulation specifies scope of practice specific to LPN's level of education with respect to IV's and medication administration.
2. Is the rule and regulation being revoked? Y ☐ or N ☒
3. If the rule and regulation is not in active use, would revocation require a change to the authorizing or implementing statute? Y ☐ or N ☐

4. If the rule and regulation is not in active use and revocation would require a change in the authorizing or implementing statute, which changes? (max. 400 characters)

N/A

DRAFT

**Additional information:**

Additional information necessary to understanding the necessity of the rule and regulation (max. 1,200 characters)

DRAFT

Committee:

Chair:

Date:

DRAFT

## KSBN Regulation Review Form

### **Part 1 (completed by agency staff):**

Regulation Number: 103

Article Title: 4

Rule and Reg Title: Fees and travel expenses for school approval and approval of continuing education providers

Type (New/Amended): Amended

Effective Date (history): April 17, 2015

Authorizing K.S.A. 65-1129

Implementing K.S.A. 65-1118a

### **Part 2 (completed by committee members):**

#### **Necessity:**

1. Is the rule and regulation necessary for the implementation and administration of state law? Y ☒ or N ☐
2. Does the rule and regulation service an identifiable public purpose in support of state law? Y ☒ or N ☐

#### **Potential for Revocation:**

1. Briefly describe how revocation would affect Kansans (max. 800 characters)  
As a fee funded agency, standard fees are required to support staff and the time and effort required to oversee education provider requirements and to ensure nursing education standards be maintained.

2. Is the rule and regulation being revoked? Y ☐ or N ☒

3. If the rule and regulation is not in active use, would revocation require a change to the authorizing or implementing statute? Y ☐ or N ☐
4. If the rule and regulation is not in active use and revocation would require a change in the authorizing or implementing statute, which changes? (max. 400 characters)

N/A

DRAFT



**Additional information:**

Additional information necessary to understanding the necessity of the rule and regulation (max. 1,200 characters)

DRAFT

Committee:

Chair:

Date:

DRAFT

## KSBN Regulation Review Form

### **Part 1 (completed by agency staff):**

Regulation Number: 105

Article Title: 9

Rule and Reg Title: Continuing Education for Nurses

Type (New/Amended): Amended

Effective Date (history): July 14, 2023

Authorizing K.S.A. 2021 Supp. 65-1117 and K.S.A. 65-1119

Implementing K.S.A. 2021 Supp. 65-1117 and K.S.A. 65-1119

### **Part 2 (completed by committee members):**

#### **Necessity:**

1. Is the rule and regulation necessary for the implementation and administration of state law? Y ☒ or N ☐
2. Does the rule and regulation service an identifiable public purpose in support of state law? Y ☒ or N ☐

#### **Potential for Revocation:**

1. Briefly describe how revocation would affect Kansans (max. 800 characters)  
The regulation ensures standardization in communication with respect to requirements for continued education for practicing nurses across the State of Kansas.

2. Is the rule and regulation being revoked? Y ☐ or N ☒
3. If the rule and regulation is not in active use, would revocation require a change to the authorizing or implementing statute? Y ☐ or N ☐

4. If the rule and regulation is not in active use and revocation would require a change in the authorizing or implementing statute, which changes? (max. 400 characters)

N/A

DRAFT

**Additional information:**

Additional information necessary to understanding the necessity of the rule and regulation (max. 1,200 characters)

DRAFT

Committee:

Chair:

Date:

DRAFT

<b>Aug. 2023</b>	<b>Sept. 2023</b>	<b>Oct. 2023</b>	<b>Total</b>
<b>IOAs</b>	<b>IOAs</b>	<b>IOAs</b>	<b>IOAs</b>
Received: 113	Received: 51	Received: 63	Received: 227
Approved: 95	Approved: 45	Approved: 45	Approved: 185
Denied: 18	Denied: 6	Denied: 18	Denied: 42
Pending: 0	Pending: 0	Pending: 0	Pending: 0
<b>LTP Applications Renewal and Intial</b>	<b>LTP Applications Renewal and Intial</b>	<b>LTP Applications Renewal and Intial</b>	<b>LTP Applications Renewal and Intial s</b>
Received: 0	Received: 10	Received: 0	Received: 10
Approved:0	Approved: 9	Approved: 0	Approved: 9
Denied: 0	Denied: 1	Denied: 0	Denied: 1
Pending: 0	Pending: 0	Pending: 0	Pending: 0
<b>SP Applications</b>	<b>SP Applications</b>	<b>SP Applications</b>	<b>SP Applications</b>
Received: 5	Received: 4	Received: 1	Received: 10
Approved: 5	Approved:3	Approved: 0	Approved: 8
Denied: 0	Denied: 1	Denied: 0	Denied: 1
Pending: 0	Pending:0	Pending:1	Pending: 1
<b>IVT Providership Applications</b>	<b>IVT Providership Applications</b>	<b>IVT Providership Applications</b>	<b>IVT Providership Applications</b>
Received: 0	Received: 0	Received: 0	Received: 0
Approved: 0	Approved: 0	Approved: 0	Approved: 0
Denied: 0	Denied: 0	Denied: 0	Denied: 0
Pending: 0	Pending: 0	Pending: 0	Pending: 0

## Long Term CNE Provider Relinquishment

KAMMCO



## 2023 IV Therapy annual report not received

Ellsworth Medical Center – no current contact information

Irwin Army Hospital – no current contact information

## 2023 LTP CNE annual report not received

Allied Health Instructors Academy LT0310-1221

CE That Matters LT0309-0921

Ellsworth County Medical Center LT0266-1010

Elsperi Nursing Connection LT0361-0622

In Your Home Care Services, LLC LT0328-1222

Mental Health Association of South Central KS LT0105-0127

Omnicare Pharmacy of Kansas City LT0150-0738

Wesley Perinatal Outreach LT0081-0905

Western Plains Medical Complex LT0303-0618

**Long Term CNE Provider Checklist**  
(K.A.R. 60-9-107)

**Name of Provider:** Hays Medical Center

**Name of Program Coordinator:** Sandy Gottschalk, MSN, RN

**Date Received:** 9/26/23

**Date to CNE Committee:** December 2023

\_\_\_\_\_ **Approved**

\_\_\_\_\_ **Not Approved:** \_\_\_\_\_

**Date Notified:** \_\_\_\_\_

<b>Information Required</b>	<b>Received</b>	<b>NA</b>
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Sandy Gottschalk	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
<b>Policies &amp; Procedures:</b>		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: _____"	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	Acceptable time periods not addressed	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results		X
• Clinical hours		X
<b>Documentation of Attendance</b>		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator		X
• The participant's name and license number, and the number of contact hours awarded		X
• The title of the offering		X
• The date on which the offering was completed		X

<ul style="list-style-type: none"> <li>• Either the completion of a posttest or a return demonstration</li> </ul>		X
<b>Certificate of Attendance/CE Transcript</b>		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
<ul style="list-style-type: none"> <li>• The provider's name, address and provider number</li> </ul>	X	
<ul style="list-style-type: none"> <li>• The title of the offering</li> </ul>	X	
<ul style="list-style-type: none"> <li>• The date or dates of attendance or completion</li> </ul>	X	
<ul style="list-style-type: none"> <li>• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded</li> </ul>	X	
<ul style="list-style-type: none"> <li>• The signature of the individual responsible for the providership</li> </ul>	X	
<ul style="list-style-type: none"> <li>• The name and license number of the participant</li> </ul>	X	
<b>Recordkeeping &amp; Storage</b>		
For each offering, the approved provider shall retain the following for two years:		
<ul style="list-style-type: none"> <li>• A summary of the planning</li> </ul>	X	
<ul style="list-style-type: none"> <li>• A copy of the offering announcement or brochure</li> </ul>	X	
<ul style="list-style-type: none"> <li>• The title and objectives</li> </ul>	X	
<ul style="list-style-type: none"> <li>• The offering agenda or, for independent study, pilot test results</li> </ul>	X	
<ul style="list-style-type: none"> <li>• A bibliography</li> </ul>	X	
<ul style="list-style-type: none"> <li>• A summary of the participants' evaluations</li> </ul>	X	
<ul style="list-style-type: none"> <li>• Each instructor's education and experiences</li> </ul>	X	
<ul style="list-style-type: none"> <li>• Documentation to verify completion of the offering</li> </ul>	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
<b>Program Evaluation Plan</b>		
For long-term providers, a copy of the total program evaluation plan	X	
<b>Two Proposed Offerings</b>		
The provider shall submit two proposed offerings, including the following:	<b>#1 Cancer Symposium 2022</b>	<b>#2 Women Health Symposium 2022</b>
<ul style="list-style-type: none"> <li>• A summary of planning</li> </ul>	X	X
<ul style="list-style-type: none"> <li>• A copy of the offering announcement or brochure</li> </ul>	X	X
<ul style="list-style-type: none"> <li>• The title and behavioral objectives</li> </ul>	X	X

• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Renewal application reviewed and checklist completed by Carol Moreland, MSN, RN 9/28/23

**RECEIVED**

By Education Department at 9:18 am, Sep 26, 2023

**www.buddydata.com****Secure Site**» **log out**:: [www.ksbn.org](http://www.ksbn.org) ::[back to forms index](#) [printable version](#)~ **private and confidential decrypted data** ~**Reference No.:** 25572 **Date submitted:** Sep 25 14:52 2023

11 files were uploaded with this form: [Cancer Symposium Flyer Final 9.22.22.pdf](#), [Cancer Roster 9.22.22.pdf](#), [Cancer Symposium Planning Committee Planning 4.7.22.docx](#), [Cancer Certificate.pdf](#), [CANCER SYMPOSIUM-September 22, 2022 - Responses \\_SurveyMonkey.pdf](#), [Women Health Symposium Flyer 11.4.22.pdf](#), [Women Health Roster 11.4.22.pdf](#), [Women Health Certificate.pdf](#), [Women Health Symposium Planning Committee Planning April 7.22.docx](#), [WOMEN HEALTH SYMPOSIUM-NOVEMBER 4, 2022 - Responses \\_SurveyMonkey.pdf](#), [TPE 2022-2023.doc](#)

**www.ksbn.org****radio** ~ Renewal**Providername** ~ Hays Medical Center**providernum** ~ LT0021-1138**legalbody** ~ ~**address** ~ 2220 Canterbury Drive**adress2** ~ Hays, KS 67601**telephone** ~ 7856232365**email** ~ [sandy.gottschalk@haysmed.com](mailto:sandy.gottschalk@haysmed.com)**coordinator** ~ Sandy Gottschalk, MSN, RN**date** ~ 09-25-2023

**planningce** ~ HaysMed's advisory group consists of an Education Council which includes the Director of Education, Manager of Education, Course Coordinator, Clinical and Non-Clinical Staff Educators, Residency Coordinator, Clinical and Non-Clinical Directors and Managers, and additional attendees per request. The offerings provided are based on the information gathered from needs surveys, peer review, departmental requests, requests from evaluations, strategic goals and mission of the organization

**feeassessment** ~ Prices for CEU are determined by comparison analysis of other CE organizations in our area. We try to stay in alignment of one another so all providers have equal participation and support from the community and outside organizations. All Critical Access Hospitals that are in affiliation with HaysMed receive CE at half price of the registration fee. All participants register on our electronic registration system therefore contact information is available in case we need to be in contact with the participant for cancelation. Sudden cancelation due to increment weather is also announced on the local radio stations.

If there is insufficient fund, HaysMed's accounting department, notifies the participant per letter. If participants cancel within 24 hours of our program a full credit is provided. A full refund is also provided if HaysMed chooses to cancel a program due to insufficient enrollment. Our cancellation policy is provided on the electronic enrollment software and the brochure.

**advertisement** ~ HaysMed announces programs electronically through our listserv, printed brochures, and our Marketing Department puts out a news release on social media. All of our brochures include: sponsorship, title, dates and location, planning committee, speakers names including credentials and expertise, purpose and offering objectives, target audience, schedule, fees and what this includes, contact hours, accreditation statement, registration form, contact information including phone, fax, internet address, and cancellation policy.

The accreditation announcement reads: HaysMed is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for RN or LPN re licensure. Kansas State Board of Nursing Approved Provider Number: LT0021-1138.

**approvalprocess** ~ Planning: A planning committee is established, topic identified, objectives, desired outcome, target audience, and presenters with appropriate credentials. The committee then develops measurable behavioral objectives and ensures the content meets the definition of the CNE. The planning committee and the education department select instructors/presenters that are experts in associated topics. The instructors/presenters must provide a current curriculum vitae; objectives, resources and bibliography for the program. Quality of continuing education offerings is maintained by selecting qualified speakers.

Each program participant is provided an evaluation form that includes: evaluation of the objectives, relevance of the content to meet the participant's needs and goals, achievement of personal objectives, teaching effectiveness of the presenter, suggestions for additional programs, and general comments. The program evaluations are tallied and a copy of the results is sent to the instructor/presenter. These evaluation tools are also used to identify future program needs and assist with planning for future years.

**contacthours** ~ The education department calculates the number of contact hours according to the formula approved by the Kansas State Board of Nursing.



When a participant arrives 15 minutes late or departs 30 minutes early the participants CEU hours are adjusted accordingly.

A nurse who prepares and presents a program for an approved offering is given double credit for the first time presentation for the content within the renewal period. For example, a 50 minute program would equal 2 contact hours of instructor credit.

We did not offer independent study courses the last 10 years.

**verifycompletion** ~ The roster includes: title, instructor, date, time and location, name, address, license number, organization of participant, and email address.

The certificate of completion includes: Name of provider, Kansas provider number, name and address of participant, license number of participant, number of contact hours, name of program, date of program, date certificate was printed, and signature of provider coordinator.

**recordkeeping** ~ Records for each offering include the following: title, name and title of person administratively responsible for implementing the offering, name and title of planning committee members; name, title and vitae of instructor/presenter; copy of brochure and handouts, signed roster with the number of contact hours awarded, summary of participants evaluation, a copy of the co-sponsor agreement if applicable, summary of program expenses, and letter of agreement with speaker. All of these records are kept in a lock cabinet for period of 7 years. HaysMed has a software system that obtains records of programs for internal purposes including participant information that is password protected.

**noticeofchange** ~ A letter of notification is drafted and mailed to the Kansas State Board of Nursing.

**programevaluation** ~ A total program evaluation is submitted to the Kansas State Board of Nursing (TPE) every year by the deadline.

**Submission date** ~ 09-25-2023 14:52:52

**Form ID** ~ 1672730

**Ms. Sandra M. Gottschalk, MSN – Ed, RN**

HaysMed

2220 Canterbury Drive

Hays, Kansas 67601

Office: (785) 623-2365 Cell: (785) 650-4568

sandy.gottschalk@haysmed.com

**Objective:** Share with Kansas State Board of Nursing

**Education:** Master of Science in Nursing Education  
Fort Hays State University, Hays, Kansas  
Graduation date: May 1998; GPA: 4.0

Bachelor of Science in Nursing  
Marymount College of Kansas, Salina, Kansas  
Graduation date: May 1980

**Experience:**

June 2022 – Current

**Director of Professional Development**

HaysMed

- Assists in prioritizing organizational efforts and resources towards the implementation of patient experience and leadership development activities that are critical to HaysMed's mission, vision, culture, values, and strategic priorities.
- Assists in integrating the leadership and associate competency models for selection, assessment, training and development, mentoring, and succession planning.
- Assists in coordination of targeted development programs for new and high potential leaders.
- Assists in monitoring the effectiveness of all development and training initiatives against HaysMed's quality and finance metrics.
- Builds organizational capability through the implementation and execution of impactful leadership development interventions.
- Develops strategic partnerships with the directors, executive team, human resources, and other internal associates to support leadership and organizational development programs.
- Directs the Pathways to Excellence Program.
- In conjunction with the Residency Manager, evaluates the progression of HaysMed's RN Residency Program and other professional development programs that may be offered.

- Facilitates team development interventions, including shared governance.
- In conjunction with human resources, monitors development activities of succession candidates towards the goal of developing “ready-now” candidates for key positions.
- Promote evidence-based practice and research in nursing practice and educational processes.
- Serve on shared governance councils and function as a liaison to all system departments and consultative resource for administration, nursing, non-nursing employees, physicians, and community.
- Partner with the Nursing Directors of Professional Engagement to coordinate Pathways to Excellence activities.
- Promote nursing excellence, recognition, and empowerment through shared decision making and professional development of nurses.
- Communicate to senior leadership, managers, and staff any changes and updates regarding the Pathways to Excellence program.
- Develop, coordinate, and evaluate the Pathways to Excellence program to advance a culture of excellence, including special events, ongoing Pathways to Excellence campaign and various communication strategies.
- Work in collaboration with the Quality Department to collect, correlate, analyze and generate reports/for nursing sensitive indicators utilizing the NDNQI database.
- Monitor, create, customize, and manage databases responsible to nursing’s needs for the purpose of the annual demographic data collection tool (DDCT), interim monitoring reports, and the publication of the Pathways to Excellence document.
- Prepare an operating budget, which estimates various expenditures, and monitors/reports the status of the budget on a monthly basis.
- Contribute to strategic initiatives through timely data management, analysis, and graphic display for driving actionable nursing and organizational outcomes.

February 2020 – May 2022

**Magnet/PTE Program Coordinator**  
HaysMed

- Oversees the Magnet Accreditation Program to include writing the Magnet document, document submission and preparing for and managing the Magnet site visit.
- Coordinates submission of annual monitoring reports.
- Serves as an ambassador of the Magnet program internally and externally, employing a variety of communication strategies.
- Assists in analysis and interpretation of the National Database of Nursing Quality Indicators for patient outcomes and nurse satisfaction and fostering of interdisciplinary, collaborative relationships within nursing services.

- Directs change efforts in collaboration with nurse leaders and staff utilizing the ANCC Magnet framework of excellence to create and implement innovative staff engagement, systems and processes.
- Facilitates shared governance/shared decision making within nursing services and consults on professional practice activities across the system.

January 2015 – February 2020

**Vice President of the Hays Campus**

North Central Kansas Technical College, Hays, Kansas

- Chief Administrator for the Hays Campus
- Provide leadership, direction, and administrative support for the 14 Programs on the Hays Campus
- Responsible for the operation (including budget) of the Hays Campus
- Member of the President's Cabinet
- Certified in Mental Health First Aid USA (2018)
- Interim Director of the Practical Nursing Program on the Beloit Campus July 2016-July 2019
- Continue to deliver nursing lectures on Risk Management, Quality Improvement, American Nurses Association, Standards of Care, Sentinel Events, Magnet Credentialing
- Grant Writing

August 1998 – December 2014

**Director of Nursing Education**

North Central Kansas Technical College

Associate Degree Nursing Program, Hays, Kansas

- Supervise 7 nursing faculty members
- Supervise 70 students yearly
- Supervise ongoing CNA and CMA class instructors and students
- Responsible for Policies and Procedures of the program
- Responsible for Nursing Budget
- Prepare reports to Kansas State Board of Nursing
- Prepare reports to the Accreditation Commission for Education in Nursing
- Deliver lecture content to students at both years
- Member of college's Academic Affairs committee
- Cover secretarial duties for the program
- Worked prn at Hays Medical Center – 2 Surgical

August 1992 – August 1998

**Site Coordinator and Practical Nurse Educator for Nursing Program**

North Central Kansas Technical College, Hays, Kansas

- Supervised 2 faculty members and 30 students yearly
- Responsible for nursing lecture content (follow Gordon's Functional Health Care Patterns) and clinicals at Hays Medical Center on the Surgical Unit
- Worked prn at Hays Medical Center – 2 Surgical

August 1990 – August 1992

**Practical Nurse Educator**

North Central Kansas Technical College, Hays, Kansas

- Responsible for nursing content (follow Gordon's Functional Health Care Patterns) and clinicals at Hays Medical Center on the Surgical Unit
- Worked prn at Hays Medical Center – 2 Surgical

June 1980 – July 1990

**Registered Nurse on the Surgical Unit**

St. Anthony Hospital (name changed to Hays Medical Center), Hays, Kansas

- Worked as Staff Nurse and Charge Nurse
- Responsible for direct patient care for orthopedic, urological, abdominal and general adult surgical patients
- Member of hospital Quality Assurance Committee
- Member of hospital Policy & Procedure Committee

**Accomplishments and Memberships:**

- Sigma Theta Tau International – Nursing Honor Society Member
- Phi Kappa Phi – Honor Society Member
- Leadership of Hays – 2002 graduate and member
- National League for Nursing – member
- American Nurses Association – member
- Kansas State Nurses Association – member
- Kansas Council of Nurse Educators – member
- Kansas Organization of Nurse Leaders – member
- Soroptomist International – Hays Chapter member
- National League for Nursing Ambassador
- Fall 2014 212° Award Recipient from NCK Tech
- Program Evaluator for Accreditation Commission for Education in Nursing (ACEN) (formerly NLNAC)
- HaysMed IRB Committee - member
- Contributor Editor to Rosdahl Textbook of Basic Nursing, 10<sup>th</sup> Ed.

- Contributor Editor to Timby/Smith Introductory Med/Surg Nursing 12<sup>th</sup> Ed.
- Kansas State Nurses Association 2013 Clinical Writing Award Article titled “Western Kansas Clinical Collaborative: A New Clinical Model in Education”
- Hays Symphony Guild - Member
- Hays Symphony Board - Member
- Oktoberfest Philanthropic Committee - Member

**References available upon request.**

# HAYSMED

## TOTAL PROGRAM EVALUATION SUMMARY 2022-2023

The Total Program Evaluation Tool is used for ongoing evaluation of the continuing education program at Hays Medical Center. Items listed have been reviewed and/or revised annually with input from the advisory committee, HMC leadership team and staff. The following is a summary evaluation completed prior to the submission of this report.

Content Evaluation	Changes	No Changes
a. Philosophy and Objectives		x
b. Organizational Structure		x
Input Evaluation		
a. Advisory Committee		x
b. Needs Assessment		x
c. Planning Committee		x
d. Speakers		x
e. Support Services		x
g. Managerial Services		x
h. Physical Facilities		x
Process Evaluation		
a. Policies & Procedures		x
b. Offering Design		x
c. Records System		x
The TPE Tool		x
a. Findings regarding tool		x

The TPE tool is comprehensive and facilitates an efficient and systematic review of all aspects of the program by the Advisory Committee as well as the coordinator.

Date: July 21, 2023

Signature: Sandy Gottschalk

**Total Program Evaluation**  
**Administration**  
**2022-2023**

Area	Reviewed by	How Often	What to Review	Date Evaluated	Results	Action Taken
Philosophy and Objectives	Director of Professional Development and Professional Development Team	Annually	Mission of the department and how it aligns with the organizational goals	7/18, 7/19, 7/20, 7/21, 7/22, 7/23	No changes from the review	Reviewed annual department goals to support mission and vision
Goals and Objectives	Director of Professional Development, VP of Patient Services, Professional Development Team	Annually	Review of past goals, needs assessments, and review of hospital mission statement as it relates to education	7/18, 7/19, 7/20, 7/21, 7/22, 7/23	Reviewed and revised by Director of Professional Development with input from the department team, VP of Patient Services and HR Manager	Goals align with medical center mission and institutional goals.
Budget	Director of Professional Development, VP of Patient Services, Professional Development Supervisor	Annually	Compared history, strategic goals, anticipated services lines, and identified needs to create a projection of program expenses for 2023-2024	7/18, 7/19, 7/20, 7/21, 7/22, 7/23	2023-2024 Budget approved by finance committee	Fees for continuing education credit and for certificate replacement has not changed



Area	Reviewed by	How Often	What to review	Date Evaluated	Results	Action Taken
Course Coordinator	Director of Professional Development,	Annually	Review and update of job description, update vitae, review license and title	7/18, 7/19, 7/20, 7/21, 7/22, 7/23	No change needed.	Primary responsibility will remain with Director of Professional Development with the authority to delegate as appropriate.
Policy and Procedure	Director of Professional Development, Nursing Directors, Professional Development Supervisor, Managers, Professional Development team and staff nurse from patient care units.	3 years and as needed	Review 1. Program planning 2. Registration 3. Attendance 4. Certificates 5. Brochures 6. Instructor Selection 7. Records 8. Cancellation 9. Fees 10. Returned checks 11. Video taping 12. Co-sponsorship 13. Independent study	7/18, 7/19, 7/20, 7/21, 7/22, 7/23	All policies are reviewed on a 3 years basis with an electronic policy system. Policies reviewed with no changes.	No action needed at this time.

			14. Instructor Credit 15. Evaluation 16. Needs Assessment 17. Philosophy			
Area	Reviewed by	How Often	What to review	Date Evaluated	Results	Action Taken
Learning Needs Assessment	Director of Professional Development, Professional Development Supervisor, Education Council	After each program participants are given opportunity to give feedback on Learning Needs. A formal needs assessment was administered Fall 2022.	Needs survey directed towards program attendees and clinical staff asking for program topic, length, and time of day that best meets needs and review of quality indicators.	7/18, 7/19, 7/20, 7/21, 7/22, 7/23	Programs are planned based on the results of the surveys, the strategic goals of the medical center, and the quality indicators that provide evidence of a learning need. These efforts are in collaboration with AHEC Learning Needs Assessment which is done annually.	Programs are designed to include three domains of learning: cognitive, affective and psychomotor. Programs have specific objectives to meet the identified needs for the target audience.
Offerings	Director of Professional Development collaboration of a planning committee as appropriate	Annually	Analysis of offerings to the identified needs, objectives, and outcomes.	7/18, 7/19, 7/20, 7/21, 7/22, 7/23	Offerings are based on the information gathered from the needs survey, peer review, quality indicators, departmental requests of managers and/or directors, committee chairs,	The Director of Professional Development with the assistance of Professional Development

					accreditation and certification requirements, education council strategic goals and mission of the medical center, staff requests and identified trends.	Supervisor and Education Council
Individual Program Files	Director of Professional Development, Professional Development Supervisor	Following each offering	Brochure with objectives and agenda, planning committee, handouts, Vitae, Roster, Evaluation Summary	After each program	Each file is complete after the course.	No changes or additional actions needed.
Total Program Evaluation	Director of Professional Development, Professional Development Supervisor	Annually	Statistical report, Total Program Evaluation	7/18, 7/19, 7/20, 7/21, 7/22, 7/23	Director of Professional Development and Professional Development Supervisor continues to evaluate sections of the program for updates.	Policies and procedures and evaluation tool reviewed and revised as needed.

Cancer Symposium Planning Committee met on April 7 @9:00am to discuss the upcoming Cancer Symposium scheduled for September 22, 2022. Planning Committee members: Debbie McLaren, Melissa Wasinger, Nikki Cooper, Jennifer Peirano, MSN, RN, Sandy Gottschalk, MSN, RN, Joyce Mattison, MSN, RN, NEA-BC, Stephanie Niblock, Jamie Richards, RT

The focus will be on Cancer issues

Topics:

PET Scan – Laura Staab, CNMT, ARRT-N

Pancreatic Cancer – Isaac Chambers, MD – Medical Oncology HaysMed

Altered Fractionation for Breast Radiation Therapy – Christen Elledge, MD – University of Kansas Medical Center

Cancer and Primary Care – Marci Allen, DO Medical Oncology University of Kansas Medical Center

Prostate Cancer – Ravindra Chuda, MD - University of Kansas Medical Center



# HAYSMED

## Cancer Symposium 2022

**9 a.m.–3:30 p.m., Thursday, September 22, 2022**

**HaysMed, Hadley Rooms, 2220 Canterbury Drive, Hays, KS 67601**

Joint providership with HaysMed and The University of Kansas Medical Center Continuing Education and Professional Development and Area Health Education Center - West.

### **Program overview**

This program is designed to improve the care of cancer patients including, but not limited to, PET Scan, Pancreatic Cancer, Altered Fractionation For Breast Radiation Therapy, Prostate Cancer and Cancer and Primary Care.

### **Objectives**

Following this program, the participants can be expected to:

- Examine the importance of PET scans and their role in cancer care.
- Evaluate different methods to diagnose pancreatic cancer and treatments for it.
- Examine the current treatment standards for whole breast radiation therapy.
- Explore alternative fractionation options for the treatment of breast cancer.
- Highlight current research and future directions for breast radiation therapy.
- Determine the best methods to diagnose and treat prostate cancer.
- Explore the role Primary Care has in cancer prevention and continuity of care.

### **For more information**

785-623-5500

[haysmed.com/education](http://haysmed.com/education)



Hays Medical Center of Education



## Agenda

### 8:30-9 a.m.

Registration and light breakfast

### 9-9:05 a.m.

Welcome and Introductions

### 9:05-10:05 a.m.

PET Scan

**Laura Staab, CNMT, ARRT-N**

Nuclear Medicine Supervisor

HaysMed

### 10:05-10:15 a.m.

Break

### 10:15-11:15 a.m.

Pancreatic Cancer

**Isaac Chambers, MD**

Medical Oncology

HaysMed

### 11:15 a.m.-12:15 p.m.

Altered Fractionation For Breast Radiation Therapy

**Christen Elledge, MD**

Department of Radiation Oncology

University of Kansas Medical Center

Kansas City, KS

### 12:15-1 p.m.

Lunch

### 1-2 p.m.

Prostate Cancer

**Ravindra Chuda, MD**

Department of Medical Oncology

University of Kansas Medical Center

Kansas City, KS

### 2-2:15 p.m.

Break

### 2:15-3:15 p.m.

Cancer and Primary Care

**Marci Allen, DO**

Department of Medical Oncology

University Kansas Medical Center

Kansas City, KS

Hays Medical Center 5 of 50

### 3:15-3:30 p.m.

Final comments/evaluations

## Target Audience

Physicians, physician assistants, advanced practice nurses, nurses, social workers, physical therapists, occupational therapists and other interested healthcare professionals.

## Continuing education credits

Instructions regarding documenting attendance, completing the evaluation and accessing your certificate will be provided at the beginning of the conference.

## CME

**Physicians:** This activity has been planned and implemented in accordance with the accreditation requirements and policies of the Accreditation Council for Continuing Medical Education (ACCME) through the joint providership of The University of Kansas Medical Center Office of Continuing Medical Education and Hays Medical Center. The University of Kansas Medical Center Office of Continuing Medical Education is accredited by the ACCME to provide continuing medical education for physicians.

The University of Kansas Medical Center Office of Continuing Education designates this live activity for a maximum of 5 AMA PRA Category 1 Credit(s)<sup>™</sup>. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

## CNE

**Nursing:** Hays Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. The course offering is approved for 5.0 contact hour applicable for RN or LPN re-licensure. Kansas State Board of Nursing Approved Provider Number: LT0021-1138.

**Respiratory therapy**

The Hays Medical Center Respiratory Care Continuing Education Evaluator on behalf of the Kansas State Board of Healing Arts has approved this program 5.0 CRCE Hours. Providership No. 004

**PT/OT**

Paperwork will be provided to submit to KOTA and KPTA for credits.

**ASRT**

An application has been submitted to ASRT. Approval is pending.

**Planning committee**

Debbie McLaren, Melissa Wasinger, Nikki Cooper, Jennifer Peirano, MSN, RN, Joyce Mattison, MSN, RN, NEA-BC, Sandy Gottschalk, MSN, RN, Stephanie Niblock, Jamie Richards, RT

**Fees**

Non-HaysMed providers on-site \$60

Critical access hospitals on-site \$30 (must be align with HaysMed)

HaysMed/Pawnee Valley Associates \$0

**Register**

You can register online at [haysmed.com/education](https://haysmed.com/education) and click on professional programs or register by calling 785-623-5500. You may pay online with a valid credit card or you may choose to be invoiced.

**Cancellation policy**

Refund of CE fees: Workshop fees will be refunded if notification of cancellation is made 24-hours prior to the workshop.

**Nondiscrimination statement**

The University of Kansas prohibits discrimination on the basis of race, color, ethnicity, religion, sex, national origin, age, ancestry, disability, status as a veteran, sexual orientation, marital status, parental status, gender identity, gender expression and genetic information in the University's programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of the Office of Institutional Opportunity and Access, IOA@ku.edu, 1246 W. Campus Road, Room 153A, Lawrence, KS, 66045, (785)864-6414, 711 TT

# Isaac M. Chambers, M.D.

2220 CANTERBURY DRIVE, HAYS, KS 67601

PHONE: 785-623-5774 · E-MAIL: ISAAC.CHAMBERS@HAYSMED.COM

## EDUCATION AND TRAINING

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### Postgraduate

Hematology and Oncology Fellowship  
*University of Iowa Hospitals and Clinics, Iowa City, IA*

Jul 2017 – Jun 2020

Internal Medicine Residency  
*University of Kansas School of Medicine, Wichita, KS*

Jul 2014 – Jun 2017

### Graduate

Doctor of Medicine  
*University of Kansas School of Medicine, Wichita, KS*

Aug 2010 – May 2014

### Undergraduate

Bachelor of Arts  
*Bethany College, Lindsborg, KS*

Aug 2006 – Dec 2009

## SELECTED HONORS AND AWARDS

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Mahlon H. Delp Award  
*Outstanding Resident of the Year*  
*University of Kansas School of Medicine, Wichita, KS*

Oct 2016

Resident Poster Award Winner- 2<sup>nd</sup> place  
*Quality Improvement/Patient Safety Conference, Wichita, KS*

Oct 2015

Jackie Robinson Award Nominee  
*Outstanding Physician of the Year*  
*Wesley Medical Center, Wichita, KS*

Mar 2015

Mahlon H. Delp Award  
*Awarded to senior student in Internal Medicine who best demonstrates the qualities of integrity, compassion and dedication to the care of patients as individuals*  
*University of Kansas School of Medicine, Wichita, KS*

May 2014

Alpha Omega Alpha Honor Society

2013 – present

Diploma, Magna Cum Laude  
*Bethany College, Lindsborg, KS*

2009



NAIA All-American Scholar Athlete <i>Awarded for excelling in academics while playing for the Bethany College Men's Tennis Team</i> <i>Bethany College, Lindsborg, KS</i>	2007 – 2009
KCAC All Conference Athletic Academic Award <i>Bethany College, Lindsborg, KS</i>	2007 – 2009
Academic Dean's Honor Roll <i>Bethany College, Lindsborg, KS</i>	2006 – 2009
Founder's Scholarship <i>Top Scholarship Award</i> <i>Bethany College, Lindsborg, KS</i>	2006 – 2009
SMART Grant <i>Top Academic Grant</i> <i>Bethany College, Lindsborg, KS</i>	2008 – 2009

## **LICENSURE**

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Medical Licensure: Kansas

## **BOARD CERTIFICATIONS**

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ABIM, Board Certified in Hematology	2020
ABIM, Board Certified in Oncology	2020
ABIM, Board Certified in Internal Medicine	2017

## **CERTIFICATIONS**

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Advanced Cardiac Life Support

Basic Life Support

## **QUALITY IMPROVEMENT**

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Improving Treatment of Depression in the Primary Care Setting Utilizing Measurement-based Treatment	Jul 2015 – May 2016
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*By creating an order set implementing the PHQ-9 scale and evidence-based treatment guidelines, the number of patients with treatment changes for depression during follow-up significantly increased.*

*University of Kansas School of Medicine, Wichita, KS*

Improving HIV Screening in the Residents' Clinic

Jul 2014 – May 2015

*A standardized process for HIV screening was implemented and documentation of prior and current HIV screening increased to 57%, which is superior to the national average.*

*University of Kansas School of Medicine, Wichita, KS*

Improving Medication Reconciliation in an Outpatient Cancer Clinic

Sep 2018 – present

*Baseline data on the accuracy of medication reconciliation was gathered and analyzed. This data was then used to implement several new changes in the workflow of an outpatient cancer clinic to improve the accuracy of patients' medication lists.*

## **TEACHING AND EDUCATIONAL ACTIVITIES**

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Wesley Medical Center Cancer Committee

Sep 2015 – Jun 2017

*Multi-disciplinary team with a mission to improve the care of patients with cancer and to provide educational opportunities to hospital staff*

Scholars in Medicine and Research Training (SMART) Program

Sep 2015 – Jun 2017

*A course for residents to improve knowledge in clinical research and to assist with completing a research project*

Internal Medicine Oral Exam Proctor

Jul 2015 – Jun 2017

University of Kansas preceptor for medical students

Jul 2015 – Jun 2017

Club Med- Internal Medicine Interest Group, Co-President

Apr 2013 – May 2014

Cardiology Interest Group, Co-President

May 2011 – May 2012

Internal Medicine Orientation Leader

Jun 2013

## **PUBLICATIONS**

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**Chambers I**, Dayal S, Ten Eyck P, Eustes A, Sutamtewagul G, Rosenstein L, Bailey SR, Lentz SR, Perepu U. COVID-19-Associated Coagulopathy: Safety and Efficacy of Prophylactic Anticoagulation Therapy in Hospitalized Adults with COVID-19. *Blood*. 2020 Nov 5;136:11. doi: 10.1182/blood-2020-141951.

Garje R, Chennamadhavuni A, Mott SL, **Chambers IM**, Gellhaus P, Zakharia Y, Brown JA. Utilization and Outcomes of Surgical Castration in Comparison to Medical Castration in Metastatic Prostate Cancer. *Clin Genitourin Cancer*. 2020 Apr;18(2):e157-e166.

**Chambers I**, Rahal AK, Reddy PS, Kallail KJ. Malignant Clear Cell Hidradenoma of the Breast. *Cureus*. 2017 Mar 1;9(3):e1064. doi: 10.7759/cureus.1064.

**Chambers I**, Truong P, Kallail KJ, Palko W. Extensive Bone Marrow Necrosis and Osteolytic Lesions in a Case of Acute Myeloid Leukemia Transformed from Polycythemia Vera. *Cureus*. 2016 Jun 13;8(6):e639.

## **SELECTED PRESENTATIONS**

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### **NATIONAL PRESENTATIONS**

**Chambers I**, Badgett R, Mehta J. *Creating Online Dynamic 'Facts Boxes' for Shared Decision Making* Society of General Internal Medicine. Sep 22-23, 2016. Cleveland, Ohio.

**Chambers I**, Moore J, Dong F. *Weight Change with Implementation of Preventive Vital Signs*. Obesity Week, Nov 2-7, 2014. Boston, Massachusetts.

### **REGIONAL PRESENTATIONS**

**Chambers I**, Badgett R, Mehta J. *Empowering Your Patients: Developing an Online Tool for Shared Decision Making*. Kansas ACP Annual Meeting. Oct 12-14, 2016. Lenexa, KS.

**Chambers I**, Forge J. *Iron Deficiency Misdiagnosed as Parkinson's Disease*. Kansas ACP Annual Meeting. Oct 14-16, 2015. Wichita, KS.

Hassouna H, **Chambers I**, Ahmed B, Ditch K, Duethman E, Fernandez J, Badgett R. *Improving HIV Screening*. Kansas ACP Annual Meeting. Oct 14-16, 2015. Wichita, KS.

### **LOCAL PRESENTATIONS**

**Chambers I**, Badgett R. *Did Your Patient Take a HIT? Review of Current Literature on Heparin-induced Thrombocytopenia*. University of Kansas School of Medicine-Wichita Grand Rounds. Oct 28, 2016. Wichita, KS.

**Chambers I**, Badgett R. *Mammography in the Fifth Decade*. University of Kansas School of Medicine-Wichita Grand Rounds. Nov 20, 2015. Wichita, KS.

**Chambers I**, Hassouna H, Ahmed B, Ditch K, Badgett R. *Improving HIV Screening*. Quality Improvement and Patient Safety Conference. Oct 7, 2015. Wichita, KS.

**Chambers I**, Moore J, Dong F. *Weight Change with Implementation of Preventive Vital Signs*. University of Kansas School of Medicine – Wichita Research Forum. Apr 17, 2014. Wichita, KS.

## **EMPLOYMENT EXPERIENCE**

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Hematologist and Medical Oncologist <i>HaysMed, Hays, KS</i>	Aug 2020 – present
Hospitalist/Emergency Physician, Moonlighting <i>Kansas Locum Tenens</i>	Nov 2015 – Jun 2017
Staff Hospitalist, Moonlighting <i>EmCare, Wesley Woodlawn Hospital, Wichita, KS</i>	Sep 2015 – Jun 2017
Certified Nursing Assistant <i>Bethany Home Association of Lindsborg, Lindsborg, KS</i>	2009 – 2010
Student tutor and laboratory technician <i>Bethany College, Lindsborg, KS</i>	2007 – 2009

## **PROFESSIONAL SOCIETY MEMBERSHIPS**

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American Society of Clinical Oncology	Sep 2015 – present
American Society of Hematology	Aug 2015 – present
American College of Physicians	Jun 2014 – present
The Alpha Omega Alpha Honor Society	Sep 2013 – present
American Medical Association	2015 – present

## **PERSONAL INTERESTS**

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Spending time with wife and three children

Sports including golf, tennis, and hunting

Hiking and skiing the Colorado mountains

Traveling

Isaac Chambers Bibliography

NCCN guidelines - [NCCN.org](http://NCCN.org)

UpToDate. - [uptodate.com](http://uptodate.com)

SEER database - [seer.cancer.gov](http://seer.cancer.gov)

6/29/2022

**Laura R Staab, CNMT, ARRT-N**

785-623-3100

laura.staab@haysmed.com

2909 Cottonwood

Hays, KS 67601

**Objectives**

Working in a hospital based Nuclear Medicine Department, performing diagnostic exams, administering radiopharmaceuticals appropriately, and keeping effective and organized quality control methods and records

**Education**

University of Kansas Hospital

**August 2004** | Certificate in Nuclear Medicine Technology

- Certified Nuclear Medicine Technologist Boards
- American Registry of Radiological Technologists in Nuclear Medicine Boards

Fort Hays State University, Hays KS

**May 2002** | B.S. in Physical Education~ Exercise Science and Health Promotion

**Experience**

Hays Medical Center | 2220 Canterbury, Hays, KS

- Nuclear Medicine Supervisor **Feb. 2021-present**
- Nuclear Medicine Technologist **June 2016 – January 2021**
- Cardiac Rehab tech and Phlebotomist **May 2011-May 2015**
- Nuclear Medicine Technologist **August 2004 – May 2011**

Laura Staab Bibliography

Society of Nuclear Medicine and Molecular Imaging at [www.snmmi.org](http://www.snmmi.org)

Koolen, B., Vogel, W., et al. Molecular Imaging in Breast Cancer: From Whole-Body PET/CT to Dedicated Breast PET. Journal of Oncology – Hindawi Publishing Corporation, Volume 2021, Article ID 438647.

## ***MARCI ALLEN, D.O.***

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### ***EMPLOYMENT***

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<b>University of Kansas Medical Center, Kansas City, KS</b> <b>Medical Oncologist and Hematologist, Assistant Professor</b>	May 2016 - present
<b>Saint Luke's Cancer Institute, Kansas City, MO</b> <b>Medical Oncologist and Hematologist</b>	July 2014 - May 2016

### ***EDUCATION***

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<b>University of Kansas School of Medicine, Kansas City, KS</b> <b>Hematology and Oncology Fellow</b> <b>Internal Medicine Resident</b>	2011 - 2014 2008 - 2011
<b>Kansas City University of Medicine and Biosciences, Kansas City, MO</b> <b>Doctor of Osteopathic Medicine</b>	2004 - 2008
<b>Olivet Nazarene University, Bourbonnais, IL</b> <b>Bachelor of Science in Biology, Graduated Magna Cum Laude</b>	1999 - 2003

### ***CERTIFICATION***

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<b>ABIM Board Certified in Internal Medicine</b>	2022 - 2032
<b>ABIM Board Certified in Hematology*</b>	2014 - 2024
<b>ABIM Board Certified in Oncology*</b>	2014 - 2024
* Participating in Maintenance of Certification Program	

### ***MEDICAL LICENSURE***

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**Kansas, License, Active**  
**Missouri, License Active**

### ***MEMBERSHIP***

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**American Society of Clinical Oncology, Member**  
**Christian Medical and Dental Association, Member**



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*COMMITTEES*

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**Patient Care and Caregiver Advisory Committee, KU Cancer Center** 2021- present

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*PUBLICATIONS*

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**Maintaining Balance: Overcoming the Challenges That Fellows Face.** Oncology Fellows 9(4): 4-6, 12/2013

Allen M, Aljitawi O, Jianghua He, Abkyankar S, Ganguly S, McGuirk J, Lin T. **Outpatient Cytarabine Administration Is Safe and Effective For Consolidation In Acute Myeloid Leukemia.** Blood 122 (21): 5003. e-Pub 10/31/2013.

Aljitawi O, Allen M, Zhang D, Dasouki M, Abhyankar S, et al. **Coexistent Non-Hodgkin's Lymphoma and Renal Cell Carcinoma in a Patient with Von Hippel-Lindau Disease: A Case Report.** J Blood Lymph 2:101. e-Pub 12/14/2011.

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*PRESENTATIONS*

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**Oncology Guest speaker** at various Kansas City community outreach events 2015 - present

**Core Internal Medicine Resident Lecture Series, University of Kansas Hospital, Kansas City, KS**

"Lung Cancer"	2014
"Myeloproliferative Neoplasms and Myelodysplastic Syndromes"	2013
"Hematologic Procedures"	2012, 2013
"Hematologic Malignancies"	2012

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*MENTORSHIP*

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Student mentoring and shadowing 2018 - 2020

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*CLINICAL INTERESTS*

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I enjoy seeing a mixture of hematology and oncology with a focus on lymphomas, lung and gastrointestinal malignancies. I enjoy connecting on a personal level with patients and their families, helping to quickly put their minds at ease. I strive to provide easy-to-understand education on patients' conditions so that they feel empowered to assist in developing a care plan that best fits their individual longterm goals and needs. I believe in a holistic approach to care and recognize the value of addressing not only patients' physical condition but their emotional, psychological, and spiritual needs as well. I strive to treat my patients as I would a family member and offer hope and encouragement wherever possible.

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*EXTRACURRICULAR ACTIVITIES*

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**Young Adult Church Ministry Leader and Small Group Leader** at Central Church, Lenexa, KS 2010 –2018  
**Small Group Leader** at Hope Church, Kansas City, MO 2018-present  
 CNE/IV Therapy Committee 2018-present

Marci Allen Bibliography

USPTFS Guidelines at <https://www.uspreventiveservicestaskforce.org> ASCO Guidelines at <https://www.asco.org/practice-patients/guidelines>

Lyman, G., Greenlee, H., et al. Integrative Therapies During and After breast Cancer Treatment: ASCO Endorsement of the SO Clinical Practice Guideline. *Journal of Clinical Oncology*, September 2018

Burstein, H., Somerfield, M., et al. Endocrine treatment and Targeted Therapy for Hormone Receptor-Positive, Human Epidermal Growth Factor Receptor 2-Negative Metastatic Breast Cancer: ASCO Guideline Update. *Journal of Clinical Oncology*, December 2021.

**Curriculum Vitae  
Ravindra Chuda M.B.B.S**

Address: 4711 w 139 terrace, Overland park, KS 66224  
Telephone: 217.898.6772  
E-mail: ravichuda@gmail.com

**Board Certifications:**

12/2017 American society of Hematology  
12/2017 American society of Clinical Oncology  
08/2009 American Board of Internal Medicine  
10/2012 Advance cardiac life support certification  
06/2016 Basic life support certification

**State Licenses:**

08/2010 - Ongoing Kansas state License (4-34712)  
06/2009 - 06/2011 Florida state License ( ME104976)  
06/2006 - 06/2010 Illinois State License (036123481)  
09/2002 - 09/2006 General Medical Council, United Kingdom

**Academic/Clinical appointments;**

07/2017- Ongoing Assistant professor, Division on Oncology  
  
11/2010 - 06/2014 Assistant professor, Division of hospital medicine,  
Department of internal medicine, Kansas University, Kansas  
09/2009 - 10/2010 Hospitalist, Shands, Hospital, University of Florida,  
Jacksonville, Florida

**Hospital Committees:**

03/2013 Interdisciplinary Care Coordination E5 Team  
12/2012 Transition Huddles Advisory Board

**Leadership experience:**

01/2013 - 06/2013 Elected representative for Hospital medicine team.  
02/2005 - 02/2006 Elected representative of junior doctors at NELMHT,  
University college of London, London, UK

**Work experience:**

11/2010 - 06/2014 Assistant Professor of internal medicine, University of Kansas.  
9/2009- 10/2010 Hospitalist, Shands hospital, University of Florida.

**University teaching experience:**

11/2010 – 06/2014 Teaching internal medicine residents  
Problem based learning sessions for medical students  
Munch and master series presentations  
Medical student preceptor – Michael Purcell  
Nurse Practitioner preceptorship – Tiffany Lemenski  
Mentor Whal society medical students  
Interviewer for Kansas university medical school admissions

**Postgraduate Training:**

07/2014 - Ongoing Fellowship in Hematology/Oncology, Kansas University.  
07/2006 - 07/2009 Internal medicine Residency  
University of Illinois College of Medicine  
Urbana Champaign, Illinois, USA  
09/2002 - 06/2006 Psychiatry Residency/ Senior House officer  
University college of London, United Kingdom  
10/2001 - 06/2002 Junior House Officer,  
Vidyasagar Institute of neurosciences, India

**Education:**

02/2003 - 06/2006 MRC Psych course - 4 semesters  
University College of London  
University of London, United Kingdom  
09/1995 - 06/2001 MBBS, Bangalore Medical College, India

**Membership and Honorary/Professional Societies:**

07/2014 - Ongoing American society of clinical oncology  
07/2014 - Ongoing American society of hematology  
04/2013 - 06/2014 Society of hospital medicine  
06/2006 - 06/2009 American College of Physicians  
09/2002 - 09/2006 General Medical Council, UK  
10/2000 - Ongoing Karnataka medical Council, India

**Examinations:**

08/2009 American board of internal medicine  
03/2006 USMLE Step 3  
12/2004 USMLE Step 2 CS  
09/2004 USMLE Step 1  
09/2004 MRCP psych Part 1 (UK)  
06/2002 PLAB 1 and 2 (UK)

**Posters/Audits:**

10/2013 Ravindra Reddy Chuda, Prakash Vishnu, Dick Hwang  
and David Aboulafia . Isolated Granulocytic Sarcoma Of  
The Nasopharynx: A Case Report and Review Of The

	Literature. To be published online on the ASH abstracts site in 12/2013
04/2013	Case report presented at SMH as 1st author:: “ Atypical meningitis: Think outside the brain”
04/2013	Case report presented at SHM as 2nd author: “ A rare case of jaundice, biliary stenosis and calculi by tropical intestinal nematode”
04/2012	Case report accepted for SMH as 1st author:: “ Mycobacterium Bovis BCG masquerading as spinal metastasis from bladder cancer”
02/2004 - 08/2005	St. Margaret’s Hospital, Essex, UK, United Kingdom Retrospective study comparing the efficacy and side effects of the two Anticholinesterase drugs: Donepezil and Rivastigmine.
02/2003 - 08/2003	North east London Mental Health Trust, United Kingdom Audit on 'Documentation of the risk assessment' in hospital.

#### **Research experience:**

12/2012 - 02/13	Research assistant of Dr.Subramanyam. Under the supervision of Dr.Anant, We are investigation the effect of Honokiol on the bladder cancer cell lines KU-7 and 235JB-V.
07/2015 - Ongoing	Retrospective study looking at outcomes of Autologous stem cell transplant in patients > 70 years of age in the era of novel drugs.
07/2015 - Ongoing	Retrospective study looking like overall survival in patients with limited stage small cell lung cancer based on tumor volume.

#### **Publications in peer reviewed journals- First Author:**

1. **Ravindra R. Chuda**, Poddutoori, Padma, Van Veldhuizen, Peter:  
Mycobacterium Bovis BCG Strain Osteomyelitis Masquerading as Spinal Metastasis from Bladder Cancer - a case report and literature review, Kansas journal of medicine vol 5, issue 4, 2012
2. **Ravindra R. Chuda**, Prakash Vishnu and David Aboulafia Ofatumumab: A Novel Anti-CD20 Monoclonal Antibody for the Treatment of Chronic Lymphocytic Leukemia: Current drug therapy, vol 8, issue 4, 2013
3. Vishnu P, **Ravindra R. Chuda**, Hwang DG, Aboulafia DM Isolated granulocytic sarcoma of the nasopharynx: a case report and review of the literature: Int Med Case Rep J. 2013 Dec 17;7:1-6. doi: 10.2147/IMCRJ.S53612. eCollection 2013
4. **Ravindra R. Chuda**, Sonia M. Castillo, and Padma Poddutoori: Hypertensive crises, Hospital Medicine Clinics Journal Volume 3, Issue 1, January 2014, Pages A4–A6.

#### **Courses/conferences attended:**

11/2015	American society of blood
05/2013	Society of Hospital medicine
04/2011	American college of physician
08/2002 - 06/2006	Management of violence and Aggression - Wales.

Annual conference of BABCP at York University UK.  
Sexuality and sexual Behavior Workshop Essex UK.  
Challenging treatment approaches - London.UK  
New Perspectives in Medicine - Brighton UK.

**Volunteer Experience:**

04/2013 - Ongoing	Jay Doc free clinic - supervision of medical students in free clinic for underserved patient population.
04/2002 - 04/2002	VIMHANS Hospital, India Event Coordinator – 'Mysteries of human brain and mind' New Delhi in April 2002
03/2002 - 04/2002	VIMHANS Hospital, India Event Coordinator - 3rd Annual Orientation Course Clinical Psychiatry and Behavioral sciences for family physicians
12/2000 - 12/2000	International Association of Lions Club, India

**Hobbies & Interests**

Reading, Yoga, Travelling, Gardening

**Language Fluency**

English, Hindi, Telugu, Kannada

## Ravindra Chuda Bibliography

American Society for Radiation Oncology (ASTRO) Guideline on Radiation therapy for the Whole Breast.  
Published May/June 2018

American Society for Radiation Oncology (ASTRO) Evidence-Based Consensus Statement on Accelerated  
Partial Breast Irradiation (APBI). Published March 2017.

## Christen R. Elledge, M.D.

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Kansas City, KS 66224

Clinic phone: 913-588-3643  
Cell phone: 618-960-9261  
Fax: 913-588-8095  
Email: celledge@kumc.edu

---

### **EDUCATION**

07/2017-06/2021     Johns Hopkins Department of Radiation Oncology and Molecular Radiation Sciences  
                              *Radiation Oncology Residency Training*  
                              *Chief Resident: 2020-2021*

07/2019-06/2021     Johns Hopkins Berman Institute of Bioethics  
                              *Hecht-Levi Postdoctoral Fellow in Bioethics*

07/2016-06/2017     MedStar Harbor Hospital  
                              *Preliminary Year Internship, Department of Internal Medicine*

08/2012-05/2016     Georgetown University School of Medicine  
                              *Doctor of Medicine (M.D.), cum laude*

08/2008-05/2012     Washington University in St. Louis  
                              *Artium Baccalaureus (A.B.)*  
                              *Major in Anthropology, Second Major in Biology*  
                              *Excellence in Anthropology, College Honors in Arts and Sciences*

### **PROFESSIONAL APPOINTMENTS**

08/16/2021-Present     Assistant Professor  
                                  *University of Kansas, Department of Radiation Oncology*

### **LEADERSHIP EXPERIENCE**

07/2020-06/2021     Chief Resident in the Radiation Oncology Residency Training Program at Johns Hopkins

07/2020-06/2021     Johns Hopkins Senior Resident Leadership Course

07/2020-06/2021     Johns Hopkins Hospital Ethics Committee, Resident member

01/2020                ACGME Clinical Learning Environment Review (CLER), Resident Representative

07/2018-06/2020     Johns Hopkins House Staff Council, Representative for Radiation Oncology Residency Program

07/2018-06/2020     Comprehensive Unit-Based Safety Program, Radiation Oncology Resident Representative

07/2018-06/2020     Johns Hopkins Hospital Patient Safety Committee, House Staff Representative

### **HONORS AND AWARDS**

06/2021                Clinical Excellence Award, Department of Radiation Oncology, Johns Hopkins Hospital

08/2019                ASCO/AACR Methods in Clinical Cancer Research Workshop Scholarship (Vail, Colorado)

06/2017                Preliminary Medicine Intern of the Year

05/2016                Medical Student Research Award in Radiation Oncology, Georgetown University SOM

05/2015                Inductee, Gold Humanism Honor Society, Georgetown University School of Medicine

06/2015                Young Physicians Patient Safety Essay Contest Award, The Doctors Company Foundation

10/2013-05/2016     Ruggles Family Scholarship, Georgetown University SOM, merit-based scholarship

06/2013-08/2013     NIH-NIDDK Medical Study Research Program in Diabetes, Research Scholar

05/2012                Excellence in Anthropology, Washington University in St. Louis



05/2012	Inductee, Lambda Alpha Anthropology Honor Society
05/2012	College Honors, Department of Arts and Sciences, Washington University in St. Louis
06/2011-08/2011	Howard Hughes Summer Undergraduate Research Fellowship
12/2009-05/2012	Dean's List at Washington University in St. Louis
05/2008	Olin Brass, Global Brass and Copper Academic Scholarship, merit-based scholarship
05/2008	Eliot Scholarship, Washington University in St. Louis, need- and merit-based scholarship
05/2008	Recipient, John A Broyer and Jack Greer AFL/CIO Essay Contest Scholarship

## **RESEARCH EXPERIENCE.**

07/2019-06/2020	<p>Residency Program Research Year</p> <p>Mentor: Sara R. Alcorn, MD, PhD, MPH</p> <p><i>Department of Radiation Oncology and Molecular Radiation Sciences, Johns Hopkins Hospital</i></p> <p>Primary researcher on a variety of research projects regarding the use of palliative radiation therapy. In collaboration with my mentor, I worked to develop a temporal and external validation of a machine-learning model developed to predict prognosis in patients receiving palliative radiation therapy for bone metastases. I am also currently working on an examination of the ethical challenges associated with the use of such models, and artificial intelligence more generally, to aid in prognostication. I also worked to develop a clinical trial protocol examining the use of single-fraction radiation therapy after surgical fixation for patients with impending or actual pathologic fractures. Finally, I co-authored a textbook chapter on treatment planning for palliative radiation therapy.</p>
06/2013-08/2013	<p>NIH NIDDK Medical Student Research Program in Diabetes</p> <p>Mentor: Jean Schaffer, M.D., Virginia Minnich Distinguished Professor of Medicine</p> <p><i>Diabetes Research Center, Washington University in St Louis, School of Medicine</i></p> <p>Received NIH funding through the NIDDK Medical Student Research Program in Diabetes to conduct research on mechanisms of lipotoxicity. Specifically, I worked to identify genes involved in lipotoxicity.</p>

## **PUBLICATIONS**

1. **Elledge CR**, Alcorn SA, Treatment Planning in Radiation Oncology. In: Principles and Practice of Palliative Care and Supportive Oncology, 5th Edition. 2022
2. Alcorn SR, Fiksel J, Wright JL, **Elledge CR**, Smith TJ, Perng P, Saleemi S, McNutt T, DeWeese TL, Zeger S. In Reply to Nieder. *Int J Radiat Oncol Biol Phys* 110:614-615, 2021
3. **Elledge CR**, LaVigne AW, Fiksel J, Wright JL, McNutt T, Kleinberg LR, Hu C, Smith TJ, Zeger S, DeWeese TL, Alcorn SR, External Validation of the Bone Metastases Ensemble Trees for Survival (BMETS) Machine Learning Model to Predict Survival in Patients with Symptomatic Bone Metastases. *JCO Clin Cancer Inform*. 5:304-314, March 2021
4. **Elledge CR**, Krasin MJ, Ladra MM, Alcorn SR, Han P, Gibbs IC, Hiniker SM, Laack NN, Terezakis SA, A Multi-Institutional Phase II Trial of Stereotactic Body Radiotherapy (SBRT) in the Treatment of Bone Metastases in Pediatric and Young Adult Patients with Sarcoma. *Cancer* 2020
5. **Elledge CR**, LaVigne AW, Bhatia RK, Viswanathan AN, Aiming for 100% Local Control in Locally Advanced Cervical Cancer: The Role of Complex Brachytherapy Applicators and Intraprocedural Imaging., *Seminars in Radiation Oncology*. October 2020; 30(4):300-310. doi:https://doi.org/10.1016/j.semradonc.2020.05.002
6. **Elledge CR**, Beriwal S, Chhargari C, Chopra A, Erickson BA, Gaffney DK, Jhingram A, Klopp AH, Small W, Yashar C, Viswanathan A: Radiation Therapy for Gynecologic Malignancies during the COVID-19 Pandemic: International Expert Consensus Recommendations. *Gynecologic Oncology*. Aug 2020; 158(2):244-253. doi:10.1016/j.ygyno.2020.06.486
7. Alcorn SR, Fiksel J, Wright J, **Elledge CR**, Smith TJ, Perng P, Saleemi S, McNutt T, Deweese TL, Zeger, S., Developing an Improved Statistical Approach for Survival Estimation in Bone Metastases Management: The Bone Metastases Ensemble Trees for Survival (BMETS) Model. *International Journal of Radiation Oncology • Biology • Physics*. 2020; 108:554-63.
8. Han P, Hales R, Lakshminarayanan P, Cheng Z, **Elledge C.**, et al., Exploring the Relationship of Radiation Dose

Exposed to the Length of Esophagus and Weight Loss in Patients with Lung Cancer. *Practical Radiation Oncology*. 2020. DOI: 10.1016/j.prro.2020.03.002

9. **Elledge CR** and Terezakis SA. Pediatric Brain Cancers. In: Meola A., Chang, SD., ed. *Stereotactic Radiosurgery (SRS): Procedure, Results and Risks*. 1<sup>st</sup> ed: Hauppauge, NY: Nova Science Publishers, Inc.; 2020.
10. Alcorn SR\*, **Elledge CR (Co-first author)\***, Wright JL, et al., Frequency of Complicated Symptomatic Bone Metastasis Over a Breadth of Operational Definitions. *International Journal of Radiation Oncology • Biology • Physics*. 106(4): 800-810, 2020 DOI: 10.1016/j.ijrobp.2019.11.033.
11. Romo CG, Palsgrove DN, Sivakumar A, **Elledge CR**, Kleinberg LR, Chaichana KL, Gocke CD, Rodriguez FJ, Holdhoff M. Widely Metastatic IDH1-Mutant Glioblastoma with Oligodendroglial Features and Atypical Molecular Findings: A Case Report and Review of Current Challenges in Molecular Diagnostics. *Diagnostic Pathology* 14:16, 2019 DOI: 10.1186/s13000-019-0793-5.
12. Lischalk JW, Burke A, Chew J, **Elledge C**, Gurka M, Marshall J, Pishvaian M, Collins S, Unger K. Five-Fraction Stereotactic Body Radiation Therapy (SBRT) and Chemotherapy for the Local Management of Metastatic Pancreatic Cancer. *Journal of Gastrointestinal Cancer*. 49:116-123, 2018 DOI: 10.1007/s12029-016-9909-2.

## **CONFERENCE PRESENTATIONS**

1. **Elledge CR**, Bernstein J, Alcorn SR. The Use of Artificial Intelligence to Estimate Prognosis in Patients with Metastatic Cancer. 14<sup>th</sup> World Conference on Bioethics, Medical Ethics, and Health Law. Porto, Portugal, March 8-11, 2021, (Selected for oral presentation; conference canceled due to COVID-19 pandemic)
2. **Elledge CR**, LaVigne A, Wright JL, Smith TJ, McNutt TR, Fiksel J, Zeger S, DeWeese TL, Alcorn SR. Establishing the Prevalence of Complicated Bone Metastases in Community Radiation Oncology Clinics. American Society of Radiation Oncology Annual Meeting (Virtual Meeting due to COVID-19), October 25-28, 2020 (Poster presentation).
3. LaVigne A\*, **Elledge CR (Co-first author)\***, Fiksel J, Wright JL, McNutt TR, Kleinberg LR, Hu C, Smith TJ, DeWeese TL, Alcorn SR. External Validation of the Bone Metastases Ensemble Trees for Survival (BMETS) Machine Learning to Improve Estimation of Life Expectancy. American Society of Radiation Oncology Annual Meeting (Virtual Meeting due to COVID-19), October 25-28, 2020 (Oral presentation).
4. **Elledge C**, Krasin M, Han P, Alcorn S, Hiniker S, Gibbs I, Ladra M, Laack N, Terezakis S. A multi-institutional prospective phase II trial of hypofractionated stereotactic body radiotherapy (SBRT) in the treatment of metastatic pediatric sarcomas of bone sites. American Society of Radiation Oncology Annual Meeting, Chicago IL, September 15-18, 2019 (Oral presentation).
5. Alcorn S, Fiksel J, Hu C, Wright J, Kleinberg L, Levin A, Smith T, Cheng Z, **Elledge C**, Kim K, Rao A, Sloan L, Page B, Stinson S, Voong R, McNutt T, Bowers M, DeWeese T, Zeger S. Pilot assessment of the BMET Decision Support Platform: A tool to improve provider survival estimates and selection of prognosis-appropriate treatment for patients with symptomatic bone metastases. American Society of Radiation Oncology Annual Meeting, Chicago IL, September 15-18, 2019 (Oral presentation).
6. Han P, Hales R, Lakshminarayanan P, **Elledge C**, Cheng Z, Anderson L, Hoff J, McNutt T, Voong, R. Exploring the Relationship of Radiation Dose Exposed to the Length of Esophagus and Weight Loss in Lung Cancer Patients Treated with Definitive Radiation. American Society of Radiation Oncology Annual Meeting, Chicago IL, September 15-18, 2019 (Oral presentation).
7. **Elledge CR**, Sheikh K, Rhieu BH, McNutt T, Laub W, Souranis A, Wieworka J, Anderson R, Choflet A, Khan A, Terezakis S, Viswanathan A, Wright J. A longitudinal analysis of incident learning reports in a radiation oncology department. American Society of Radiation Oncology Annual Meeting, Chicago IL, September 15-18, 2019 (Poster presentation).
8. Nicholas S, **Elledge CR**, Lee J, Morcos M, Schmidt E, Vadvala H, Viswanathan A. Volumetric comparison by magnetic resonance imaging at diagnosis and time of brachytherapy for recurrent endometrial cancer and vaginal cancer. American Society of Radiation Oncology Annual Meeting, Chicago IL, September 15-18, 2019 (Poster presentation).
9. Han P, Hales R, McNutt T, Lakshminarayanan P, **Elledge C**, Anderson L, Hoff J, Voong KR. Exploring the relationship of radiation dose exposed to the length of esophagus and weight loss in patients with NSCLC. The International Conference on the Use of Computers in Radiation Therapy and the International Conference on Monte Carlo Techniques for Medical Applications (ICCR-MCMA), Montreal, Canada, June 17-21, 2019 (Oral presentation).
10. **Elledge C**, Lin D, Lin Y, Snoussi K, Marsman A, Maudsley A, Sulaiman S, Link K, Barker P, Kleinberg L. Echo-planar MR spectroscopic imaging pre- and post-radiotherapy in patients with high grade glioma: correlation

with survival. American College of Radiation Oncology Annual Meeting, Orlando, FL, March 7-9, 2019 (Oral presentation).

11. **Elledge CR**, Han P, Hales RK, et al. Real-time Collection of Patient-Reported Outcomes (PROs) in Lung Cancer Patients Undergoing Thoracic Radiation. *International Journal of Radiation Oncology • Biology • Physics* 2018. Presented at American Society of Radiation Oncology Annual Meeting, San Antonio TX. October 21-24, 2018 (Poster presentation).
12. **Elledge CR**, Lischalk JW, Gurka MK, Pishvaian MJ, Smaglo BG, He AR, Marshall J, Collins SP, Unger KR. *Journal of Clinical Oncology* 2017; 34:e15670-e. American Society of Clinical Oncology Annual Meeting, Chicago IL. June 3-7, 2016 (Poster presentation).
13. **Elledge CR**, Chundury A, Contreras J, Olsen L, Kavanaugh J, Zoberi I, Olsen J. Postoperative bolus electron conformal radiation therapy for soft tissue tumors: initial clinical experience. *Oncology*. 2016;30 Suppl. American Radium Society Annual Meeting, Philadelphia PA. April 16-19, 2016 (Poster Presentation).
14. Chundury A, Contreras J, Bertelsman S, **Elledge C**, Thorstad W, Gay H, Kavanaugh J, Zoberi I. A dosimetric comparison of bolus electron conformal radiotherapy, electron therapy, and 3D-conformal radiation therapy for basal cell and squamous cell carcinoma of the head and neck: a single institution experience. *Int J Radiat Oncol Biol Phys*. 2017; 98:E31. American Society of Radiation Oncology Annual Meeting, Boston MA. September 25-28, 2016 (Poster presentation).

### **TEACHING AND MENTORING EXPERIENCE**

12/2021-Present	Radiation Oncology Residency Clinical Competency Committee
10/2021-Present	Kansas University SOM: Issues in Clinical Medicine (ICM) 900: Small group facilitator
03/2021	Johns Hopkins University School of Medicine: Neuroethics Precede Session, facilitator
07/2020-06/2021	Johns Hopkins Hospital Department of Radiation Oncology and Molecular Radiation Sciences Jeffery S. Schultz Mentorship Program: Mentor
02/2020	Johns Hopkins Bloomberg School of Public Health: Methods in Bioethics (700.604.01), guest lecturer on clinical ethics
07/2020-6/2021	Johns Hopkins University School of Medicine "Transition to the Wards," course instructor
07/2019-6/2021	Johns Hopkins University School of Medicine "Mock Surgical Tumor Board," facilitator
07/2019-6/2021	Johns Hopkins University School of Medicine "Interprofessional Education and Interprofessional Clinical Practice," faculty mentor
07/2019-6/2021	Johns Hopkins University School of Medicine "Ethics and Professionalism in Clinical Care," instructor and facilitator

### **PEER-REVIEW EXPERIENCE**

12/2019-Present	Peer reviewer for <i>The American Medical Association Journal of Ethics</i>
-----------------	---

### **VOLUNTEER WORK**

01/2020-06/2021	Doctors of Tomorrow Club <i>Mentor to high school students in Baltimore, MD</i>
07/2019-06/2020	Association of Residents in Radiation Oncology (ARRO) <i>Mentor to medical students</i>
05/2015	Girls on the Run DC, Race Committee Member Washington, DC <i>Planned the biannual 5k race, managed volunteers</i>
08/2009-05/2014	Girls on the Run, Volunteer Coach St. Louis, MO and Washington, DC <i>Coached a girls after-school running program</i>

### **PROFESSIONAL MEMBERSHIPS**

2019-Present	American Society for Bioethics and Humanities (ASBH)
2018-Present	Society for Palliative Radiation Oncology (SPRO)
2017-Present	American Board of Radiology (ABR)

2016-Present American Society for Radiation Oncology (ASTRO)  
2016-Present American College of Radiation Oncology (ACRO)  
2016-Present American Medical Association (AMA)  
2016-Present American Society of Clinical Oncology (ASCO)

## **PROFESSIONAL REFERENCES**

### **Theodore L. DeWeese M.D.**

Vice Dean for Clinical Affairs at Johns Hopkins Hospital  
President of the Clinical Practice Association  
Vice President for Interdisciplinary Patient Care, Johns Hopkins Medicine  
Professor of Radiation Oncology and Molecular Radiation Sciences  
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### **Ana Kiess M.D. Ph.D.**

Assistant Professor  
Director, Radiation Oncology Residency Program  
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Johns Hopkins Hospital, Baltimore, MD  
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### **Sara Alcorn M.D., Ph.D., M.P.H.**

Assistant Professor  
Clinical Director  
Department of Radiation Oncology and Molecular Radiation Sciences  
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### **Todd McNutt, Ph.D.**

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Director of Clinical Informatics  
Department of Radiation Oncology and Molecular Radiation Sciences  
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### **Roberta Anderson, D.N.P., O.C.N.,**

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Department of Radiation Oncology and Molecular Radiation Sciences  
Johns Hopkins Hospital, Baltimore, MD  
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### **Valerie Briner, M.S., R.T.**

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Email: vridenol@jhmi.edu

**Ted Hooker, R.T., C.M.D.**  
Senior Medical Dosimetrist  
Office: 443-287-2071  
Email: [thooker4@jhmi.edu](mailto:thooker4@jhmi.edu)

## Christen Elledge Bibliography

Kunkler IH, Williams LJ, Jack WJ, Cameron DA, Dixon JM; PRIME II investigators. Breast-conserving surgery with or without irradiation in women aged 65 years or older with early breast cancer (PRIME II): a randomised controlled trial. *Lancet Oncol*. 2015 Mar;16(3):266-73. doi: 10.1016/S1470-2045(14)71221-5. Epub 2015 Jan 28. Erratum in: *Lancet Oncol*. 2015 Mar;16(3):e105. PMID: 25637340

Thomas MA, Ochoa LL, Zygmunt TM, Matesa M, Altman MB, Garcia-Ramirez JL, Esthappan J, Zoberi I. Accelerated Partial Breast Irradiation: A Safe, Effective, and Convenient Early Breast Cancer Treatment Option. *Mo Med*. 2015 Sep-Oct;112(5):379-84. PMID: 26606820; PMCID: PMC6167235.

Meattini I, Marrazzo L, Saieva C, Desideri I, Scotti V, Simontacchi G, Bonomo P, Greto D, Mangoni M, Scoccianti S, Lucidi S, Paoletti L, Fambrini M, Bernini M, Sanchez L, Orzalesi L, Nori J, Bianchi S, Pallotta S, Livi L. Accelerated Partial-Breast Irradiation Compared With Whole-Breast Irradiation for Early Breast Cancer: Long-Term Results of the Randomized Phase III APBI-IMRT-Florence Trial. *J Clin Oncol*. 2020 Dec 10;38(35):4175-4183. doi: 10.1200/JCO.20.00650. Epub 2020 Aug 24. PMID: 32840419.

Brunt AM, Haviland JS, Sydenham M, Agrawal RK, Algurafi H, Alhasso A, Barrett-Lee P, Bliss P, Bloomfield D, Bowen J, Donovan E, Goodman A, Harnett A, Hogg M, Kumar S, Passant H, Quigley M, Sherwin L, Stewart A, Syndikus I, Tremlett J, Tsang Y, Venables K, Wheatley D, Bliss JM, Yarnold JR. Ten-Year Results of FAST: A Randomized Controlled Trial of 5-Fraction Whole-Breast Radiotherapy for Early Breast Cancer. *J Clin Oncol*. 2020 Oct 1;38(28):3261-3272. doi: 10.1200/JCO.19.02750. Epub 2020 Jul 14. PMID: 32663119; PMCID: PMC7526720.

Murray Brunt A, Haviland JS, Wheatley DA, Sydenham MA, Alhasso A, Bloomfield DJ, Chan C, Churn M, Cleator S, Coles CE, Goodman A, Harnett A, Hopwood P, Kirby AM, Kirwan CC, Morris C, Nabi Z, Sawyer E, Somaiah N, Stones L, Syndikus I, Bliss JM, Yarnold JR; FAST-Forward Trial Management Group. Hypofractionated breast radiotherapy for 1 week versus 3 weeks (FAST-Forward): 5-year efficacy and late normal tissue effects results from a multicentre, non-inferiority, randomised, phase 3 trial. *Lancet*. 2020 May 23;395(10237):1613-1626. doi: 10.1016/S0140-6736(20)30932-6. Epub 2020 Apr 28. PMID: 32580883; PMCID: PMC7262592.



# CANCER SYMPOSIUM-September 22, 2022

Invite others to add a comment

## QUESTION SUMMARIES

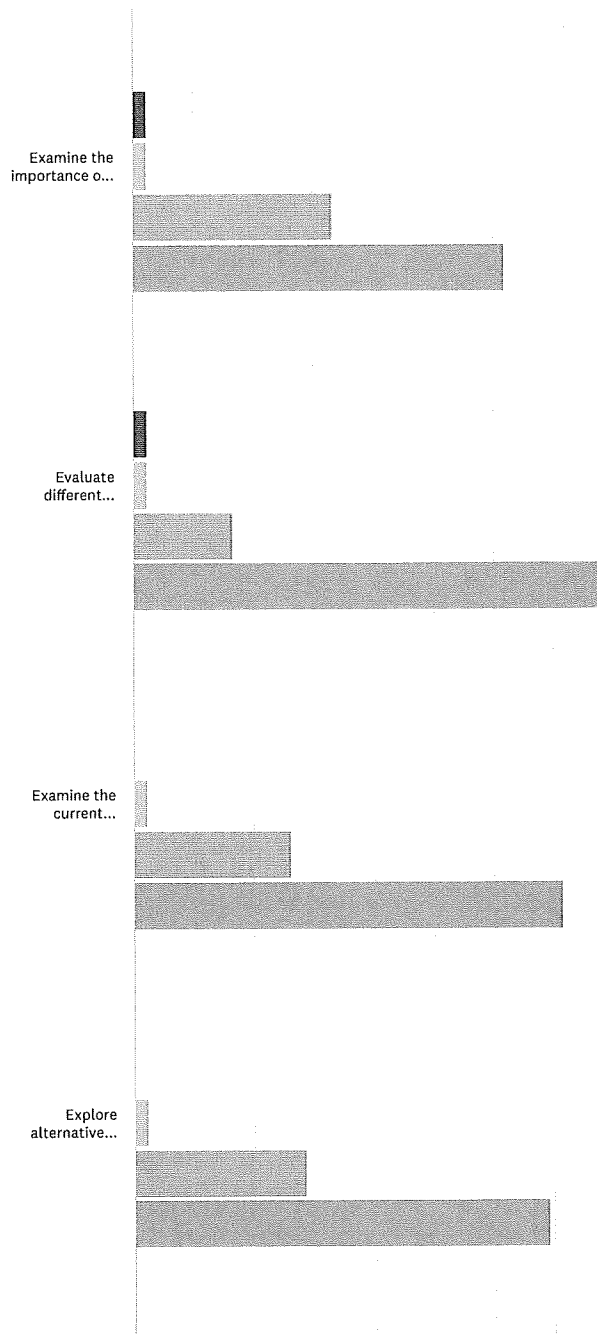
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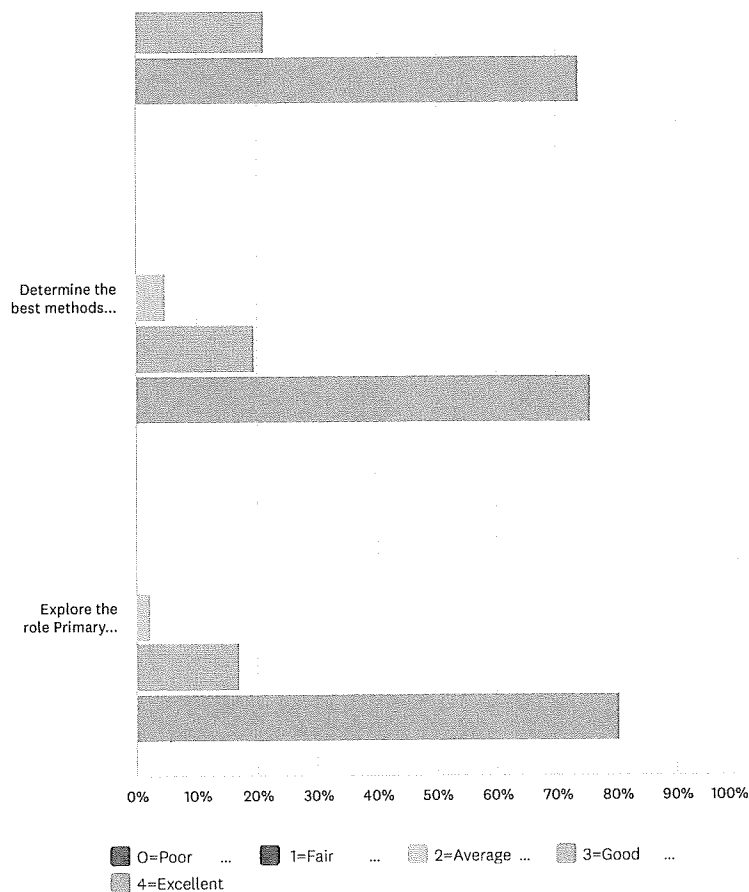
Q1



Please rate the followingThe workshop met the objectives listed below:

Answered: 42 Skipped: 0





	O=POOR	1=FAIR	2=AVERAGE	3=GOOD	4=EXCELLENT	TOTAL
Examine the importance of PET scans and their role in cancer care.	0.00% 0	2.38% 1	2.38% 1	33.33% 14	61.90% 26	42
Evaluate different methods to diagnose pancreatic cancer and treatments for it.	0.00% 0	2.38% 1	2.38% 1	16.67% 7	78.57% 33	42
Examine the current treatment standards for whole breast radiation therapy.	0.00% 0	0.00% 0	2.38% 1	26.19% 11	71.43% 30	42
Explore alternative fractionation options for the treatment of breast cancer.	0.00% 0	0.00% 0	2.38% 1	28.57% 12	69.05% 29	42
Highlight current research and future directions for breast	0.00% 0	0.00% 0	4.76% 2	21.43% 9	73.81% 31	42

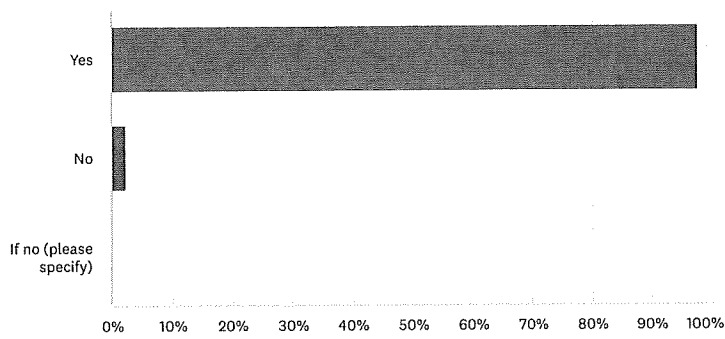


Determine the best methods to diagnose and treat prostate cancer.	0.00% 0	0.00% 0	4.88% 2	19.51% 8	75.61% 31	41
Explore the role Primary Care has in cancer prevention and continuity of care.	0.00% 0	0.00% 0	2.44% 1	17.07% 7	80.49% 33	41

Q2

The content was presented clearly:

Answered: 42 Skipped: 0

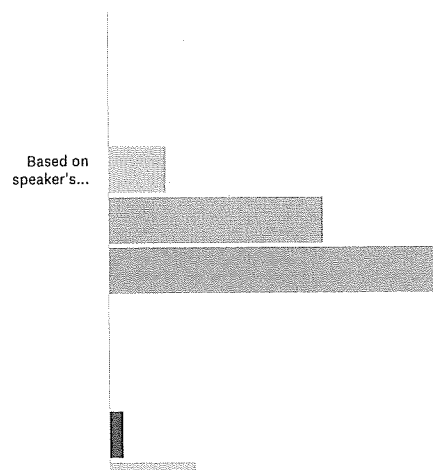


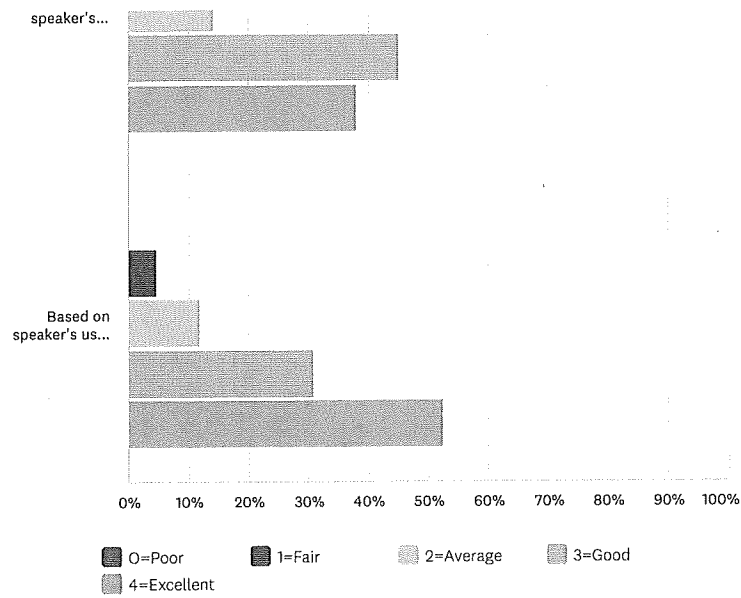
ANSWER CHOICES		RESPONSES	
Yes		97.62%	41
No		2.38%	1
If no (please specify)	Responses	0.00%	0
TOTAL			42

Q3

Presenter: Laura Staab, CNMT, ARRT-N

Answered: 42 Skipped: 0



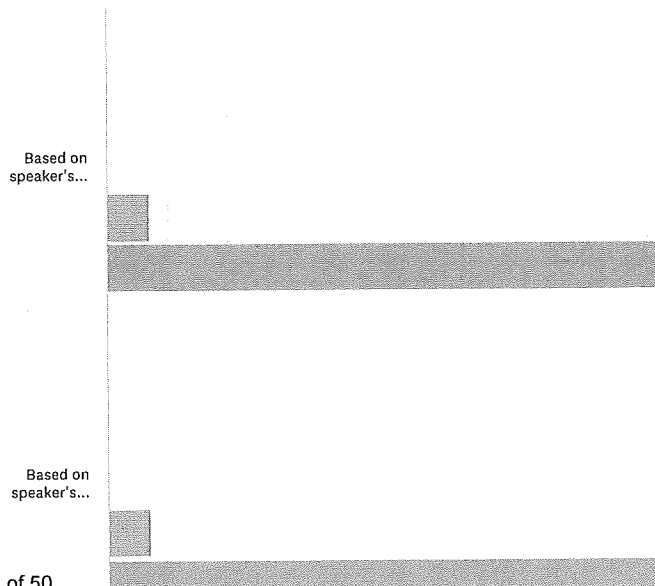


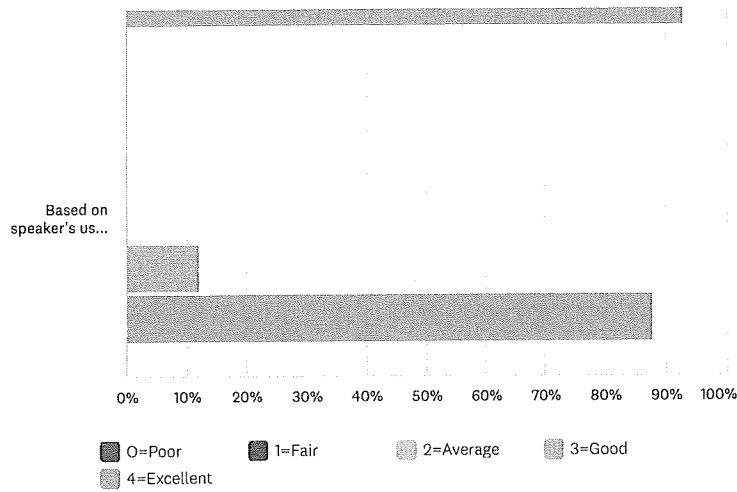
	0=POOR	1=FAIR	2=AVERAGE	3=GOOD	4=EXCELLENT	TOTAL
Based on speaker's knowledge of the subject, please rate:	0.00% 0	0.00% 0	9.52% 4	35.71% 15	54.76% 23	42
Based on speaker's presentation, please rate:	0.00% 0	2.38% 1	14.29% 6	45.24% 19	38.10% 16	42
Based on speaker's use of audiovisual aids and handouts, please rate:	0.00% 0	4.76% 2	11.90% 5	30.95% 13	52.38% 22	42

Q4

Presenter: Isaac Chambers, MD

Answered: 42 Skipped: 0



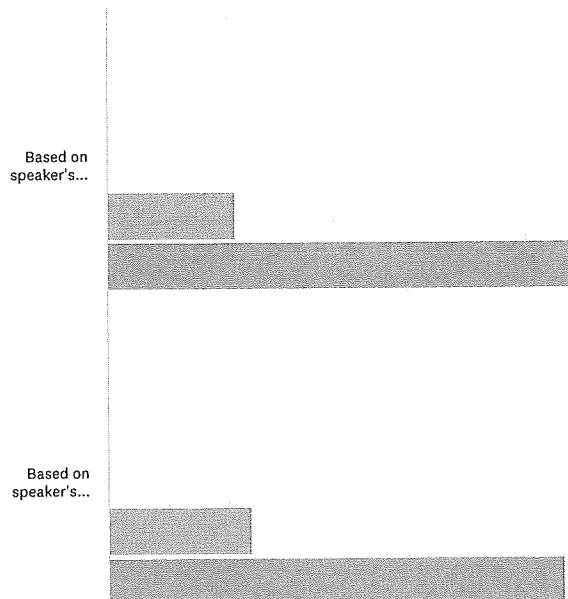


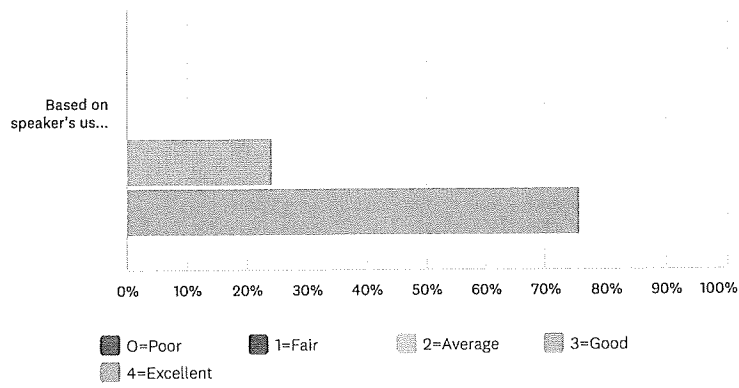
	0=POOR	1=FAIR	2=AVERAGE	3=GOOD	4=EXCELLENT	TOTAL
Based on speaker's knowledge of the subject, please rate:	0.00% 0	0.00% 0	0.00% 0	7.14% 3	92.86% 39	42
Based on speaker's presentation, please rate:	0.00% 0	0.00% 0	0.00% 0	7.14% 3	92.86% 39	42
Based on speaker's use of audiovisual aids and handouts, please rate:	0.00% 0	0.00% 0	0.00% 0	12.20% 5	87.80% 36	41

Q5

Presenter: Christen Elledge, MD

Answered: 42 Skipped: 0



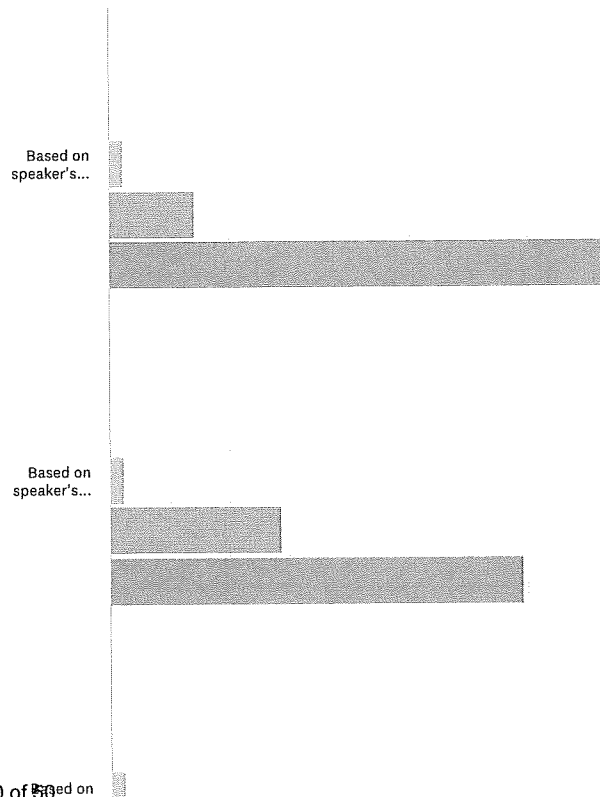


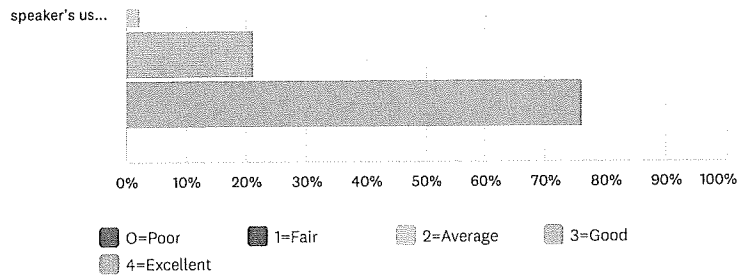
	0=POOR	1=FAIR	2=AVERAGE	3=GOOD	4=EXCELLENT	TOTAL
Based on speaker's knowledge of the subject, please rate:	0.00% 0	0.00% 0	0.00% 0	21.43% 9	78.57% 33	42
Based on speaker's presentation, please rate:	0.00% 0	0.00% 0	0.00% 0	23.81% 10	76.19% 32	42
Based on speaker's use of audiovisual aids and handouts, please rate:	0.00% 0	0.00% 0	0.00% 0	24.39% 10	75.61% 31	41

Q6

Presenter: Ravindra Chuda, MD

Answered: 42 Skipped: 0



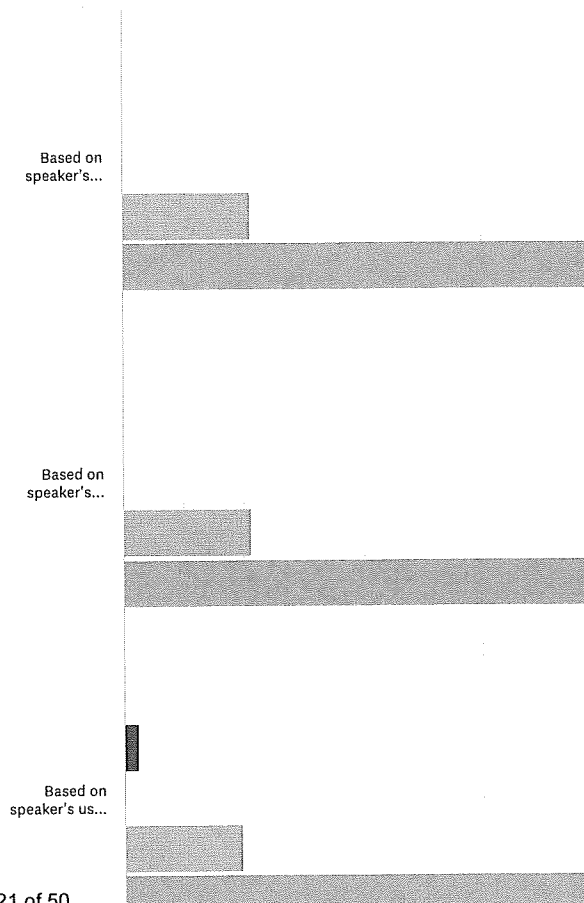


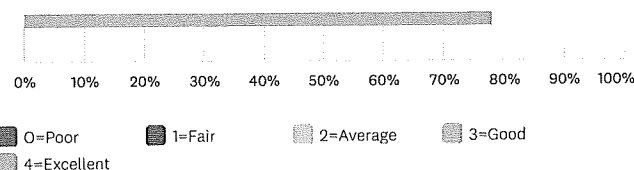
	0=POOR	1=FAIR	2=AVERAGE	3=GOOD	4=EXCELLENT	TOTAL
Based on speaker's knowledge of the subject, please rate:	0.00% 0	0.00% 0	2.38% 1	14.29% 6	83.33% 35	42
Based on speaker's presentation, please rate:	0.00% 0	0.00% 0	2.38% 1	28.57% 12	69.05% 29	42
Based on speaker's use of audiovisual aids and handouts, please rate:	0.00% 0	0.00% 0	2.38% 1	21.43% 9	76.19% 32	42

Q7

Presenter: Marci Allen, DO

Answered: 42 Skipped: 0





	0=POOR	1=FAIR	2=AVERAGE	3=GOOD	4=EXCELLENT	TOTAL
Based on speaker's knowledge of the subject, please rate:	0.00% 0	0.00% 0	0.00% 0	21.43% 9	78.57% 33	42
Based on speaker's presentation, please rate:	0.00% 0	0.00% 0	0.00% 0	21.43% 9	78.57% 33	42
Based on speaker's use of audiovisual aids and handouts, please rate:	0.00% 0	2.44% 1	0.00% 0	19.51% 8	78.05% 32	41

Q8

In general, I liked the following aspects of the program best:

Answered: 42 Skipped: 0

PET scans

10/5/2022 04:41 PM

knowledgeable speakers; information related to my work

9/27/2022 09:07 AM

i enjoyed the symposium

9/26/2022 09:47 AM

Good topics and presenters

9/24/2022 04:51 PM

I am happy that the presenters were there in person again this year rather than virtual.

Q9

In general, I disliked the following aspects of the program:

Answered: 42 Skipped: 0

None

10/5/2022 04:41 PM

N/A

9/27/2022 09:07 AM

nothing

9/26/2022 09:47 AM

N/A

9/24/2022 04:51 PM

I have no dislikes for this program.

Q10

Comments/Suggestions:

Answered: 42 Skipped: 0

Continue to have cancer symposium every year

10/5/2022 04:41 PM

N/A

9/27/2022 09:07 AM

n/a

9/26/2022 09:47 AM

N/A

9/24/2022 04:51 PM

The room was extremely cold. It was a little better after lunch as someone adjusted the temperature.

Q11

Suggestions for future programs:

Answered: 42 Skipped: 0

Advertise better

N/A

9/27/2022 09:07 AM

n/a

9/26/2022 09:47 AM

Continue presentations geared toward primary care education

9/24/2022 04:51 PM

I have no suggestions for future programs.

Q12


Please provide your name and email

Answered: 42 Skipped: 0

ANSWER CHOICES

RESPONSES

Name	Responses	100.00%	42
Company	Responses	0.00%	0
Address	Responses	0.00%	0
Address 2	Responses	0.00%	0
City/Town	Responses	0.00%	0
State/Province	Responses	0.00%	0
ZIP/Postal Code	Responses	0.00%	0
Country	Responses	0.00%	0
Email Address	Responses	100.00%	42
Phone Number	Responses	0.00%	0

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Check out our sample surveys and create your own now!



Women Health Symposium Planning Committee met on April 7 @1:00pm to discuss the upcoming Women Health Symposium scheduled for November 4, 2022. Planning Committee members: Debbie McLaren, Melissa Wasinger, Nikki Cooper, Jennifer Peirano, MSN, RN, Sandy Gottschalk, MSN, RN, Jessica Seib, RN, Jill Rozean, RN, Kalin Labare, RN, Kristy Schaepli, RN, Jenna Sloan, MD

The focus will be on women health issues

Topics:

Kansas Morbidity and Mortality Data – Jill Nelson – Perinatal/Infant Health Consultant – KDHE

Maternal Mental Health – Robyn Burwell, APRN-C – Phillipsburg, KS

Maternal Complications in the Postpartum Period – Jenna Sloan, MD – HaysMed

Infant Feeding and Followup – the early weeks – Michelle Pope, MD, Jill Rozean, BSN, RN, IBCLC - HaysMed

# HAYSMED

## Women Health Symposium 2022

**9 a.m.–3:15 p.m., Friday, November 4, 2022**

**HaysMed, Hadley Rooms, 2220 Canterbury Drive, Hays, KS 67601**

Joint providership with HaysMed and The University of Kansas Medical Center Continuing Education and Professional Development and Area Health Education Center - West.

### **Program overview**

This program is designed to improve the care of women health including, but not limited to, Kansas Morbidity and Mortality data, Maternal Mental Health, Maternal Complications in the Postpartum Period and Infant feeding and followup.

### **Objectives**

Following this program, the participants can be expected to:

- Examine the state of maternal morbidity and mortality in Kansas.
- Identify key factors in MMH for Kansas women in pregnancy and the first year after birth.
- Identify the importance of screening women during childbearing years with Edinburgh Postnatal Depression Scale.
- Examine resources, treatment options, and care considerations for maternal mental health.
- Explore postpartum risk factors to new mothers related to PostB Birth Warning Signs and importance of awareness in identifying signs and symptoms.
- Explore implications of pregnancy complications and how they can affect a woman's health across her lifespan.
- Identify key assessment findings in infant follow up in the early weeks following birth related to feeding and development.
- Examine counseling the new mother faced with feeding challenges and working together to plan for frequent follow-ups to monitor progress.

### **For more information**

785-623-5500

[haysmed.com/education](http://haysmed.com/education)



## **Agenda**

### **8:30-9 a.m.**

Registration and light breakfast

### **9-9:05 a.m.**

Welcome and Introductions

### **9:05-10:05 a.m.**

Kansas Morbidity and Mortality Data

#### **Jill Nelson**

Perinatal/Infant Health Consultant

Bureau of Family Health

KDHE

### **10:05-10:15 a.m.**

Break

### **10:15 a.m.-12 p.m.**

Maternal Mental Health

#### **Robyn Burwell, APRN-C**

Phillipsburg County Health Systems

Phillipsburg, KS

### **12-12:45**

Lunch

### **12:45 -1:45 p.m.**

Maternal Complications in the Postpartum Period

#### **Jenna Sloan, MD**

HaysMed

Center for Women's Health

Hays, KS

### **1:45 -2 p.m.**

Break

### **2-3 p.m.**

Infant Feeding and Followup - the Early Weeks

#### **Michelle Pope, MD**

Pediatric Clinic

#### **Jill Rozean, BSN, RN, IBCLC**

HaysMed

Lactation Services

Hays, KS

### **3-3:15 p.m.**

Final comments/evaluations

## **Target Audience**

Physicians, physician assistants, advanced practice nurses, nurses, social workers, physical therapists, occupational therapists and other interested healthcare professionals.

## **Continuing education credits**

Instructions regarding documenting attendance, completing the evaluation and accessing your certificate will be provided at the beginning of the conference.

## **CME**

**Physicians:** This activity has been planned and implemented in accordance with the accreditation requirements and policies of the Accreditation Council for Continuing Medical Education (ACCME) through the joint providership of The University of Kansas Medical Center Office of Continuing Medical Education and Hays Medical Center. The University of Kansas Medical Center Office of Continuing Medical Education is accredited by the ACCME to provide continuing medical education for physicians.

The University of Kansas Medical Center Office of Continuing Education designates this live activity for a maximum of 4.75 AMA PRA Category 1 Credit(s)<sup>™</sup>. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

## **CNE**

**Nursing:** Hays Medical Center is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. The course offering is approved for 5.0 contact hour applicable for RN or LPN re-licensure. Kansas State Board of Nursing Approved Provide Number: LT0021-1138.

**Respiratory therapy**

The Hays Medical Center Respiratory Care Continuing Education Evaluator on behalf of the Kansas State Board of Healing Arts has approved this program 5.0 CRCE Hours. Providership No. 004

**PT/OT**

Paperwork will be provided to submit to KOTA and KPTA for credits.

**ASRT**

An application has been submitted to ASRT. Approval is pending.

**Planning committee**

Debbie McLaren, Melissa Wasinger, Nikki Cooper, Jennifer Peirano, MSN, RN, Sandy Gottschalk, MSN, RN, Jessica Seib, RN, Jill Rozean, RN, Kalin Labarge, RN, Kristy Schaeffli, RN

**Fees**

Non-HaysMed providers on-site \$60

Critical access hospitals on-site \$30 (must be align with HaysMed)

HaysMed/Pawnee Valley Associates \$0

**Register**

You can register online at [haysmed.com/education](https://haysmed.com/education) and click on professional programs or register by calling 785-623-5500. You may pay online with a valid credit card or you may choose to be invoiced.

**Cancellation policy**

Refund of CE fees: Workshop fees will be refunded if notification of cancellation is made 24-hours prior to the workshop.

**Nondiscrimination statement**

The University of Kansas prohibits discrimination on the basis of race, color, ethnicity, religion, sex, national origin, age, ancestry, disability, status as a veteran, sexual orientation, marital status, parental status, gender identity, gender expression and genetic information in the University's programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Director of the Office of Institutional Opportunity and Access, IOA@ku.edu, 1246 W. Campus Road, Room 153A, Lawrence, KS, 66045, (785)864-6414, 711 TT

**HaysMedicalCenter**

Kansas State Board of Nursing Provider Number: LT0021-1138

Coordinator: Sandy Gottschalk, MSN, RN

2220 Canterbury Drive

Hays, KS 67601

**WOMEN HEALTH SYMPOSIUM 2022**

November 4, 2022

F from 9:00am to 3:15pm

**Presenters:**

Jill Rozean, RN

Michelle Pope, MD

Jenna Sloan, MD

Jill Nelson

Robyn Burwell, APRN-c

Location: Hays Medical Center-Hadley Conference Rooms

<u>NAME/ADDRESS</u>	<u>FIRM</u>	<u>LICENSE#</u>	<u>CEUS</u>
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# HAYSMED

2220 Canterbury Drive

Hays, Kansas 67601

KS Provider #=LT0021-1138

This is to certify that

Name:

Address:

License #

Has Successfully Completed the 6.00 Contact Hours

**Women Health Symposium**

November 4, 2022

and hereby granted this certificate

on this 4th day of November, 2022

  
Coordinator

# ROBYN BURWELL

777 E St, Phillipsburg, KS 67661 · (785) 243-5167

notmywaybutHis@gmail.com

## EXPERIENCE

### AUGUST 2021 – PRESENT

#### PMHNP-BC, PHILLIPS COUNTY HEALTH SYSTEMS

- Provide care for patients with mental health disorders across the life span.
- Suboxone certified
- Provide care for perinatal and postpartum mental health disorders

### OCTOBER 2015 – PRESENT

#### APRN-BC, PHILLIPS COUNTY HEALTH SYSTEMS

- Provide emergency room call coverage
- Provide care for patients ranging in age from infancy to the older adult in the clinic

### JUNE 2003 – SEPTEMBER 2015

#### APRN-BC, CLOUD COUNTY HEALTH CENTER

- Provide emergency room call coverage
- Prepare the call schedule for all the providers
- Provide care for patients ranging in age from infancy to the older adult in the clinic
- Oversee the Performance Improvement committee for the clinic
- Represent the clinic on the Child Advocacy Committee

### DECEMBER 2000 – JUNE 2002

#### MEDICAL/SURGICAL UNIT NURSE MANAGER, CLOUD COUNTY HEALTH CENTER

- Supervise 28 nursing personnel
- Perform Risk Management investigations
- Facilitate the Pain Management Team activities
- Prepare the schedule
- Prepare a budget for the Medical/Surgical unit for administration
- Supervise performance improvement activities
- Perform as a mentor for other nurse managers
- Perform with other Quality Excellence team members and staff to develop the vision, mission, values and goals of the organization
- Supervise nurses to perform the duties needed to care for patients

### AUGUST 1999 – MAY 2001

#### OUTREACH INSTRUCTOR, CLOUD COUNTY COMMUNITY COLLEGE

- Teach LPN IV Therapy course
- Create and teach Physical Assessment class

**DECEMBER 1998 – DECEMBER 2000**

**NURSE CASE MANAGER, CLOUD COUNTY HEALTH CENTER**

- Perform patient education
- Perform performance improvement
- Supervise patient compliance and follow up
- Perform grant writing

**OCTOBER 1996 – DECEMBER 1998**

**DIRECTOR OF NURSING, HIAWATHA COMMUNITY HOSPITAL**

- Supervise 65 nursing and social service employees. These employees make up the following departments: Medical/Surgical, Emergency Room, Obstetrics, Surgery, Swingbed, Home Health, and Cardiopulmonary Rehabilitation.
- Work with and support administration as well as the other hospital departments.
- Prepare a nursing department budget for administration
- Supervise the day-to-day happenings of the nursing departments
- Supervise Infection Control and Risk Management
- Supervise Quality Improvement hospital wide
- Supervise and perform education for hospital wide annual training and also for the re-licensure for the nurses and physicians

**JUNE 1993 – OCTOBER 1996**

**INTENSIVE CARE UNIT STAFF RN, DWIGHT D. EISENHOWER VAMC**

- Perform direct patient care to critically ill patients
- Perform patient education
- Perform timekeeping function for the ICU
- Perform assigned Quality Improvement indicators
- Perform as a preceptor for new ICU employees
- Perform as an expert trainer for the newly installed PYXIS system

**JUNE 1991 – JUNE 1993**

**MEDICAL SURGICAL STAFF RN, DWIGHT D. EISENHOWER VAMC**

- Perform nursing care to medical, surgical, orthopedic, and cardiac patients
- Perform patient education and created a pamphlet for patient teaching on Chest Pain
- Perform assigned Quality Improvement indicators
- Perform as a preceptor for new employees and oriented all nurses on the unit to new documentation (PIE) system

## **EDUCATION**

**AUGUST 2021**

**POST MASTERS CERTIFICATE IN PSYCHIATRY AND MENTAL HEALTH  
UNIVERSITY OF KANSAS**

**MAY 2003**

**MASTER OF SCIENCE IN NURSING, FORT HAYS STATE UNIVERSITY**

- Family Nurse Practitioner and Nursing Administration dual master's
- Inducted into Sigma Theta Tau



**BACHELOR OF SCIENCE IN NURSING, UNIVERSITY OF KANSAS**

- ATLS, ACLS, PALS, BLS certified
- FNP-BC (AANC board certified)
- PMHNP-BC (AANC board certified)

- American Academy of Nurse Practitioners
- Sigma Theta Tau, Nu Zeta Chapter
- American Psychiatric Nurse Association
- Postpartum Support International

## Robyn Bibliography

Webber E Benedict J. Postpartum depression: A multi-disciplinary approach to screening management and breastfeeding support. Arch Psychiatr Nurs. 2019 Jun;33(3):284-289. doi: 10.1016/j.apnu.2019.01.008. Epub 2019 Jan 26. PMID: 31227081

Michelle J. Pope  
1590 Hilltop Dr  
Hays, KS 67601  
(785)625-0656  
[michelle.pope@haysmed.com](mailto:michelle.pope@haysmed.com)

### **Employment**

Hays Med/Pediatric Center 2005-present

### **Education**

**University of Kansas School of Medicine-Wichita, KS** 2002-2005  
*Categorical Pediatrics Residency*  
**University of Kansas School of Medicine-Kansas City/Wichita** 1998-2002  
*Doctorate of Medicine*  
**Creighton University** Omaha, NE 1994-1998  
*Bachelor of Science-Biology*  
*Summa Cum Laude*  
**Hoxie High School** Hoxie, KS 1990-1994

### **Certifications**

Kansas State Board of Healing Arts License 2002-current  
Pediatric Board Certification 2006-current  
BLS, PALS, NRP 2002-current

### **Teaching Experience**

Volunteer Clinical Instructor in the Department of Pediatrics 2006-current  
at the University of Kansas School of Medicine-Wichita

### **Honors and Awards**

HealthStream Excellence through Insight Award 2013  
*Overall Patient Experience CG-CAHPS*  
Alpha Omega Alpha Honor Medical Society of the University  
of Kansas School of Medicine  
*Volunteer Clinical Faculty Award* 2012

### **Professional Involvement**

American Academy of Pediatrics, member 2002-current  
Kansas Academy of Pediatrics  
Member 2002-current  
Board of Directors 2012-2015

# Jill M. Rozean

1563 Ridge Road~ Hays, KS, 67601~785-623-4210~ [jill.rozean@haysmed.com](mailto:jill.rozean@haysmed.com)

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## EDUCATION:

FORT HAYS STATE UNIVERSITY  
*College of Health and Life Sciences*

- Bachelors in Science of Nursing
- Emphasis in Leadership Studies

WICHITA STATE UNIVERSITY  
*College of Health Professions*

- Graduate Nursing Department, Human Lactation Course

Hays, KS  
December 2000

Wichita, KS  
January 2012

## PROFESSIONAL EXPERIENCE:

HAYSMED  
*Registered Nurse-OB*

- Labor and Delivery
- Postpartum
- Nursery
- Women's Surgery Post-op
- Assist in NICU
- Charge Nurse

Hays, KS  
January 2001-2008

HAYSMED  
*Staff Development Coordinator-OB and Pediatrics*

- Staff Development
- Education Development
- Leadership Development

Hays, KS  
August 2008- February 2010

HAYSMED  
*Education~ PRN Class Instructor*

- Childbirth Education Class Instructor for HMC since 2003
- Basic Breastfeeding Class Instructor
- Newborn Care Skills Class Instructor
- Pumping, Back to Work and Breastfeeding Instructor

Hays, KS  
March 2010-current

HAYSMED  
*Lactation Services~ International Board Certified Lactation Consultant*  
• Inpatient and Outpatient Lactation Consulting

Hays, KS  
February 2013-current

## CERTIFICATIONS AND TRAINING:

CERTIFIED BIRTH DOULA ~CD(DONA)

- Doulas of North America DONA
- Professional Labor Assistant

December 2006-2015

CERTIFIED BREASTFEEDING EDUCATOR ~ CBE

- Lactation Consultant Services~ Debi Lesli Bocar

October 2006

CERTIFIED CHILDBIRTH EDUCATOR ~ CCE

- Academy of Certified Birth Educators

May 2008

THE BUSINESS CASE FOR BREASTFEEDING TRAINING

- Steps for creating a breastfeeding friendly workplace
- U.S. Department of Health and Human Services, Health Resources and Services Administration, Maternal and Child Health Bureau

2010

INTERNATIONAL BOARD CERTIFIED LACTATION CONSULTANT ~ IBCLC

- ILCA-International Lactation Consultant Association

July 2013-current

**PROFESSIONAL ORGANIZATIONS/ COMMITTEE MEMBERSHIPS:**

- KANSAS BREASTFEEDING COALITION
- USLCA~ United States Lactation Consultant Association
- HaysMed Breastfeeding Committee
- Ellis County Breastfeeding Coalition

**PERSONAL AND PROFESSIONAL GOALS:**

- To attend the USLCA Conference for further lactation education
- To attend as many seminars, webinars or conferences that can increase my professional knowledge base.
- To further investigate graduate school options and paths
- To increase staff breastfeeding education, especially in clinical focus

Jill Rozean/Michelle Pope Bibliography

- American Academy of Pediatrics: Clinical Reports, Technical Reports, Policy Statements and Clinical Guidelines
  - <https://publications.aap.org/pediatrics/pages/policy>
  - Technical Report: Breastfeeding and the Use of Human Milk. 2022
  - Policy Statement: Breastfeeding and the Use of Human Milk. July 2022
  - Academy of Breastfeeding Medicine Protocols
  - <https://www.bfmed.org/protocols>
  - ABM Clinical Protocol #2: Guidelines for Birth Hospitalization Discharge of Breastfeeding Dyads, Revised 2022
  - ABM Clinical Protocol #5: Peripartum Breastfeeding Management for the Healthy Mother and Infant at Term, Revision 2013.
  - ABM Clinical Protocol #18: Use of Antidepressants in Breastfeeding Mothers. 2015
  - ABM Clinical Protocol #31: Radiology and Nuclear Medicine Studies in Lactating Women. 2019
  - ABM Position Statement on Ankyloglossia in Breastfeeding Dyads
  - Bright Futures: Guidelines for Health Supervision Visits of Infants, Children, and Adolescents. Fourth Edition. AAP. 2017.
- ACOG Committee Opinion #820, Breastfeeding Challenges
- Breastfeeding Handbook for Physicians. 2<sup>nd</sup> Edition. ACOG and AAP. 2014
- Kansas Breastfeeding Coalition [www.ksbreastfeeding.org](http://www.ksbreastfeeding.org)

# **JENNA K. SLOAN**

1070 Mount Pleasant Rd, Hays, KS 67601  
(785) 675.8812 • sloan.jenna@gmail.com

## **A. Educational Background**

- a. College: Kansas State University, graduated 2008 with BS in Microbiology and Natural Resources and Environmental Science
- b. Medical School: University of Kansas School of Medicine, rural track, graduated 2013
- c. Residency: Baylor Scott & White/Texas A&M in Temple, TX
- d. Fellowship: N/A
- e. Other: Board Certification with American Board of Obstetrics and Gynecology, November 2019

## **B. Practice-related activities**

- a. Site: Hays Medical Center
- b. Scope: general obstetrics and gynecology practice

## **C. Educational or academic experience**

- a. Academic appointments: none
- b. Educational activities related to medical students, residents, Fellows: two week rotations for 3rd year medical students from KUMC rotate to our facility as an option for their 3rd year OB/GYN rotation; Nurse practitioner and physician assistant students from various universities
- c. Other educational and residency activities: Texas A&M 2017 Outstanding OB/GYN Resident teaching award recipient

## **D. ACOG activities:**

- a. Served as residency program representative to Texas Association of Obstetricians and Gynecologists
- b. Attended 2014 ACOG District XI/TAOG Joint Annual Meeting
- c. Attended 2015 Congressional Leadership Conference

## **E. Other professional or committee-related activities:**

- a. Physician champion for hospital's Baby Friendly Initiative, Kansas Moms in Mind and Fourth Trimester Initiative

Jenna Sloan Bibliography

KDHE Maternal Warning Signs Integration Toolkit

✦ <https://www.kdhe.ks.gov/504/Maternal-Warning-Signs-Toolkit>



## Jill-Elizabeth V. Nelson

### EDUCATION

1995-2000, Bachelor of Music in Music Theatre, Kansas State University

### PROFESSIONAL EXPERIENCE

#### **January 2021– Current, Perinatal/Infant Health Consultant**

Kansas Department of Health & Environment, Topeka/Salina KS

Responsible for working closely with the Clinical Perinatal/Infant Health Consultant in planning, expansion, replication and ongoing technical assistance/monitoring of the Maternal and Child Health (MCH) service delivery model and statewide perinatal community collaboratives focusing on prenatal education and clinical/prenatal care. With oversight from supervisor, evaluates MCH activities, initiatives, and programming to ensure a high level of quality health services are maintained for women and infants throughout Kansas and grantees are meeting program objectives/impacting outcomes. Provide technical assistance to local agency staff, other KDHE bureaus, agencies and public organizations regarding the MCH population with special expertise in the pregnant/perinatal and infant (through 12 months) populations. Assesses educational and program needs of local and state public health staff and develops and implements appropriate in-service and continuing education. Assists with development and training for local agency staff.

#### **September 2014– January 2021, Executive Director/Program Coordinator**

Delivering Change, Inc., Junction City, KS

Responsible for the coordination and implementation of Delivering Change: Healthy Families-Healthy Communities, a health initiative to lower infant mortality; and to improve the health and wellbeing of Geary County families through centralized and coordinated community collaboration. This community-based initiative has four priorities: 1) improve women's health; including access to prenatal care and prenatal educational opportunities; 2) promote and support breastfeeding; 3) improve infant and child health; 4) engage, educate and empower fathers. Since its inception, Delivering Change has helped lower the Geary County Infant Mortality Rate by more than half— below state and national averages. The Executive Director/Program Coordinator collaborates and builds partnerships with local and state agencies that impact maternal, infant and child health. Coordinates and oversees funding and implementation of multiple funding sources including: the MCH/Title V grant, Teen Pregnancy Targeted Case Management Grant, Lifting Young Families Toward Excellence Grant, and other grant funds from state partners and local entities. Implements a wide variety of programs and trainings that impact maternal, infant/child, and family health and wellbeing. Coordinates pertinent health messages to be disseminated through Delivering Change Coalition partners, social media, radio, website, and other marketing avenues. The Executive Director/Program Coordinator supervises three Delivering Change Navigators and one Fatherhood Coordinator/Navigator. Oversees the financials of Delivering Change, Inc. Coordinates and facilitates all Delivering Change Coalition meetings and subcommittee meetings. Represents and promotes the Delivering Change collaborative model throughout the state.

918 Plains Drive  
Junction City, KS 66441

Phone: 785-210-7581  
Work: 785-515-6717 (Direct)  
Email: jillelizabeth.nelson@ks.gov

Continued on Page 2

## Jill-Elizabeth V. Nelson

### **October 2011– August 2014– Director of Development/Program Coordinator**

Geary Community Healthcare Foundation, Junction City, KS

Oversees the memorial giving program and memorial events for the Geary Community Healthcare Foundation. Coordinates annual Bramlage Family Walk a Mile Day with USD 475. Responsible for correspondence/invitations related to all Foundation fundraising events. Assists the Foundation Executive Director with all fundraising events as directed. Responsible for maintaining and updating the donor database, website and Facebook pages. Served as the Co-Lead of the *Delivering Change* initiative facilitating community partnerships; planning, coordinating and overseeing educational and training opportunities for community agencies to improve the Geary County infant mortality rate and improve maternal, family and community health and wellbeing.

### **January 2011– September 2011, Interim Executive Director**

C.L. Hoover Opera House, Junction City, KS

Responsible for the overall operations of the Opera House including contracting with professional performance artists and companies, resident community theatre and community rental events. Coordinate and manage box office operations- including staff. Responsible for children's programming and arts education classes. Coordinates and oversees marketing of Opera House events including all media outlets, website, and Facebook page.

### **PROFESSIONAL ACTIVITIES**

Kansas Maternal Mortality Review Committee Member, 2021-Current

Kansas March of Dimes, Mission Impact Committee, 2021-Current

Kansas Infant Death and SIDS Network, Executive Board Member, August 2014– Current

Infant Mortality CollN Team, State Team Member, 2015– 2017

Early Childhood Comprehensive Systems CollN, (KIDOS 2.0) Place Based Community Team Member, 2016-Current

Geary County Fetal Infant Mortality Review, Case Review/Community Action Team Member, 2014-2018

Geary County Fetal Infant Mortality Review Board of Directors, Secretary, January 2013-March 2014

*What's Working in the Healthy Start Community to Support Breastfeeding (Hear from Your Peer)* HRSA Webinar, Co Presenter, 2017

Early Childhood Comprehensive Systems CollN Thematic NICHQ Webinar, Presenter, October 2017

### **REFERENCES AVAILABLE UPON REQUEST**

918 Plains Drive  
Junction City, KS 66441

Phone: 785-210-7581  
Work: 785-515-6717 (Direct)  
E-mail: jillelizabeth.nelson@ks.gov

## Jill Nelson Bibliography

KS Vital Statistics: Death & Birth Certificates (2018-current)

ACOG Committee Opinion 736: Optimizing Postpartum Care (2018)

ACOG Consensus Bundle on Postpartum Basics

KS Vital Statistics: Annual Summary 2020

KS Maternal Mortality Review Board: Summary Report 2022

KDHE Collective Impact Model (2020)



INVITE

# WOMEN HEALTH SYMPOSIUM-NOVEMBER 4, 2022

Invite others to add a comment

QUESTION SUMMARIES

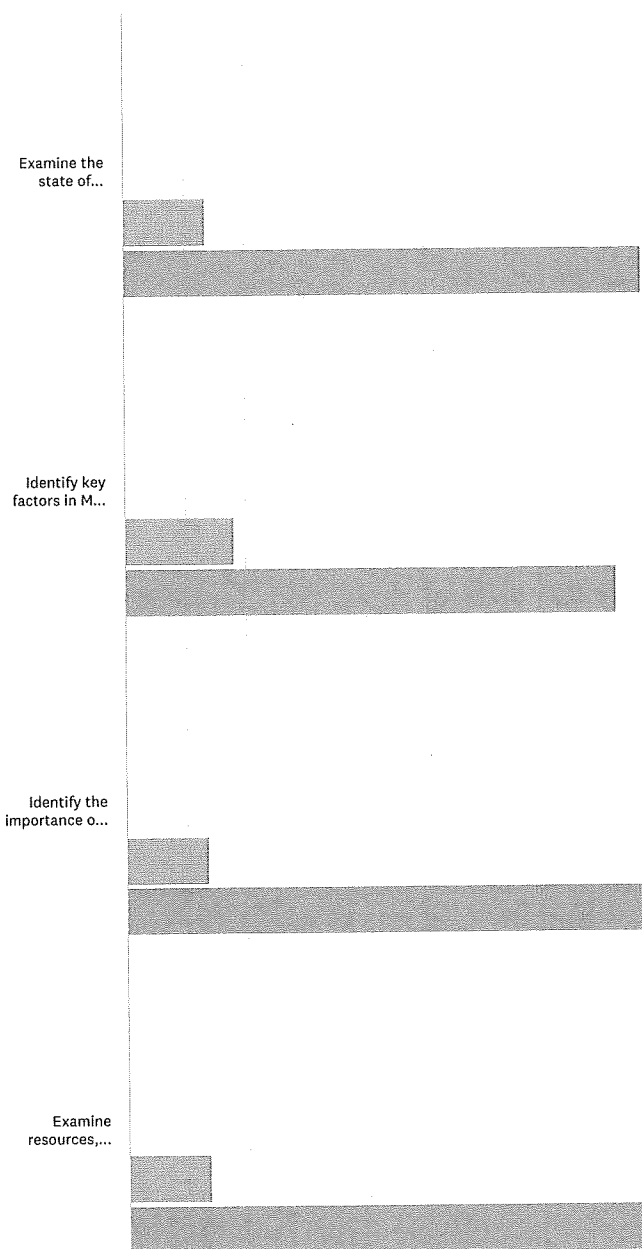
DATA TRENDS

Q1



Please rate the followingThe workshop met the objectives listed below:

Answered: 22 Skipped: 0



Share Link

<https://www.surveymonkey.com/re:>

COPY

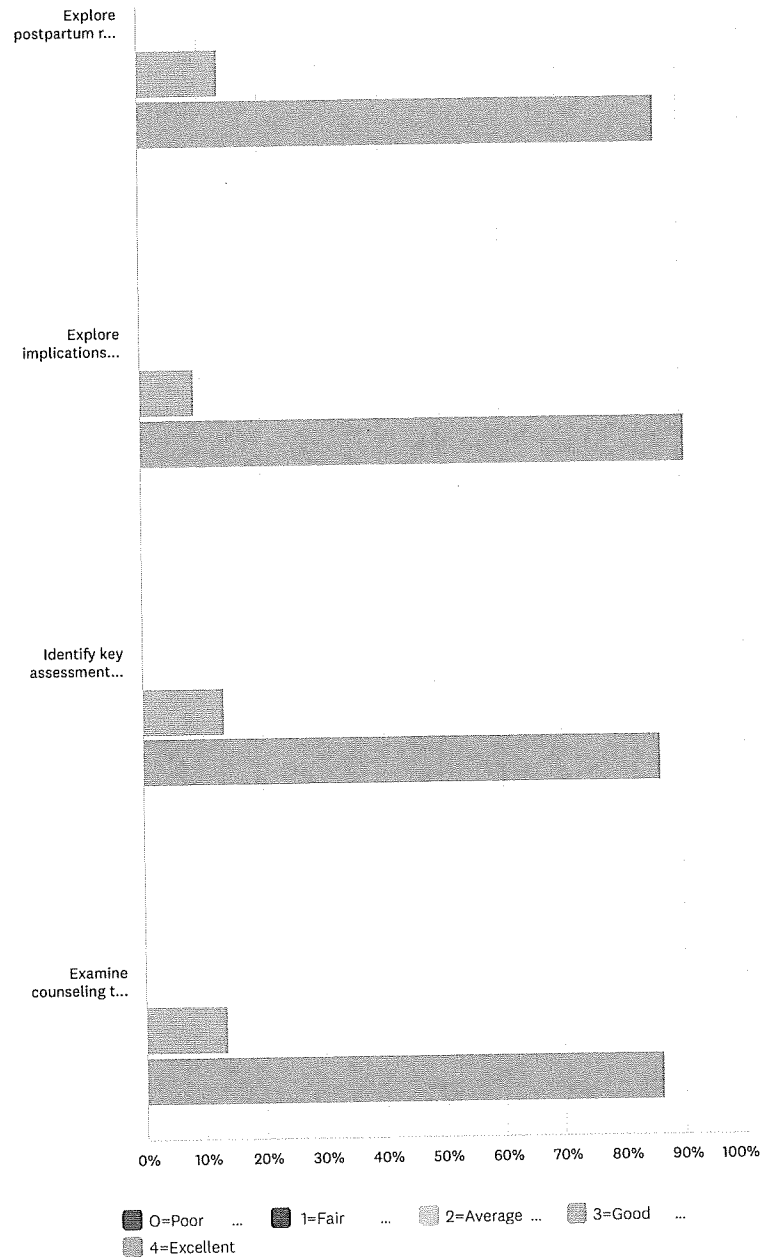
SHARE SETTINGS

Share

Twitter

Share

22 responses



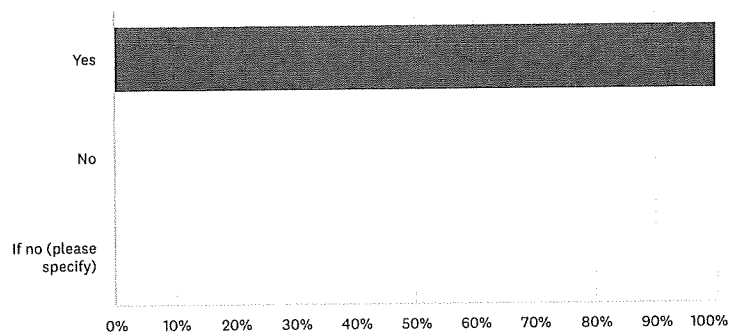
	0=POOR	1=FAIR	2=AVERAGE	3=GOOD	4=EXCELLENT	TOTAL
Examine the state of maternal morbidity and mortality in Kansas.	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22
Identify key factors in MMH for Kansas women in pregnancy and the first year after birth.	0.00% 0	0.00% 0	0.00% 0	18.18% 4	81.82% 18	22
Identify the importance of screening women during	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22

Depression Scale.						
Examine resources, treatment options, and care considerations for maternal mental health.	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22
Explore postpartum risk factors to new mothers related to Post Birth Warning Signs and importance of awareness in identifying signs and symptoms.	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22
Explore implications of pregnancy complications and how they can affect a woman's health across her lifespan.	0.00% 0	0.00% 0	0.00% 0	9.09% 2	90.91% 20	22
Identify key assessment findings in infant follow up in the early weeks following birth related to feeding and development.	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22
Examine counseling the new mother faced with feeding challenges and working together to plan for frequent follow-ups to monitor progress.	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22

Q2

The content was presented clearly:

Answered: 22 Skipped: 0

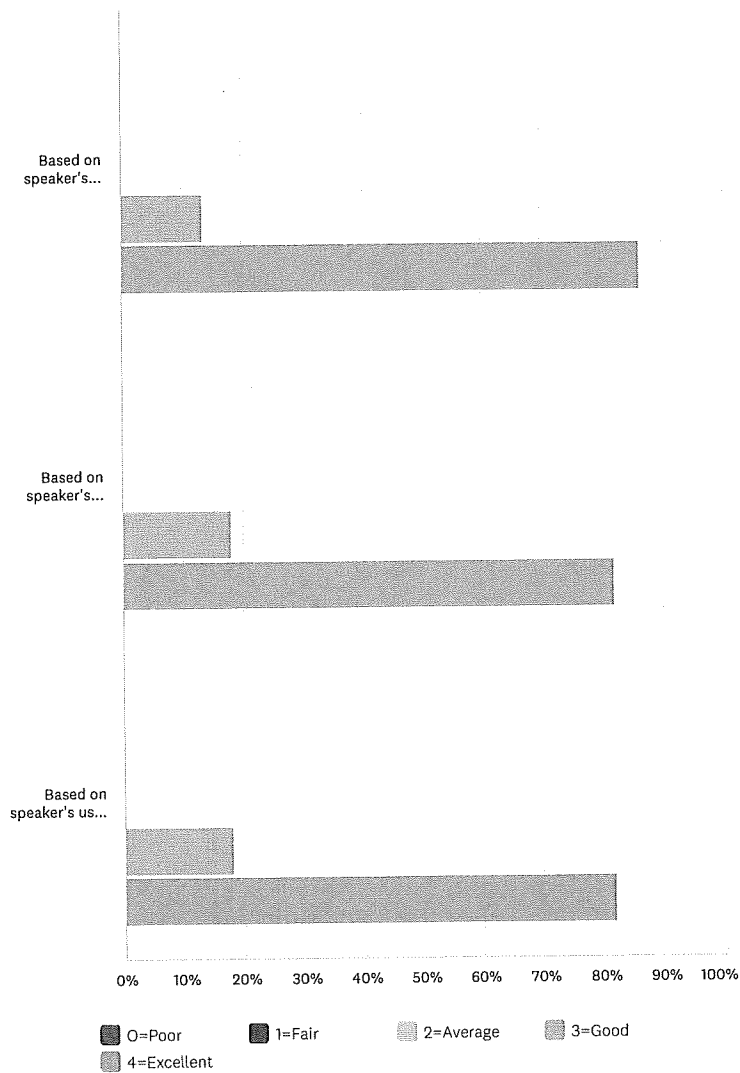


No		0.00%	0
If no (please specify)	Responses	0.00%	0
<b>TOTAL</b>			<b>22</b>

Q3

Presenter: Jill Nelson, Perinatal/Infant Health Consultant

Answered: 22
 Skipped: 0



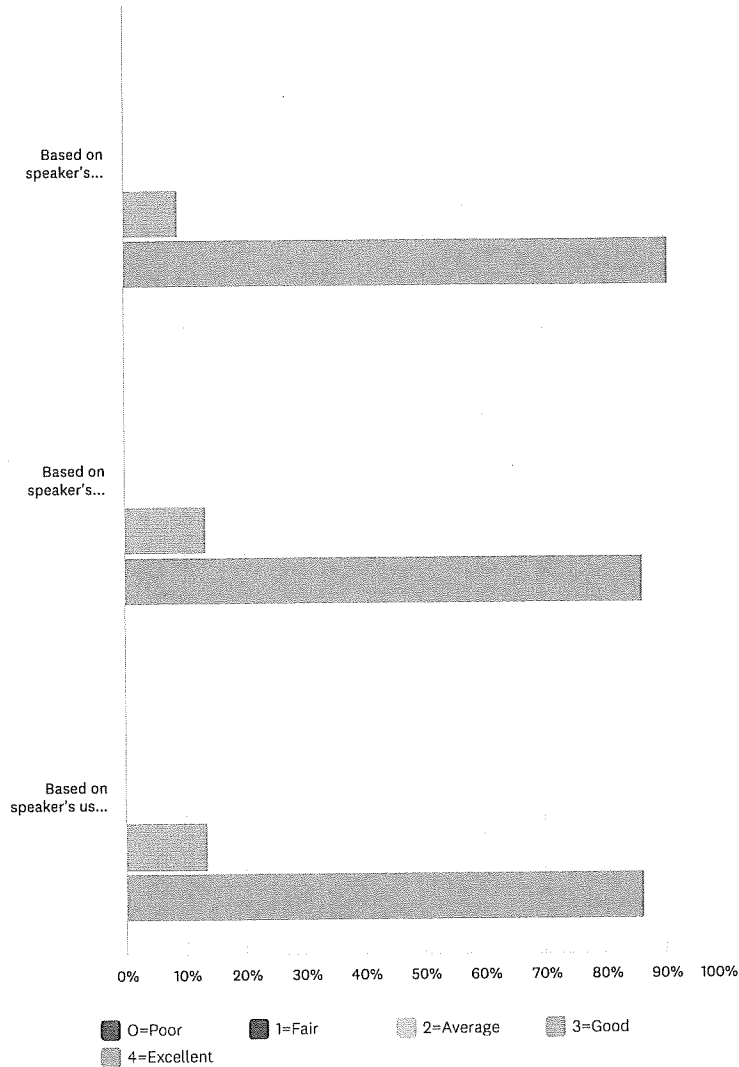
	0=POOR	1=FAIR	2=AVERAGE	3=GOOD	4=EXCELLENT	TOTAL
Based on speaker's knowledge of the subject, please rate:	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22
Based on speaker's presentation, please rate:	0.00% 0	0.00% 0	0.00% 0	18.18% 4	81.82% 18	22
Based on speaker's use of audiovisual aids and handouts, please rate:	0.00% 0	0.00% 0	0.00% 0	18.18% 4	81.82% 18	22

Q4



Presenter: Robyn Burwell, APRN-C

Answered: 22 Skipped: 0

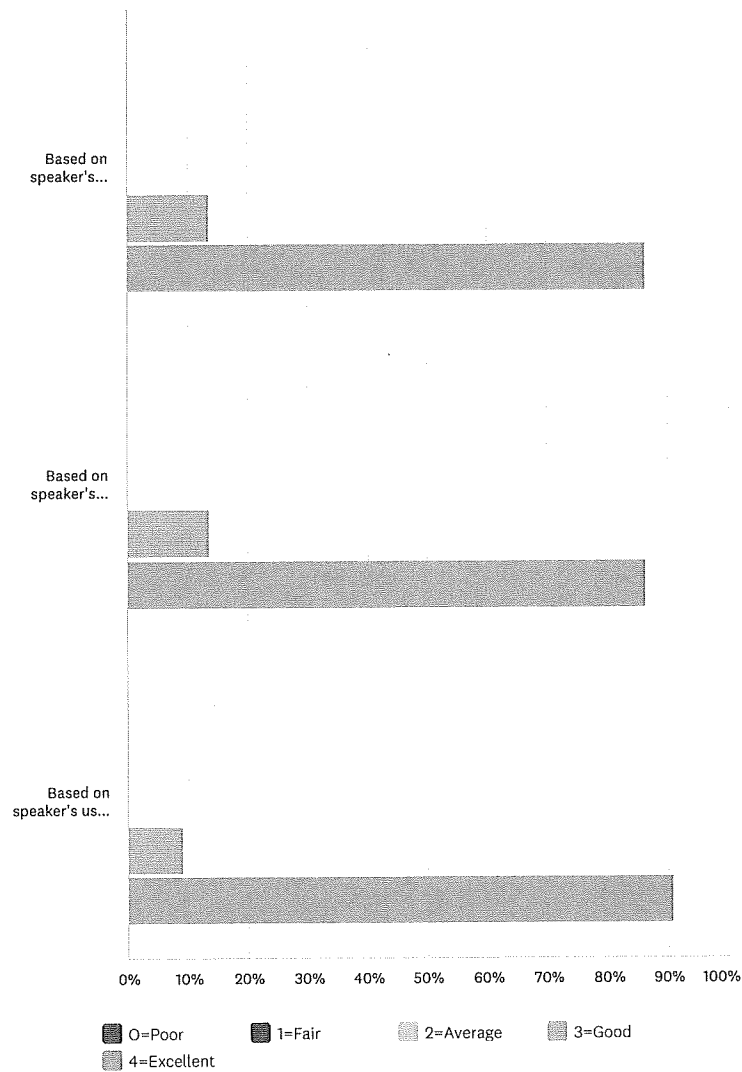


	O=POOR	1=FAIR	2=AVERAGE	3=GOOD	4=EXCELLENT	TOTAL
Based on speaker's knowledge of the subject, please rate:	0.00% 0	0.00% 0	0.00% 0	9.09% 2	90.91% 20	22
Based on speaker's presentation, please rate:	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22
Based on speaker's use of audiovisual aids and handouts, please rate:	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22



Presenter: Jenna Sloan, MD

Answered: 22 Skipped: 0

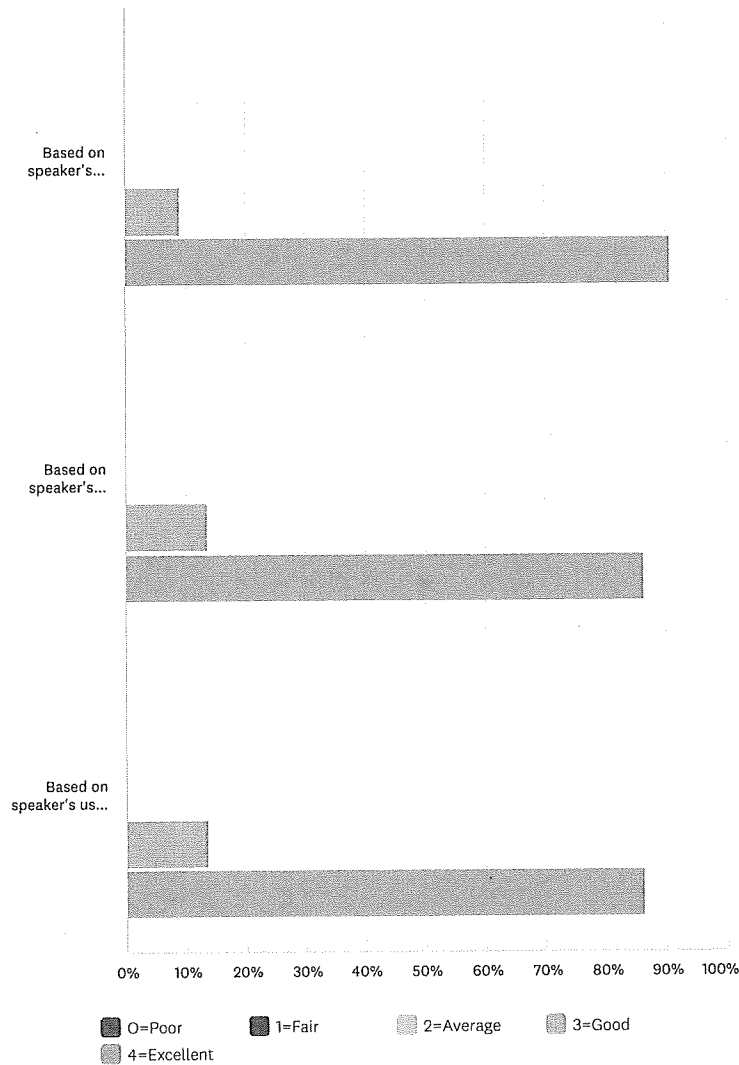


	O=POOR	1=FAIR	2=AVERAGE	3=GOOD	4=EXCELLENT	TOTAL
Based on speaker's knowledge of the subject, please rate:	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22
Based on speaker's presentation, please rate:	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22
Based on speaker's use of audiovisual aids and handouts, please rate:	0.00% 0	0.00% 0	0.00% 0	9.09% 2	90.91% 20	22

Q6

Presenter: Michelle Pope, MD

Answered: 22 Skipped: 0

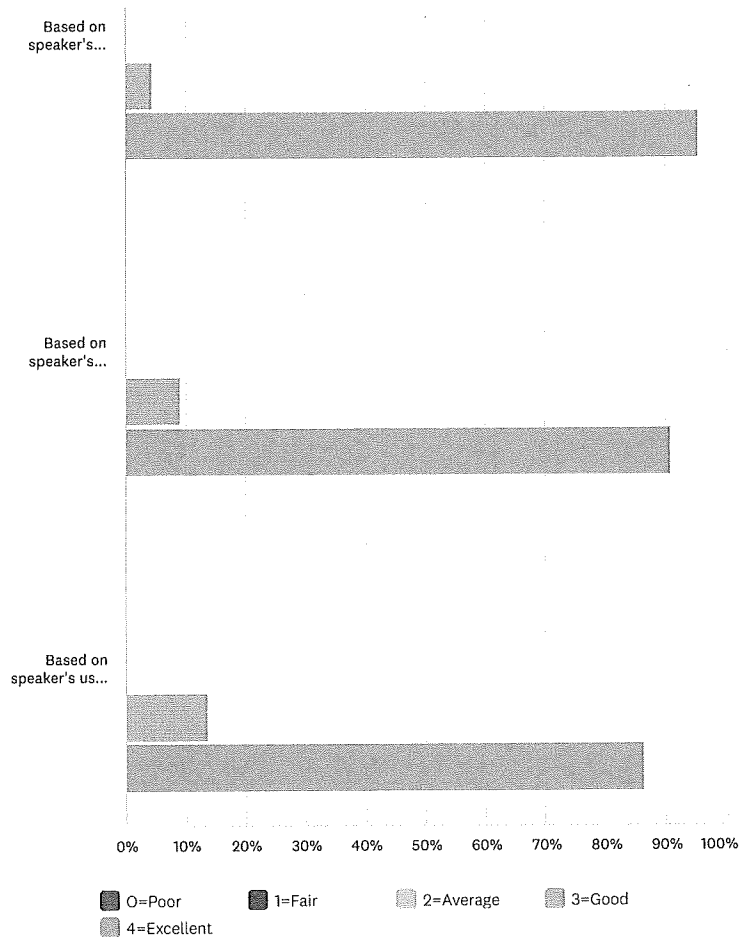


	0=POOR	1=FAIR	2=AVERAGE	3=GOOD	4=EXCELLENT	TOTAL
Based on speaker's knowledge of the subject, please rate:	0.00% 0	0.00% 0	0.00% 0	9.09% 2	90.91% 20	22
Based on speaker's presentation, please rate:	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22
Based on speaker's use of audiovisual aids and handouts, please rate:	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22

Q7

Presenter: Jill Rozean, RN

Answered: 22 Skipped: 0



	0=POOR	1=FAIR	2=AVERAGE	3=GOOD	4=EXCELLENT	TOTAL
Based on speaker's knowledge of the subject, please rate:	0.00% 0	0.00% 0	0.00% 0	4.55% 1	95.45% 21	22
Based on speaker's presentation, please rate:	0.00% 0	0.00% 0	0.00% 0	9.09% 2	90.91% 20	22
Based on speaker's use of audiovisual aids and handouts, please rate:	0.00% 0	0.00% 0	0.00% 0	13.64% 3	86.36% 19	22

Q8

In general, I liked the following aspects of the program best:

Answered: 22 Skipped: 0

complications of pregnancy

11/11/2022 12:52 AM

The networking with other professionals was very helpful. All of the presenters were warm and friendly and extremely knowledgeable.

How the topics were interconnected and relatable

11/10/2022 12:07 PM

Womens Health and Mental Health

11/10/2022 11:38 AM

Q9



In general, I disliked the following aspects of the program:

Answered: 22 Skipped: 0

none

11/11/2022 12:52 AM

nothing

11/10/2022 01:46 PM

N/A

11/10/2022 12:07 PM

n/a

11/10/2022 11:38 AM

The food was very disappointing.

Q10



Comments/Suggestions:

Answered: 22 Skipped: 0

it should be recommended for every staff

11/11/2022 12:52 AM

none

11/10/2022 01:46 PM

11/10/2022 12:07 PM

n/a

11/10/2022 11:38 AM

Looking forward to the next Women's Health Symposium. It was excellent!!

Q11

Suggestions for future programs:

Answered: 22 Skipped: 0

cultural background should be thought in detail

11/11/2022 12:52 AM

I am especially interested in more learning about mental health during the perinatal period. I would attend something like this annually if it was offered.

11/10/2022 01:46 PM

N/A

11/10/2022 12:07 PM

11/10/2022 11:38 AM

Q12

Please provide your name and email


Answered: 22 Skipped: 0

ANSWER CHOICES

RESPONSES

Name	Responses	100.00%	22
Company	Responses	0.00%	0
Address	Responses	0.00%	0
Address 2	Responses	0.00%	0
City/Town	Responses	0.00%	0
State/Province	Responses	0.00%	0

ZIP/Postal Code	Responses	0.00%	0
Country	Responses	0.00%	0
Email Address	Responses	100.00%	22
Phone Number	Responses	0.00%	0

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**Long Term CNE Provider Checklist**  
(K.A.R. 60-9-107)

**Name of Provider:** Osawatomie State Hospital

**Name of Program Coordinator:** Susan Lynch, RN, BSN

**Date Received:** 9/26/23

**Date to CNE Committee:** December 2023

\_\_\_\_\_ **Approved**

\_\_\_\_\_ **Not Approved:** \_\_\_\_\_

**Date Notified:** \_\_\_\_\_

Information Required	Received	NA
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization	X	
The name, education and experience of the program coordinator responsible for CNE	Susan Lynch	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
<b>Policies &amp; Procedures:</b>		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: “(name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: ”	X	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	X	
▪ The expertise of each individual presenter	X	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results		X
• Clinical hours		X
<b>Documentation of Attendance</b>		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator		X
• The participant's name and license number, and the number of contact hours awarded		X
• The title of the offering		X



• The date on which the offering was completed		X
• Either the completion of a posttest or a return demonstration		X
<b>Certificate of Attendance/CE Transcript</b>		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded	X	
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
<b>Recordkeeping &amp; Storage</b>		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
<b>Program Evaluation Plan</b>		
For long-term providers, a copy of the total program evaluation plan	X	
<b>Two Proposed Offerings</b>		
The provider shall submit two proposed offerings, including the following:	<b>#1 How to work More Effectively with Patients with Borderline Personality Disorder</b>	<b>#2 Updates on Suicide risk and Prevention</b>
• A summary of planning	X	X

• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results	X	X
• Each instructor's education and experience	X	X
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Application reviewed and approval checklist completed by Carol Moreland, MSN, RN

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~ private and confidential decrypted data ~

Reference No.: 25571 Date submitted: Sep 25 11:59 2023

10 files were uploaded with this form: [Attachment #1 CNE Program Coordinator Education & Experience.pdf](#), [Attachment #2 Fee Assessment Policy.pdf](#), [Attachment #3 Announcement for Offering.pdf](#), [Attachment #4 CE Offering Approval Application.pdf](#), [Attachment #5 CNE Program Coordinator.pdf](#), [Attachment #6 CE Roster.pdf](#), [Attachment #7 CNE Certificate.pdf](#), [Attachment #8 Total Program Evaluation 2023.pdf](#), [Attachment #9 Offering #1.pdf](#), [Attachment #10 Offering #2.pdf](#)

www.ksbn.org

radio ~ Renewal

Providername ~ Osawatomie State Hospital

providernum ~ LT0111-1105

legalbody ~ State of Kansas

address ~ 500 State Hospital Drive

adress2 ~ Osawatomie, KS 66064-0500

telephone ~ 913-755-1030

email ~ [susan.lynch@ks.gov](mailto:susan.lynch@ks.gov)

coordinator ~ Susan Lynch, RN, BSN

date ~ 09-25-2023

planningce ~ -Osawatomie State Hospital utilizes a survey for the collection of data related to training needs of the staff, on an annual basis.

-Needs for future trainings continue to be evaluated at the end of each CE offering through evaluations.

-Receive feedback from other departments on the needs of their staff.

-Word of mouth recommendations from licensed nursing staff.

-Recommendations from the Continuing Education Committee members.

feeassessment ~ Osawatomie State Hospital does not charge their employees for continuing education credits. Now that Infection control has cleared the hospital to have visitors on campus, we will charge participants who are not employed at Osawatomie State Hospital for CNE credits. We have a new policy going through our process at this time on how fee's will be managed. See Attachment #2

advertisement ~ Osawatomie State Hospital will now have this statement added to each announcement as we did not have it, we are making this correction immediately.

In the meantime, we will not be giving CNE/CE's as of September 13th when we heard we were denied we made sure to stop immediately giving any CNE/CE's. We look forward to being a CNE provider again and will use our new announcements as soon as approved to once again be a CNE Long Term provider.

"Osawatomie State Hospital is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for \_\_\_\_ contact hours applicable for APRN, RN, LPN or LMHT relicensure. Kansas State Board of Nursing Provider Number: LT0111-1105" See Attachment #3

**approvalprocess** ~ We use a CE Offering Approval Application. Which must be presented with the materials that are requested. In the future the CE committee instead of one individual will be approving CE Offerings. Osawatomie State Hospital does not offer for independent study or clinical hours. See Attachment #4

**contacthours** ~ See Attachment #2 and #5  
Osawatomie State Hospital does not offer for independent study or clinical hours.

**verifycompletion** ~ See Attachment #2, #6, and #7

**recordkeeping** ~ Osawatomie state hospital maintains the following records for at least two years for each offering:

- Summary of the planning
- Copy of announcement/brochure
- Title and objectives
- Offering agenda
- Bibliography
- Summary of participant evaluations
- Each instructor's education and experience
- Documentation to verify each participant attended offering if multiple days documentation for each day.

Records are kept in a secure locked office with minimal access.

All attendance records, copies of participant certificates and individual class records are kept electronically in a secure computer drive with access limited to Administrative Specialist and Director of Staff Development and Training.

**noticeofchange** ~ See Attachment #5

**programevaluation** ~ See Attachment #8

**Submission date** ~ 09-25-2023 11:59:41

**Form ID ~ 1672730**

Attachment # 1

**SUSAN LYNCH**  
923 Prairie Street, Paola, KS 66071  
913-731-2806  
Slynch64@live.com

## **PROFESSIONAL SUMMARY**

### **Registered Nurse/Director of Nursing Education**

- Experience as Director of Nursing Education, Staff Development and Training and the Mental Health Technician Program at Osawatomie State Hospital.
- Experience in creating and publishing computer-based training using Lectora software.
- Experience working as Assistant Director of Nursing for 106 bed State Mental health facility. Did auditing of the Nursing Clinical Guideline documentation completed by Registered Nurses and developed and implemented education based on results of audits completed. Covered for the Director of Nursing during medical leave.
- Highly skilled career professional with more than 12 years Registered Nurse experience in State Psychiatric hospital with an additional 8 years working as a Mental Health Aide. With 30+ years' experience in the healthcare field.
- Established in adult psychiatric patient care including assessment, counseling, education regarding medications and treatment, documentation with care plan for diagnosis, and administration of treatment procedures.
- Served on FMEA committee for Suicide prevention 2011, and FMEA committee for Medication reconciliation 2008 at Osawatomie State Hospital
- Computer skilled in Cerner and McKesson. Managed heavy daily patient volume. Proficient in all documentation/record maintenance/paperwork to ensure accuracy and patient confidentiality.
- Experience working with poly-substance abuse, personality disorders, mood disorders and psychotic patients in crisis and through stabilization. Charge Nurse on 30+ bed unit.
- Experience in supervision of all staff for the 94-bed portion of State Hospital on weekends, to include triage of patients from 36 counties in the state of Kansas. Staffing duties on weekend for all four units.
- Experience as charge nurse for the hospital when RN supervisors are not available at the facility. Experience as night shift charge nurse on 42-bed behavioral health and detox unit.
- Experience in filling satellite pharmacy orders.
- Use of Pyxis MedStation system

## **CREDENTIALS**

Board Examination	2007
Licensed Registered Nurse, State of Kansas	2007

## **EXPERIENCE**

<b>Director of Nursing Education/Staff Development and Training</b>	9/2020-
<i>Osawatomie State Hospital, Osawatomie, Kansas</i>	Present
<b>Assistant Director of Nursing</b>	8/2018-
<i>Osawatomie State Hospital, Osawatomie, Kansas</i>	9/2020

<b>Program Nurse Manager</b> <i>Osawatomie State Hospital, Osawatomie, Kansas</i>	11/2017- 8/2018
<b>Weekend Supervisor</b> <i>Osawatomie State Hospital, Osawatomie, Kansas</i>	3/2017- 10/2017
<b>Charge Nurse</b> <i>Shawnee Mission Health, Behavioral Health Unit, Merriam, Kansas</i>	2015-2017
<b>Registered Nurse</b> <i>Shawnee Mission Health, Behavioral Health Unit, Merriam, Kansas</i>	2014-2015
<b>Registered Nurse</b> <i>Osawatomie State Hospital, Osawatomie, Kansas</i>	2007-2014
<b>CNA/CMA</b> <i>Life Care Center, Osawatomie, Kansas</i>	2006-2006
<b>Group Home Support Staff</b> <i>Lakemary Center, Paola, Kansas</i>	2004-2005
<b>Optometric Technician</b> <i>Eyecare Associates, Osawatomie, Kansas</i>	2001-2004
<b>Receptionist</b> <i>Dr. Donald Banks, Paola, Kansas</i>	1997-2001
<b>Mental Health Aide</b> <i>Osawatomie State Hospital, Osawatomie, Kansas</i>	1988-1997

## **EDUCATION**

<b>Bachelor of Science in Nursing</b> <i>American Sentinel University, Aurora, Colorado</i> (GPA 3.69)	2016
<b>Associate of Applied Science in Nursing</b> <i>Fort Scott Community College, Fort Scott, Kansas</i> (GPA 3.72)	2006
<b>Medical Office Assistant Diploma</b> 2001 <i>Brown Mackie College, Lenexa, Kansas</i> (GPA 4.0)	2001

## **References on Request**

Attachment #2

**O**SAWATOMIE  
**S**TATE  
**H**OSPITAL

**Fee Assessment**

Number assigned by P/P Coordinator **(LL-N.N)**

Effective Date: DRAFT

? Procedures Manual

**I. POLICY**

To meet requirements, as a long-term provider of CNE, as outlined in the Kansas Nurse Practice Act - Statutes and Administrative Regulations 60-9-107(b)(3)(B), 60-9-107(b)(3)(C), 60-9-107(e), 60-9-107(g), and 65-1117(a).

Osawatomie State Hospital, as an approved long-term provider, establishes a basis for determining fees for Continuing Nursing Education (CNE), as well as Continuing Education (CE) for other disciplines. Fees will be assessed based on the number of hours attended and the status of the individual, as follows: employees of Osawatomie State Hospital or those persons not employed by Osawatomie State Hospital.

**Cross Reference:** CNE Program Coordinator  
LD-2.4 Staff Development, Education and Training

**II. DEFINITIONS**

For the purposes of this procedure the following definitions apply:

Certificate:

A completed document of attendance, awarded to each participant who purchases CNE/CE after completion of an offering.

Contact Hours:

As documented on each offering agenda, for the actual time attended. Each offering shall consist of at least one contact hour.

CNE/CE:

Learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse, or other professional discipline, for the enhancement of practice, education, administration, research, or theory development to the end of improving the health of the public.

Offering:

A single learning experience intended to enhance knowledge, skills, and attitudes related to nursing for which CNE is provided, or other disciplines for which CE is provided.



### III. PROCEDURE

#### A. Announcement of Offering

1. Announcement of the CNE/CE offering shall include:
  - a. Date, Start time, and end time of the offering;
  - b. Location of the offering;
  - c. Amount of CNE/CE that will be awarded;
  - d. Cost for CNE/CE charged to non-employees; and
  - e. The following statement must be on the announcement: "Osawatomie State Hospital is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for \_\_\_\_ contact hours applicable for APRN, RN, LPN or LMHT relicensure. Kansas State Board of Nursing Provider Number: LT0111-1105"
2. Participation in Offering:
  - a. Participant must attend the entire class and complete the class evaluation to be eligible to receive CNE/CE credits. No credits will be given for a partial class participation. CNE/CE will only be awarded to those who sign in on the Osawatomie State Hospital approved Continuing Education Roster (form SDT-1.3b), if the class is multiple days the attendee must sign in each day on a new roster; and
  - b. No CNE/CE credits will be granted after the day of the CNE/CE offering.
3. Fee Schedule:
  - a. The following schedule will be used to determine the fee to be charged for CNE/CE. There will be no fee for employees working at Osawatomie State Hospital. The fee for outside participants will be listed in the announcement for each CNE/CE class offering; and
  - b. Persons Not Employed by Osawatomie State Hospital: Will pay \$5.00 per each 1 CNE/CE, if a course is 1.5 CNE/CE the cost would be \$7.50
4. Payment of Fees:
  - a. Payment of fees may be made by cash only on the day of the offering;
  - b. Payment of fees for completed participation in any CE offering must be received for processing at completion of CE offering;
  - c. Refunds may be granted if a participant is not able to attend the complete offering and is ineligible to receive CNE/CE credits.

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Osawatomie State Hospital

**Announcement for Presentation**

**Title: Crisis Prevention (CPI) Refresher Training With Advanced Physical Skills**

**Date and Time: 3/26/24 @ 0800 to 1630**

**Presenter: Tamara Forsyth RN**

**Summary: Training to equip staff with decision making skills needed to confidently assess and address risk in the face of complex behaviors. It combines verbal intervention strategies and restrictive interventions with advanced physical skills for high-risk scenarios such as those that require floor intervention.**

**Total Number of Contact Hours: 8 CE for Nurses**

**Osawatomie State Hospital is approved as a provider for continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, LPN or LMHT relicensure.**

**Kansas State Board of Nursing provider number: LT0111-1105**

*Added because we did not have it on.*

Attachment #4

## OSAWATOMIE STATE HOSPITAL

### CONTINUING EDUCATION OFFERING APPROVAL APPLICATION

Name of Planner/Presenter \_\_\_\_\_ Position/Title \_\_\_\_\_

Work Telephone \_\_\_\_\_ Fax Number \_\_\_\_\_ Home Telephone \_\_\_\_\_

Address: Street, City, State, ZIP \_\_\_\_\_

Exact Program Title: \_\_\_\_\_

Intended Audience: ☐ APRN ☐ RN ☐ LPN ☐ LMHT ☐ Other (explain) \_\_\_\_\_

Date(s): \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Actual Instructional Hours (minus breaks): \_\_\_\_\_

Presenter Fee (if applicable) \_\_\_\_\_ SS# or Fed. Tax I.D. Number \_\_\_\_\_

1. How did you arrive at the need for this specific offering? (i.e., needs assessment, other program evaluation reports, special request, etc.)
2. Document the type(s) of learning experiences and teaching methods that will be used to build upon the educational and experiential bases of the professional staff for the enhancement of practice, education, administration, research, or theory development to the end of improving the health of the public. (Use the back of the form, if necessary)
3. What type(s) of equipment will be required? (i.e., projector, DVD, etc.)
4. Please submit this form along with the following items by \_\_\_\_\_ for approval and to facilitate advertising.
  - A summary of program planning, including a course description;
  - Measurable Behavioral Objectives (i.e., Participants will be able to: Identify three common causes...; Explain the difference between...; Apply principles of...; etc.);
  - A course outline/Agenda (must include a schedule of hours);
  - Course Content (Syllabus/Handouts)
  - A current bibliography that is reflective of the offering content, including books published within the past 10 years, periodicals published within the past five years, or both; and
  - Curriculum Vitae for each presenter which documents the knowledge and expertise in the content area;
  - Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters.

Signature (Contractual Agreement) \_\_\_\_\_

Date \_\_\_\_\_

**O**SAWATOMIE  
**S**TATE  
**H**OSPITAL

**CNE Program Coordinator**

Number assigned by P/P Coordinator **(LL-N.N)**

Effective Date: **DRAFT**

? Procedures Manual

**I. POLICY**

To meet requirements, as a long-term provider of CNE, as outlined in the Kansas Nurse Practice Act -Statutes and Administrative Regulations 60-9-107(b)(2), 60-9-107(b)(3)(h), and 60-9-107(c)(1).

Osawatomie State Hospital, as an approved long-term provider, has a designated coordinator who is responsible for approval of Continuing Nursing Education (CNE), as well as Continuing Education (CE) for other disciplines.

The individual responsible for CNE/CE shall meet the following requirements:

- Be a licensed professional nurse;
- Have three (3) years of clinical experience;
- Have one (1) year of experience in developing and implementing nursing education; and
- Have a baccalaureate degree.

**Cross Reference:** (new policy) Fee Assessment  
LD-2.4 Staff Development, Education and Training

**II. DEFINITIONS**

For the purposes of this procedure the following definitions apply:

Definition of CNE: K.S.A 65-117 (a) Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.

**III. PROCEDURE**

**A. CNE Coordinator for Osawatomie State Hospital**

1. The coordinator shall notify the Kansas State Board of Nursing (KSBN), in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days.
2. The coordinator and the CE committee will use the following methods to assess the

need and plan for CNE/CE offerings:

- a. Osawatomie State Hospital utilizes a survey for the collection of data related to training needs of the staff, on an annual basis.
  - b. Needs for future trainings continue to be evaluated at the end of each CE offering through evaluations.
  - c. Receive feedback from other departments on the needs of their staff.
  - d. Word of mouth recommendations from licensed nursing staff.
  - e. Recommendations from the Continuing Education Committee members.
3. To meet the qualifications for a CNE/CE offering the items listed below must be turned in and approved by the CE committee:
- a. A completed Osawatomie State Hospital Continuing Education Offering Approval Application must be completed by the presenter(s);
  - b. A summary of program planning, including a course description;
  - c. Measurable Behavioral Objectives (i.e., Participants will be able to: Identify three common causes...; Explain the difference between...; Apply principles of...etc.);
  - d. A course outline/Agenda (must include a schedule of hours);
  - e. Course Content (Syllabus/Handouts)
  - f. A current bibliography that is reflective of the offering content, including books published within the past 10 years, periodicals published within the past five years, or both;
  - g. Curriculum Vitae for each presenter which documents the knowledge and expertise in the content area; and
  - h. Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters.
4. All offerings content must meet the definition of CNE in KSA 65-1117: Continuing nursing education means learning experiences intended to build upon the educational and experiential bases of the registered professional and licensed practical nurse for the enhancement of practice, education, administration, research or theory development to the end of improving the health of the public.
5. Instructor Credit will be offered as twice the length of the first-time presentation of an approved offering, excluding any standardized, prepared curriculum.

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Osawatomie State Hospital

By: \_\_\_\_\_  
Susan Lynch RN, BSN  
Director of Staff Development and  
Training

By: \_\_\_\_\_  
OTHER DEPARTMENT HEAD  
IF NEEDED

By: \_\_\_\_\_  
Clinical Director, if needed

Attachment #20

## CONTINUING EDUCATION FOR OSAWATOMIE STATE HOSPITAL – ATTENDANCE ROSTER

APPROVED PROVIDER: Osawatomie State Hospital ADDRESS: 500 State Hospital Dr, Osawatomie, KS 66064 PHONE: 913-755-7000  
 CLASS NAME: CPI Foundation with Advanced Physical Skills  
 CONTACT HRS: 16 NURSING HRS: \_\_\_\_\_ CME I HRS: \_\_\_\_\_  
 CME II HRS: \_\_\_\_\_ SOCIAL WORK HRS: \_\_\_\_\_ CEPS HRS: \_\_\_\_\_  
 START DATE: September 6, 2023 INSTRUCTOR(S): Debbi Brinkley, RN  
 END DATE: September 7, 2023  
 CE PROGRAM COORDINATOR: Susan Lynch, RN, BSN  
 CE PROGRAM PROVIDERSHIP NUMBER: LT0111-1105

SIGNATURE	PRINTED NAME	MAILING ADDRESS	TYPE OF LICENSE	KANSAS LICENSE #	For office Use Only Amt. Paid
Jane Doe	Jane Doe	100 Pine St., Paola, KS. 66071	RN	123321	

# OSAWATOMIE STATE HOSPITAL

Staff Development, Education & Training Department  
500 State Hospital Drive, Osawatomie, Kansas 66064-0500  
913-755-7000

Osawatomie State Hospital is approved as a provider of  
continuing nursing education by the Kansas State Board of Nursing.  
This course offering is approved for contact hours for APRN, RN, LPN or LMHT relicensure.  
Kansas State Board of Nursing provider number: LT0111-1105

This certificate is awarded to

**John Doe, RN**

License #123321

for completion of  
**Crisis Prevention Institute (CPI) Certification Training**  
**With Advanced Physical Skills**  
**On September 20-21, 2023**  
**And is awarded 16 contact hour(s)**



Susan Lynch RN, BSN  
CNE Program Coordinator

Tracking Number: 4942324-??

Attachment #17

OSAWATOMIE STATE HOSPITAL  
**Total Program Evaluation Plan: September 2023**

Continuing Education

The following criteria will be reviewed / evaluated on an annual basis to determine program effectiveness.

CATEGORY	ELEMENTS	REVIEWER	FINDINGS	ACTION PLAN
<b>Administration</b>				
<b>Organization</b>	Review: ♦ Organizational Chart ♦ Staff Responsibilities	- CE Program Coordinator - CE Committee	- The Organizational Chart and staff responsibilities were reviewed.	Updated 5/2023
<b>Mission Statement</b>	Review: ♦ Philosophy, goals, and objectives ♦ CE Program provides education to enhance skills and maintain competencies of healthcare practitioners. ♦ CE Program supports the Mission / Vision of the Hospital	- CE Program Coordinator - CE Committee	- The Mission, Vision, and Core Values of the Organization have been changed.	Procedures pursuant to the Department's Philosophy, Goals, Objectives, and Mission were reviewed. These continue to be congruent with the Mission / Vision of the Organization as a whole.
<b>CE Program Coordinator</b>	Review: ♦ Name, Title, License # ♦ Job Description ♦ Education Criteria and Teaching Experience meets KSBN Regulations ♦ Will notify KSBN in 30 days if there is a change of Program Coordinator.	- CE Program Coordinator - CE Committee	Reviewed the required information, including name, title, License #, Job Description, Education Criteria and Teaching Experience.	Susan Lynch, RN BSN still meets all requirements and official letter is on file.



CATEGORY	ELEMENTS	REVIEWER	FINDINGS	ACTION PLAN
<b>Administration</b>				
<b>Policies &amp; Procedures</b>	Review: ♦ Assessing the Need and Planning for CNE/CE Activities ♦ Fee Assessment ♦ Advertisements/Offering Announcements ♦ Offering Approval Process ♦ Awarding Contact Hours ♦ Verifying Participation and Successful Completion of CNE/CE ♦ Recordkeeping and record storage ♦ Continuing Nursing Education Coordinator	- CE Program Coordinator - CE Committee	Policies and procedures were reviewed by the coordinator.	Policies have been added to meet requirements of KSBN. Policies in place have been reviewed and meet the requirements of KSBN>
CATEGORY	ELEMENTS	REVIEWER	FINDINGS	ACTION PLAN
<b>Program Management</b>				
<b>Needs Assessment</b>	♦ Needs Assessment done annually. Organize evaluation of identified needs: ♦ Competency based evaluation of performance. ♦ Current literature ♦ Current year's needs assessment analysis ♦ Performance improvement activities	- CE Program Coordinator - Staff Development, Education & Training Department. - CE Committee	-Osawatomie State Hospital utilizes a survey for the collection of data related to training needs of the staff, on an annual basis. -Needs for future trainings continue to be evaluated at the end of each CE offering through evaluations. -Receive feedback from other departments on the needs of their staff. -Word of mouth recommendations from licensed nursing staff.	Needs assessment will continue to be completed annually. Trainings are added based on needs voiced by other departments as well.

			-Recommendations from the Continuing Education Committee members.	
CATEGORY	ELEMENTS	REVIEWER	FINDINGS	ACTION PLAN
<b>Program Management</b>				
<b>Offerings</b>	Review: <ul style="list-style-type: none"> <li>◆ Application</li> <li>◆ Co-Sponsorship (if applicable)</li> <li>◆ Program outline</li> <li>◆ Objectives</li> <li>◆ Content</li> <li>◆ Bibliography</li> <li>◆ Curriculum Vitae</li> <li>◆ Attendance Roster</li> <li>◆ Copy of Certificate</li> <li>◆ Blank evaluation form</li> <li>◆ Evaluation summary</li> </ul>	<ul style="list-style-type: none"> <li>- CE Program Coordinator</li> <li>- CE Committee</li> <li>- Staff that work in Staff Development, Education &amp; Training Department.</li> </ul>	CE files are reviewed on an ongoing basis to see that all required documents are present prior to, at the time of, and following the offerings.	All files are current and up to date.  Will continue to review all requirements.  Maintain all documents for offerings for two years from the last date the offering was completed.
<b>Total Program Evaluation Plan</b>	Review: <ul style="list-style-type: none"> <li>◆ Program Evaluation Tool</li> <li>◆ Plan for congruency with KSBN CE regulations</li> <li>◆ Changes in CE program</li> </ul>	<ul style="list-style-type: none"> <li>- CE Program Coordinator</li> <li>- Staff Education Department</li> <li>- CE Committee</li> </ul>	Reviewed the evaluation tool used for reviewing the total program/process for the CE providership at Osawatomie State Hospital.	Based on information provided by KSBN, our facility is making some changes by adding policies and updating some forms.

Feeling unsure about how  
to work with patients with  
Borderline Personality  
Disorder?

Looking for some new  
ideas that could help?

**THEN THIS WORKSHOP  
IS FOR YOU!**

How to Work More  
Effectively with Patients  
with Borderline  
Personality Disorder

By Celeste Steffens, PhD

2:00 - 3:30 PM  
Tuesday, October 11, 2022  
Wednesday, October 12, 2022

JOIN US EITHER DAY IN THE  
AUDITORIUM

- KEY FEATURES OF BORDERLINE  
PERSONALITY DISORDER
- A HELPFUL WAY TO VIEW PEOPLE  
WITH BORDERLINE PERSONALITY  
DISORDER
- STRATEGIES AND TOOLS TO WORK  
MORE EFFECTIVELY WITH PEOPLE  
WITH BORDERLINE PERSONALITY  
DISORDER

**1.5 CONTACT HOURS FOR BEHAVIORAL  
SCIENCES AND NURSES**


## Index Cards

Please have two index cards.

On the first card, write:

1. What is the first word that comes to mind when you think of someone with Borderline Personality Disorder? It could be something you have heard or has said.
2. What kind of feelings or reactions do you have when you work with patients with Borderline Personality Disorder?

Place the second card on the back of the first.



1

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## How to Work More Effectively with Patients with Borderline Personality Disorder

Celeste Steffens, PhD

913-755-7033  
celeste.steffens@ks.gov



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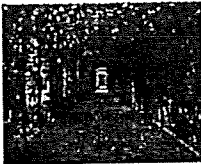
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## Objectives

- Participant will be able to describe key features of Borderline Personality Disorder
- Participant will be able to describe a helpful way to view people with Borderline Personality Disorder
- Participant will be able to identify strategies and tools for working more effectively with people with Borderline Personality Disorder

Total Number of Contact Hours:  
1.5 for Behavioral Sciences and Nurses



3

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Attachment #9

Offering #1

**Susan Lynch [OSH]**

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**From:** Celeste Steffens [OSH]  
**Sent:** Wednesday, July 21, 2021 4:32 PM  
**To:** Susan Lynch [OSH]; Ashley Byram [OSH]  
**Cc:** Kathryn Day [OSH]  
**Subject:** "How to work more effectively with patients with Borderline Personality Disorder"  
**Attachments:** Steffens CV.pdf; BPD powerpoint slides 7-21-21.pdf; Continuing Education Application.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Susan and Ashley, here are the things I believe you need to be able to authorize 1 CE for my presentation, "How to work more effectively with patients with Borderline Personality Disorder." I will be on vacation after today until Monday, August 2<sup>nd</sup>, but if you need to reach me for anything further feel free to call me on my mobile: 913-485-2929. 📞

*To have CEs approved for licensed nursing we would need the following things:*

Continuing Education application approval form: attached

Clear objectives that are measurable:

- 1) Participant will be able to describe key features of Borderline Personality Disorder.
- 2) Participant will be able to describe why pejorative labels of people with Borderline Personality Disorder are unhelpful and identify an alternate, more helpful way to view them.
- 3) Participant will be able to identify strategies and tools for working more effectively with people with Borderline Personality Disorder.

Summary of what it's about:

Working with patients with Borderline Personality Disorder is challenging! Ever wondered how you could work more effectively with these patients? This workshop is designed to give you practical tools and strategies that you can use in your work with these patients, as well as a better understanding of those with this disorder.

(Total Number of Contact Hours: 1 for Behavioral Sciences and Nurses)

Resume (well, my CV, actually): attached

Copy of the printed power point slides: attached (although I still have a little tweaking to do on them, such as finishing the References pages and several other slides)

Time frame for how long class will be: 1 hour

Dates: Tuesday, August 3<sup>rd</sup> 2:00-3:00 pm and Wednesday, August 4<sup>th</sup> 2:00-3:00 pm in the Auditorium  
(Nursing has also requested some additional dates geared towards night shift, which Kathy Day has approved me to do. But those dates are not set yet.)

**Celeste M. Steffens, Ph.D.**  
***Curriculum Vitae***

**Contact Information**

11101 W. 116th St.  
Overland Park, Kansas 66210  
(913) 485-2020  
steffens.celeste@gmail.com

**Education**

**University of Kansas, Lawrence, Kansas**

***Ph.D. in Clinical Psychology, 2003***

Dissertation Research: Investigation of Family Modes, a screening instrument to predict outcome in child custody mediation and guide intervention. Advisor: Nancy Hughes, Ph.D.

***Master of Arts in Clinical Psychology, 1997***

Master's Thesis Research: An empirically-derived perspective on the development of science and practice in health psychology. Advisor: Michael Roberts, Ph.D.

**Wichita State University, Wichita, Kansas**

***Bachelor of Arts in Psychology, 1990***

**Honors and Awards**

Graduated *summa cum laude*, University of Kansas, 2003

Graduated *summa cum laude*, Wichita State University, 1990

Wichita State University academic scholarship recipient, 1986 - 1990

George Lewis Psychology Scholarship recipient, Wichita State University, 1989

Mortar Board Senior Honor Society, Wichita State University, 1990

Phi Kappa Phi Honor Society, Wichita State University, 1990

Emory Lindquist Honor Society, Wichita State University, 1990

Dean's List, Wichita State University, 1986 - 1990

**Licensure**

**Temporary Licensed Psychologist (T.L.P.)**

Kansas Behavioral Sciences Regulatory Board

Fall 2003 - Present

**State of Kansas Certified Mediator**

Certified Mediation Training (core and domestic), Lawrence, Kansas

June, 1996 - Present

**Professional Affiliation**

American Psychological Association, Student Affiliate, 2001

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**Clinical Experience**

- 9/03 – 8/04**      **Western Missouri Mental Health Center, Kansas City, Missouri**  
*Psychology Resident (full-time paid position)*  
Functioned as inpatient adult acute unit psychologist. Served as primary psychological consultant to multidisciplinary treatment team members. Formulated diagnostic and treatment plan recommendations. Provided psychological assessment, diagnostic conceptualization, risk assessment, crisis intervention, and individual psychotherapy to clients with severe and persistent mental illness including schizophrenia and other psychotic disorders, personality disorders, mood disorders, anxiety disorders, substance-related disorders, dementia, eating disorders, impulse-control disorders, mental retardation, developmental disorders, brain injury, malingering, problems related to abuse or neglect, relational problems, and attention-deficit/hyperactivity disorder, including many clients with dual diagnoses. Designed and led psychotherapy groups with adult clients. Administered, scored, interpreted, and prepared reports of intellectual functioning, cognitive functioning, and personality assessments. Assisted in the development and implementation of behavior modification programs. Participated in multidisciplinary treatment team meetings to develop treatment plans and discuss client progress and possible changes in treatment strategy. Assisted with crisis intervention for purposes of immediate management of severely agitated, disruptive, self-destructive, and/or aggressive clients. Provided adjunct supervision to Interns. Attended weekly didactic presentations.
- 9/02 – 8/03**      **Western Missouri Mental Health Center, Kansas City, Missouri**  
*Psychology Intern (full-time paid position)*  
*(APA-accredited clinical psychology pre-doctoral internship)*  
Provided inpatient individual and group psychological services to severely mentally ill clients and clients in crisis including adults, adolescents, and children from primarily low socioeconomic backgrounds. Maintained an outpatient psychotherapy caseload through a methadone treatment program. Provided treatment and assessment services in a psychiatric emergency room setting. Conducted psychological interventions with clients with severe and persistent mental illness, including many patients with dual diagnoses. Designed and led psychotherapy groups with adult, adolescent, and child clients. Formulated diagnostic and treatment plan recommendations. Administered, scored, interpreted, and prepared reports of intellectual functioning, cognitive functioning, and personality assessments. Assisted in the development and implementation of behavior modification programs. Served as a psychological consultant to multidisciplinary treatment team members and staff at affiliated agencies. Conducted staff training and assisted with the presentation of community-oriented workshops. Assisted with pretrial competency forensic evaluations. Assisted with program development of a psychoeducational group program for families of clients. Assisted with crisis intervention for purposes of immediate management of severely agitated, disruptive, self-destructive, and/or aggressive clients. Attended weekly didactic presentations.
- 11/00 – 12/03**      **Catholic Community Services, Olathe, Kansas**  
*Therapist (part-time paid position)*  
Conducted psychotherapy with outpatient clients. Responsible for diagnosis, development of treatment plan, management of case file, crisis intervention, consultation with clinical supervisor, and case presentation at staff meetings. Worked with adults, couples, children, adolescents, and families who were diagnosed with various disorders including personality disorders, mood disorders, anxiety disorders,

eating disorders, adjustment disorders, relational problems, problems related to abuse or neglect, bereavement, academic problems, and phase of life problems.

- 9/97 - 10/01      **Midland Mediation Services, Topeka, Kansas**  
*Child Custody Mediator (half-time position funded by an "Access to Justice" grant from the Kansas Supreme Court through the Office of Judicial Administration to Kansas Legal Services)*  
Conducted and facilitated the process of negotiation between parents to reach cooperative solutions and shared parenting plans. Identified issues, formulated strategies, facilitated decision making, and prepared written agreements that became legal documents. Helped empower parents as they experienced success in arriving at their own mutually satisfactory solutions and agreements. Assisted with the training of other mediators.
- 5/94 - 8/98      **The University of Kansas Psychological Clinic, Lawrence, Kansas**  
*Student Therapist*  
Practicum experience conducting supervised psychotherapy to outpatient clients from the Lawrence community and surrounding area. Responsible for psychological evaluation, diagnosis, development of treatment plan, management of case file, and consultation with clinical supervisors. Administered, scored, and interpreted psychological assessment measures. Participated in weekly individual and team supervision and presented cases. Worked with adults, couples, children, adolescents, and families who were diagnosed with various disorders including mood disorders, anxiety disorders, sleep disorders, adjustment disorders, personality disorders, substance-related disorders, bereavement, relational problems, and academic problems.
- 8/96 - 7/98      **Counseling and Psychological Services, Testing Services, Lawrence, Kansas**  
*Room Supervisor / Proctor (part-time paid position)*  
Assisted with administration of standardized tests to students. Tests administered: ACT, GMAT, GRE, LSAT, MCAT, MPRE, PRAXIS, and SAT.
- 5/97 - 8/97      **Dwight D. Eisenhower Medical Center, Leavenworth, Kansas**  
**Mental Health Clinic**  
*Summer Traineeship Therapist (full-time paid position)*  
Conducted therapy with outpatient and inpatient clients under the supervision of licensed psychologists. Responsible for psychological evaluation, diagnosis, development of treatment plan, management of case file, and consultation with clinical supervisors. Administered, scored, and interpreted psychological assessment measures. Worked with individuals and couples who were diagnosed with various disorders including schizophrenia, mood disorders, anxiety disorders, sleep disorders, dementia, impulse-control disorders, substance-related disorders, personality disorders, adjustment disorders, bereavement, and partner relational problem. Co-facilitated psychotherapy group and anger management group.
- 8/94 - 5/96      **The University of Kansas Psychological Clinic, Lawrence, Kansas**  
*Intake Interviewer*  
Conducted telephone and face-to-face interviews for intake screening, initial assessment, crisis intervention, and referral services.



- 3/90 - 6/91      **St. Francis Regional Medical Center, Wichita, Kansas**  
**Psychiatric Research Institute**  
*Clinical Research Associate (full-time paid position)*  
 Assisted with clinical drug trials for newly developed psychiatric medications pending FDA approval. Administered and scored psychological screening assessment measures. Conducted supportive therapy on an outpatient and inpatient basis. Assisted with monitoring of study participants including evaluation and data collection.
- 8/89 - 3/90      **Wichita State University, Wichita, Kansas**  
**Brennan Dormitory**  
*Resident Assistant (full-time paid position)*  
 Counseled dormitory students, performed crisis intervention, referred to appropriate resources, and organized student activities.

### **Research Experience**

- 2001 - 2003      *Dissertation Research, University of Kansas.* Investigation of Family Modes, a screening tool to predict outcome in child custody mediation and guide intervention. Advisor: Nancy Hughes, Ph.D.
- 1997              *Master's Thesis Research, University of Kansas.* An empirically-derived perspective on the development of science and practice in health psychology. Advisor: Michael Roberts, Ph.D.
- 1995 - 1996      *Master's Thesis Research, University of Kansas.* Examination of the psychological impact of parental chronic illness on children. (Project discontinued due to insufficient availability of potential subjects.) Advisor: Michael Roberts, Ph.D.
- 1991 - 1993      *Research Assistant at the Lipid and Arteriosclerosis Prevention Clinic, University of Kansas Medical Center (paid position).* Assisted with clinical drug trials. Facilitated research process, recorded research data, and worked closely with monitoring representatives of pharmaceutical companies.
- 1990 - 1991      *Clinical Research Associate, Psychiatric Research Institute, Wichita, Kansas (paid position).* Assisted with clinical drug trials. Administered and scored psychological screening assessment measures. Assisted with weekly monitoring of participants including evaluation and data collection. Measured vital signs and performed EKGs and phlebotomy on study participants.
- 1988 - 1990      *Research Assistant for Gregory Meissen, Ph.D., Wichita State University.* Assisted with a series of research projects investigating the effectiveness of self-help interventions. Participated in weekly research meetings and conducted data collection, data entry, and literature searches.

### **Teaching Experience / Presentations**

- 2003 - 2004      *Training Presentations, Western Missouri Mental Health Center*  
 Prepared and presented didactic presentations for clinical staff as part of Post-Doctoral Fellowship requirements. Topics included Diagnostic Interviewing, Recovery in Individuals with Severe and Persistent Mental Illness, and Solution-Focused Brief Therapy.

- 2002 – 2003      **Training Presentations, Western Missouri Mental Health Center**  
Prepared and presented didactic presentations for clinical staff as part of Pre-Doctoral Internship requirements. Topics included Malingering, Child Custody Mediation, and Stress Management.
- 6/10/00      **Guest Lecturer, Mediation, University of Kansas**  
Presented material and facilitated discussion as a guest lecturer for graduate course in mediation.
- Spring 1999      **Instructor, Personality Psychology, University of Kansas**  
Full responsibility for teaching undergraduate course, including development of course curriculum, lecture development and presentation, examination design and grading, applied assignment design and grading, and individual tutorials.
- 4/14/89      **Symposium conducted at the annual meeting of Southwestern Psychological Association, Houston, Texas**  
Warren, M. L., Steffens, C. M., Kendall, M. K., & Meissen, G. J. (1989, April).  
Developing a university based self-help network: A key informant approach.  
Research findings on the assessment of the needs of university students and documentation of the types of self-help groups and interventions they believed would be most helpful.

### **Forensic Experience**

- 11/00 – 12/03      **Therapist**  
Experience with a number of outpatient clients on court diversion at Catholic Community Services, including written and verbal reports to diversion officers.
- 8/07/97      **Witness**  
Testified at the Douglas County Courthouse, Lawrence, Kansas, in response to a subpoena regarding the outpatient therapy and assessment of a client at the University of Kansas Psychological Clinic.

### **Community Outreach**

- 1997 - 2001      Conducted mediation services at no cost to low-income Kansas families in child custody disputes. Funded by an "Access to Justice" grant from the Kansas Supreme Court through the Office of Judicial Administration to Kansas Legal Services.
- Summer 1997      Development of community-based bereavement therapy group for the Lawrence and Topeka, Kansas area.
- 1989 - 1990      Co-creator and co-editor of Helping Hands, a psychoeducational newsletter distributed periodically to leaders of self-help groups across Kansas in conjunction with the Self-Help Clearinghouse at Wichita State University.
- Fall 1989      Maintained and enhanced the Designated Driver Program in the Wichita, Kansas community. Increased public awareness of program to give designated drivers free non-alcoholic beverages at Wichita area restaurants and bars.

## References

**Daniel Birmingham, Ph.D.**  
*Psychology Department Director*  
Western Missouri Mental Health Center  
1000 East 24<sup>th</sup> Street  
Kansas City, Missouri 64108  
(816) 512-7137

**Ron Szymankowski, Ph.D.**  
*Training Director*  
Western Missouri Mental Health Center  
1000 East 24<sup>th</sup> Street  
Kansas City, Missouri 64108  
(816) 512-7125

**Beth Gentry-Epley, Psy.D.**  
*Psychologist*  
Rainbow Mental Health Facility  
2205 West 36<sup>th</sup> Avenue  
Kansas City, Kansas 66103  
(913) 789-5835

Linehan, M. M. (2014). *DBT Skills Training Handouts and Worksheets*. New York: Guilford Press.

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**How to Work More Effectively with Patients with Borderline Personality Disorder**  
**Evaluation Form**

Presenter: Celeste Steffens, Ph.D.

Presentation Date: \_\_\_\_\_

1. As a result of this presentation, I am able to:
  - Describe key features of Borderline Personality Disorder  
\_\_\_\_ Yes \_\_\_\_ No
  - Describe a helpful way to view people with Borderline Personality Disorder  
\_\_\_\_ Yes \_\_\_\_ No
  - Identify strategies and tools to work more effectively with people with Borderline Personality Disorder  
\_\_\_\_ Yes \_\_\_\_ No
2. The presenter knew the content  
\_\_\_\_ Definitely \_\_\_\_ Somewhat \_\_\_\_ Not really \_\_\_\_ Not at all
3. The presenter was prepared and organized  
\_\_\_\_ Definitely \_\_\_\_ Somewhat \_\_\_\_ Not really \_\_\_\_ Not at all
4. The material was presented in a way that helped me learn  
\_\_\_\_ Definitely \_\_\_\_ Somewhat \_\_\_\_ Not really \_\_\_\_ Not at all
5. I learned things that will help me in my work with patients  
\_\_\_\_ Definitely \_\_\_\_ Somewhat \_\_\_\_ Not really \_\_\_\_ Not at all
6. Rate this presentation overall  
\_\_\_\_ Very good \_\_\_\_ Good \_\_\_\_ Not good \_\_\_\_ Terrible
7. What will you remember most about this presentation?
8. What do you think could improve this presentation?
9. Do you have any other comments or feedback you would like to share?

Thank you!

Attachment #10

Offering #2

# OSAWATOMIE STATE HOSPITAL

## CONTINUING EDUCATION OFFERING APPROVAL APPLICATION

Kathy Hamlin RN  
Name of Planner/Presenter Position/Title

913-755-7311  
Work Telephone Fax Number Home Telephone

500 State Hospital Dr. Osawatomie, Ks. 66064  
Address: Street, City, State, ZIP

Exact Program Title: Updates on Suicide Risk and Prevention

Intended Audience: ☐ APRN ☒ RN ☒ LPN ☒ LMHT ☐ Other (explain) \_\_\_\_\_

Date(s): 10/6/23 Start Time 1045 End Time 1215

Actual Instructional Hours (minus breaks): 1.5

Presenter Fee (if applicable) \_\_\_\_\_ SS# or Fed. Tax I.D. Number \_\_\_\_\_

1. How did you arrive at the need for this specific offering? (i.e., needs assessment, other program evaluation reports, special request, etc.) Needs assessment, Request from staff in educational interests survey from staff

2. Document the type(s) of learning experiences and teaching methods that will be used to build upon the educational and experiential bases of the professional staff for the enhancement of practice, education, administration, research, or theory development to the end of improving the health of the public. (Use the back of the form, if necessary)

Power Point Presentation, Group discussion

3. What type(s) of equipment will be required? (i.e., projector, DVD, etc.)

Computer, projector screen

4. Please submit this form along with the following items by 9/25/23 for approval and to facilitate advertising.

- A summary of program planning, including a course description;
- Measurable Behavioral Objectives (i.e., Participants will be able to: Identify three common causes...; Explain the difference between...; Apply principles of...; etc.);
- A course outline/Agenda (must include a schedule of hours);
- Course Content (Syllabus/Handouts)
- A current bibliography that is reflective of the offering content, including books published within the past 10 years, periodicals published within the past five years, or both; and
- Curriculum Vitae for each presenter which documents the knowledge and expertise in the content area;
- Offering evaluation that includes assessment of learner achievement of each objective, expertise of individual presenters.

Kathy Hamlin RN 09-25-2023  
Signature (Contractual Agreement) Date

## **UPDATES AND SUICIDE RISK AND PREVENTION**

**Summary: Class covers updated information on rates, risk factors. Class will explore prevention strategies.**

### **Measurable objectives:**

- ✓ **Recognize signs and symptoms of individuals who may be contemplating suicide.**
- ✓ **Identify links between psychiatric illness and suicide.**
- ✓ **Describe warning signs of an individual contemplating suicide.**
- ✓ **Identify role in keeping all individuals from self-harm.**

### **Course outline/ Agenda:**

**1045 to 1055– Introductions, acknowledgement, and learning objectives.**

**1055 to 1115- Data**

**1115 to 1130- Risk factors**

**1130 to 1200 - Preventive factors and interventions**

**1200 to 1215– Wrap up, questions, and evaluation.**

**Course content: PowerPoint attached.**



## **Bibliography:**

➤ **SAMHSA.gov - 2019**

➤ **CDC.gov –**

**<https://www.cdc.gov/violenceprevention/suicide/index.html> . Website last updated September 3, 2019**

➤ **NCHS Data Brief No. 309- June 2018 -**

**[https://www.cdc.gov/nchs/products/databriefs/db309.htm?utm\\_source=yahoo&utm\\_medium=referral&utm\\_campaign=in-text-link](https://www.cdc.gov/nchs/products/databriefs/db309.htm?utm_source=yahoo&utm_medium=referral&utm_campaign=in-text-link)**

➤ **Franklin, Keita. Federal Practitioner, 2019 Mar; 36 (3). National Suicide Strategy – extracted from:**

**<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC6453612/>**

**Curriculum Vitae: Attached**

**Course Evaluation: Attached**



## **Announcement for Presentation**

**Title: Updates on Suicide Risk and Prevention**

**Date and Time: 10/06/2023 @ 1045 to 1215**

**Presenter: Kathy Hamlin RN**

**Summary: This class covers updated information on rates, risk factors. This class will explore prevention strategies.**

**Objectives:**

- ✓ **Recognize signs and symptoms of individuals who may be contemplating suicide.**
- ✓ **Identify links between psychiatric illness and suicide.**
- ✓ **Describe warning signs of an individual contemplating suicide.**
- ✓ **Identify role in keeping all individuals from self-harm.**

**Total Number of Contact Hours: 1.5 CE for Nurses**

**Osawatomie State Hospital is approved as a provider for continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, LPN or LMHT relicensure.**

**Kansas State Board of Nursing provider number: LT0111-1105**

# **UPDATES ON SUICIDE RISK AND PREVENTION**

# KATHY ANN HAMLIN

710 Hidden Meadows CT., Paola, Ks 66071

C: 913-731-6011

Kathy.hamlin@osh.ks.gov

## OBJECTIVE:

To continue to make a difference, to grow, learn, and expand my knowledge here at Osawatomie State Hospital by assisting in education new hires and current staff.

## EDUCATION:

Fort Scott Community College

Fort Scott, Ks 66701 and

Paola Campus, Paola Ks, 66071

Associates in Applied Science in Nursing

December 2007

## WORK HISTORY:

10/18/2021 to present

Registered Nurse/ Staff development and Training

Osawatomie State Hospital

Provide training for new hire staff, and current staff at OSH

06/29/2019 to present

Registered Nurse

Osawatomie State Hospital

Charge nurse on unit, weekly assessments, medication administration, admission process, discharge process, treatments, IDT. Work with SW, psychologist, Medical physician, therapist, Activity staff, nursing staff and patients

09/28/2017 to 10/2019

MDS Coordinator/ Registered Nurse

Delmar Gardens of Overland Park

Meeting deadlines for MDS assessments for long term care and skilled services. Lead Behavior management meetings monthly to reduce psychotropic medication usage. Assigned ICD 140 codes/ diagnosis for new admits and updated as needed. Made Comprehensive individualized care plans for new admits and updated as needed. Set up and lead care conferences for all residents, LTC, and skilled patients/ families. Monitored POC compliance and assisted in scheduling staff, and Management on duty one weekend a month

12/13/2016 to 09/2017

MDS Coordinator

Osawatomie Life Care Center of America

Met deadlines for MDS assessments for long term care and skilled services. Made comprehensive individualized care plans for new admits and updated as needed. Participated in care conferences for all residents, LTC, and skilled. Worked as a RN/ Medication aide on unit as needed.

12/13/2014 to 12/13/2016

Director of Nursing

Blackhawk Assisted Living

Direct nursing staff in a 40 – bed assisted living facility. Responsible for interviews, hiring, and firing staff as needed. Made schedule for staff. Performed TB test on staff and residents. NSA and functional on residents with admit, drastic change in care, and annually. Worked with physician, pharmacy, lab, X-ray, residents, family members, and staff. Worked as a RN, Medication aide, cook and housekeeper as needed.

03/2014 to 11/2014

Register Nurse

Crossroads Hospice

Working with patients and families at the end of life. Worked with physician, pharmacy, HHA, chaplain, SW, and volunteers. Involved in care plans, admit process, and IDG meetings.

06/2009 to 03/2014

Registered Nurse

Anderson County Hospital

Worked as RN in Acute/ skilled setting, Med. Surge, ER, and clinic as needed in rural hospital. Included charting, medication administration, assessments, and triage. Worked closely with physician, pharmacist, SW, radiology, and lab.

**KEY SKILLS —**

- Always looking for ways to expand my knowledge for teaching new hires and present staff
- Good communication SKILLS

**REFERENCES ARE AVAILABLE UPON REQUEST**

## **SUICIDE PRECAUTIONS EVALUATION**

**Please take a moment to answer the following questions. Your comments are an important contribution as we design learning experiences to meet your professional needs.**

**1. Please check one answer to indicate how this program met the following objectives. At the completion of the program, the participant will be able to:**

**a. Recognize signs and symptoms of individuals who may be contemplating suicide.**

☐ **NO**

☐ **Unsure**

☐ **Yes**

**b. Identify links between psychiatric illness and suicide.**

☐ **NO**

☐ **unsure**

☐ **Yes**

**c. Describe warning signs of an individual contemplating suicide.**

☐ **NO**

☐ **Unsure**

☐ **YES**

**d. Identify role in keeping all individuals from self-harm.**

☐ **NO**

☐ **Unsure**

☐ **YES**

**2. Please check one to indicate your assessment of this training**

**a. The content of the course is understandable**

☐ **strongly disagree**

☐ **disagree**

☐ **Agree**

☐ **strongly agree.**

**b. The quality of the material in this course is helpful**

- ☐ **strongly disagree**
- ☐ **disagree**
- ☐ **Agree**
- ☐ **strongly agree**

**c. The course is conducted in an interesting manner**

- ☐ **strongly disagree**
- ☐ **disagree**
- ☐ **Agree**
- ☐ **strongly agree**

**d. The course provided an opportunity for professional development**

- ☐ **strongly disagree**
- ☐ **disagree**
- ☐ **Agree**
- ☐ **strongly agree**

**3. Please rate the instructor on the following items:**

**a. The instructor presented the material in a clear, understandable manner**

- ☐ **Poor**
- ☐ **Fair**
- ☐ **Good**
- ☐ **Excellent**

**b. The instructor was knowledgeable about the subject**

- ☐ **Poor**
- ☐ **Fair**
- ☐ **Good**
- ☐ **Excellent**



**c. The instructor was interesting and engaged the participants**

\_\_\_\_\_ **Poor**

\_\_\_\_\_ **Fair**

\_\_\_\_\_ **Good**

\_\_\_\_\_ **Excellent**

**4. Quality of Presentation**

**a. Rate the overall quality of this presentation**

\_\_\_\_\_ **Poor**

\_\_\_\_\_ **Fair**

\_\_\_\_\_ **Good**

\_\_\_\_\_ **Excellent**

**Long Term CNE Provider Checklist**  
(K.A.R. 60-9-107)

**Name of Provider:** Mental Health Association of South Central Kansas

**Name of Program Coordinator:** Peggy Bennett

**Date Received:** 7/12/23

**Date to CNE Committee:** September 2023

\_\_\_\_\_ **Approved**

\_\_\_\_\_ **Not Approved:** \_\_\_\_\_

**Date Notified:** \_\_\_\_\_

<b>Information Required</b>	<b>Received</b>	<b>NA</b>
Completed application for initial approval or five-year renewal for LT CNE providership shall be submitted at least 60 days before a scheduled board meeting	X	
The name and address of the organization on the application	X	
The name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization		X
The name, education and experience of the program coordinator responsible for CNE	Cynthia Johnson	
• Be a licensed professional nurse	X	
• Have three years of clinical experience	X	
• Have one year of experience in developing and implementing nursing education	X	
• Have a baccalaureate degree (unless held this position for the provider at least five years immediately prior to January 1, 1977)	X	
<b>Policies &amp; Procedures:</b>		
Written policies and procedures, including at least the following areas:		
• Assessing the need and planning for CNE activities	X	
• Fee assessment	X	
• Advertisements or offering announcements. Published information shall contain the following statement: "name of provider) is approved as a provider of continuing nursing education by the Kansas State Board of Nursing. This course offering is approved for contact hours applicable for APRN, RN, or LPN relicensure. Kansas State Board of Nursing provider number: "	APRNs are not included in language	
• Notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual	X	

responsible for the providership or required policies and procedures within 30 days		
For long term providers, the policies and procedures for the offering approval process shall include the following:		
• A summary of the planning	X	
• The behavioral objectives	X	
• The content, which shall meet the definition of CNE in KSA 65-1117	X	
• The instructor's education and experience, documenting knowledge and expertise in the content area	X	
• A current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both	X	
• An offering evaluation that includes each participant's assessment of the following:		
▪ The achievement of each objective	Not addressed and not on template provided	
▪ The expertise of each individual presenter	Not addressed and no on template provided	
An approved provider may award any of the following:		
• Contact hours as documented on an offering agenda for the actual time attending, including partial credit for one or more contact hours	X	
• Credit for fractions of hours over 30 mins to be computed towards a contact hour	X	
• Instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding an standardized, prepared curriculum	X	
• Independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results	X	
• Clinical hours		X
<b>Documentation of Attendance</b>		
Each provider shall maintain documentation to verify that each participant attended the offering. The provider shall require each participant to sign a daily roster, which shall contain the following information:		
• The provider's name, address, provider number, and coordinator	X	
• The date and title of the offering, and the presenter or presenters	X	
• The participant's name and license number and the number of contact hours awarded	X	
Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:		
• The provider's name, address, provider number, and coordinator	X	

• The participant's name and license number, and the number of contact hours awarded	X	
• The title of the offering	X	
• The date on which the offering was completed	X	
• Either the completion of a posttest or a return demonstration	X	
<b>Certificate of Attendance/CE Transcript</b>		
A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the long-term provider	X	
Each certificate and each CE transcript shall be complete before distribution to the participant	X	
Each certificate and each CE transcript shall contain the following information:		
• The provider's name, address and provider number	X	
• The title of the offering	X	
• The date or dates of attendance or completion	X	
• The number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded		
• The signature of the individual responsible for the providership	X	
• The name and license number of the participant	X	
<b>Recordkeeping &amp; Storage</b>		
For each offering, the approved provider shall retain the following for two years:		
• A summary of the planning	X	
• A copy of the offering announcement or brochure	X	
• The title and objectives	X	
• The offering agenda or, for independent study, pilot test results	X	
• A bibliography	X	
• A summary of the participants' evaluations	X	
• Each instructor's education and experiences	X	
• Documentation to verify completion of the offering	X	
The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals	X	
<b>Program Evaluation Plan</b>		
For long-term providers, a copy of the total program evaluation plan	X	
<b>Two Proposed Offerings</b>		
The provider shall submit two proposed offerings, including the following:	<b>#1 Broken A Story of Recovery,</b>	<b>#2 QPR</b>

	Responsibility and Resilience	
• A summary of planning		X
• A copy of the offering announcement or brochure	X	X
• The title and behavioral objectives	X	X
• The offering agenda or, for independent study, pilot test results		X
• Each instructor's education and experience	X	No Bailey Blair
• A current bibliography	X	X
• The offering evaluation form	X	X

12/2018

Checklist completed after reviewing the application and requesting more information – Carol Moreland, MSN, RN  
7/31/23

**www.buddydata.com****Secure Site****RECEIVED**

&gt; log on!

By KSBN Education Department at 2:13 pm, Jul 12, 2023

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~ private and confidential decrypted data ~

**Reference No.:** 25482 **Date submitted:** Jul 12 13:29 2023

3 files were uploaded with this form: [Sign-In Sheet and Eval form.docx](#), [bROKEN \(1\).pdf](#), [CEU Certificate.pdf](#)

**www.ksbn.org****radio** ~ Renewal**Providername** ~ Mental Health Association of South Central Kansas**providernum** ~ 0105-0127**legalbody** ~ ~**address** ~ 555 N Woodlawn**adress2** ~ Suite 3105**telephone** ~ 3166851281**email** ~ [peggy.bennett@mhasck.org](mailto:peggy.bennett@mhasck.org)**coordinator** ~ Peggy Bennett**date** ~ 07-12-2023

**planningce** ~ The Continuing Education of the Mental Health Association is guided by beliefs specific to nursing education. We believe that humans are bio-psycho-social spiritual beings in varying states of wellness along a continuum. Each individual possesses physical and psychological needs essential for optional functioning. Optimal mental health is defined as the ability to interact with the environment, problem solve, and fulfill life's needs adequately. The nurse is an integral part of the health care team. In meeting the needs of health care consumers, nurses are expected to be current in their knowledge of mental health problems and issues. The purpose of continuing nursing education is to increase the knowledge base of the nurse to enhance nursing practice and improve the quality of health care. Identification and description of target population: Mental health is a broad area that relates to physical, psychological, environmental, and spiritual aspects of human life. The target population for specific CNE programs varies with the topic or issue to be presented. Participants in CNE programs are given an opportunity to indicate what subjects they would like to see presented when they complete their

evaluation form. Learner needs are identified in several ways: Needs are identified through analysis of those program evaluations. The CNE Advisory Committee also proposes specific areas of need based on their experience, area of practice, and current health care trends.

**feeassessment** ~ 1. Cancellation & Refunds: If cancellation of registration for a course is received 48 hours prior to a program, a letter of credit will be issued for use towards programs within the year. In certain circumstances, a refund may be issued upon approval by the program coordinator. The Mental Health Association reserves the right to substitute speakers, change dates, times or locations, and cancel programs. If a program is cancelled, pre-registered participants will be notified and refunds will be issued to pre-enrolled registrants.

2. Insufficient funds: If method of payment is denied by a participant's banking institution or credit card company, future registration will not be accepted until their account is in good standing.

3. Fee schedule will be assessed clearly on each bulletin or announcement of CNE offering detailing cost per hour for each CNE hour credit with total cost for offering.

**advertisement** ~ 1. Written Policy: Promotional material shall display the statement "The Mental Health Association of South Central Kansas, as an approved provider of continuing education by the Kansas State Board of Nursing (#LT 0105-0127), offers these programs for contact hours applicable for RN, LPN or LMHT relicensure. Each program listed specifies the number of contact hours of credit provided. Each session must be attended in its entirety to receive credit. Partial credit will not be granted. No refunds given for cancellations except in emergencies."

**approvalprocess** ~ 1. The CNE Advisory Committee assists in the planning and evaluation of educational offerings provided by MHASCK. The CNE Advisory Committee, combined with the compilation of post-conference evaluations, provides the basis for analysis of nursing educational needs. MHASCK has compiled these recommendations and has designated the following as areas of need for nursing education.

#### TOPIC CATEGORIES

- a. Family life & relationships
- b. Violence/Abuse
- c. Addiction/co-dependency
- d. Mental Illness
- e. Pharmacology treatment/mental illness
- f. Aging
- g. Mental health advocacy/treatment



**TARGET POPULATIONS**

- a.Nursing professionals \* All areas
- b.Nursing professionals \*All areas
- c.Nursing professionals \* All areas
- d.Nursing professionals \* All areas
- e.Nursing professionals \* All areas
- f.Nursing professionals \* All areas
- g.Nursing professionals \* All areas

**contacthours** ~ 1.As an approved CNE provider, contact hours will be awarded to participants for actual time attended. On each public announcement or bulletin the actual time attended and contact hours awarded will be announced following KSBN regulations.

2.Instructors credit is provided in accordance with KSBN regulations. A fifty minute presentations equals one contact hours of instructor credit.

3.Independent/home study courses. The Mental Health Association will design and approve all independent study courses that are presented for continuing education credit. The courses will be designed by prior-approved individuals based on their professional competence and their ability to enhance nursing practice. Each course will have stated behavioral objectives that are designed to direct the nursing professional and their study.

4.A prepared questionnaire designed to assess achievement of stated behavioral objectives will be utilize to determine award of continuing education hours to the participant.

**verifycompletion** ~ Participants must arrive and sign-in within ten minutes of the start of the program. Each session must be attended in it's entirely to receive credit. Partial credit will not be granted with late arrivals and early departures will not receive CNE credit. Children may not attend programs.

1.MHA will maintain documentation to verify that each participant attended and completed the offering. Each participant will sign a daily roster, which contains the following information:

- a.Provider's name, address, provider number, and coordinator
- b.Date and time of the offering, and the presenter or presenters
- c.Participant's name and license number, and the number of contact hours awarded.

2.MHA will maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:

- a.Provider's name, address, provider number, and coordinator
- b.Participant's name and license number, and the number of contact hours awarded
- c.. Title of the offering
- d.Date on which the offering was completed



e. Completion of a posttest.

**3. Certificate:**

Certificates of attendance will be awarded and distributed to each participant after completing an offering. Each certificate shall contain a minimum of the following information:

a. Provider's name, address and provider number

b. Title of the course

c. Dates of attendance

d. Number of CNE contact hours awarded

e. Signature of the individual responsible for the CNE

f. Name and license number of the participant,

g. Clear identification of independent study, or instructor contact hours awarded.

h. Signature of individual responsible for the providership.

**recordkeeping** ~ 1. Continuing education files are maintained at the Mental Health Association of South Central Kansas office. The file cabinets are solely designated for this purpose and are not accessible to any persons outside the continuing education department without authorization of the program coordinator. Each program file shall include a minimum of:

a. The program syllabus

b. Presenter file

c. Signed attendance rosters

d. Evaluation data from the program.

2. Program files will be arranged in chronological sequence, making them easily retrievable. Files are retained for a period not less than two years. The office facility is locked after normal business hours and secured with an electronic alarm system.

**noticeofchange** ~ MHASCK will notify the KSBK board in writing of any change of the individual responsibilities for the providership or required policies and procedures within 30 days.

**programevaluation** ~ MHASCK will maintain the credibility and integrity of its continuing education program by systematically reviewing the outcomes of the nursing education program. MHASCK has developed a Total Program Evaluation plan and has successfully implemented into its annual review program.

**Submission date** ~ 07-12-2023 13:29:17

**Form ID** ~ 1672730

Evaluation Form

<https://forms.office.com/r/xs3XeB9gzX>

Area	Frequency	Resp. Person	Criteria	Findings	Actions/ Recommendations
Administration	Ongoing	Education Committee	Review job description		7/18/2023
Policies:  Assess need, planning - written tool - evaluation summaries	Ongoing	Education Committee	Review survey for appropriateness; were survey findings and identified needs from evaluation summaries used in program planning	No nursing CNE's issued. No nurses have attended program.	7/18/2023
Policies:  Fee Assessment	Ongoing	Education Committee	Policy meets organization and customer needs	Fee is kept minimal to pay for staff time. \$10 per CNE.	7/18/2023
Policies:  Announcement	Ongoing	Education Committee	Review to be certain they reflect necessary information	APRN added	7/18/2023
Policies:  Offering approval process	Ongoing	Education Committee	Review policies and compare to KSBN requirements	Met	7/18/2023
Policies:  Awarding contact hours	Ongoing	Education Committee	Review agendas/pilot test results to verify contact hours awarded; review documentation of partial credit	Policies updated.	7/18/2023
Policies:  Verifying participation/ completion	Ongoing	Education Committee	Review rosters and certificates; compare to KSBN requirements	Policies updated.	7/18/2023
Policies:  Record keeping	Ongoing	Education Committee	Audit contents of files for compliance with KSBN requirements	Met	7/18/2023
Policies:  Notification of changes	Ongoing	Education Committee	Review procedures for changes reported to KSBN	Policy Reviewed and updated.	7/18/2023
Total Program Evaluation effectiveness	Ongoing	Education Committee	Review total program evaluation and compare contents to KSBN requirements	Met	7/18/2023

# PEGGY BENNETT

3200 N Elm, Hutchinson, KS 67502 • 620-615-0300  
Pegbennett1@gmail.com

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To replace this text with your own, just click it and start typing. Briefly state your career objective, or summarize what makes you stand out. Use language from the job description as keywords.

## EXPERIENCE

JUNE 2017 – PRESENT

QUALITY AND COMPLAINT SPECIALIST, MENTAL HEALTH ASSOCIATION OF  
SOUTH CENTRAL KANSAS

JUNE 2014 – JUNE 2017

SOCIAL WORKER, HUTCHINSON REGIONAL HEALTH SYSTEM

JANUARY 2011 - NOVEMBER 2013

PEER AND FAMILY SUPPORT, CREEKS BEHAVIORAL HEALTH

## EDUCATION

MAY 2017

MASTER OF SOCIAL WORK, WICHITA STATE UNIVERSITY

DECEMBER 2013

BACHELOR OF SOCIAL WORK, NORTHEASTERN STATE UNIVERSITY

## MHA PRESENTATIONS

- BROKEN A story of Recovery, Responsibility, and Resilience
- Collaborative Documentation
- Life Outside the Boxes: Non-Binary Gender Identity

## OTHER PRESENTATIONS

Kansas Library Association – October 2021

Mental Wellness and Resilience

## **CERTIFIED TRAINER**

- Crisis Prevention Institute – Non-violent Crisis Intervention
- QPR – Question, Persuade, Refer
- Paxis Institute - Pax Tools
- National Council of Mental Wellness – Youth Mental Health First Aid

## **CERTIFICATIONS AND LICENSES**

Kansas Licensed Master Social Worker  
Kansas Licensed Master Addiction Counselor  
Red Cross CPR, First Aid, and AED

# Cynthia Johnson, LMSW, RN

4916 E. Willow Point Ct. – Bel Aire, KS 67220 – Cell: 316-617-5111 – Email: [cmJohnsonRn@yahoo.com](mailto:cmJohnsonRn@yahoo.com)

---

## EDUCATION

- Currently working on clinical hours for LSCSW
- **Master of Social Work**, Newman University, Wichita, KS (May 2013)
- **Bachelor of Science in Nursing**, Southwestern College, Winfield, KS (2002)
- **Associate of Science in Nursing**, Newman University, Wichita, KS (1996)
- **Licensed Practical Nurse**, Flint Hills Technical School, Emporia, KS (1992)

## SOCIAL WORK EMPLOYMENT 2013 to Present

### **Outpatient Therapist: Mental Health Association – April 2019 to present**

- Provide outpatient therapy and treatment plan coordination for clients of all income and socioeconomic status via in person, phone, and telehealth/video sessions. Coordination of care within MHA including medication management, employment, case management, and residential services. Coordination outside MHA including family, child welfare, schools, medical/home health facilities, and court situations.

### **Navigator: Social Work / Behavioral Health -- Via Christi Ascension -Nov 2015 to Feb 2019**

- **Behavioral Health Navigator (Dec 2017 to Feb 2019):** Telephonic and Virtual Brief Solution Focused therapeutic support, Strengths Based Therapy, short-term counseling for youth and adults dealing with Ineffective Coping, Mood disorders, Anxiety disorders, Personality Disorders, Psychotic Disorders, Autism Spectrum Disorders, and Addictions. Providing support/resources/guidance for individuals and parents of children dealing with a new diagnosis and community resources. Conducting Stress Management Virtual Classes to participants weekly. Teaching Motivational Interviewing Classes to Ascension Via Christi staff. Providing daily guidance and support for co-workers regarding therapeutic communicating, community resources, patient support, Motivational Interviewing skills with patients with medical/mental health diagnosis and addictions.
- **Medical Social Work Navigator (Nov 2015-Dec 2017):** Communicating by phone/virtual calls to provide holistic support/assistance for patients/families and provide overall community resources, including medical cost assistance, care coordination with mental health/medical providers, referrals, preventive screenings, patient education, and physician's orders. Therapeutic communication skills used to help patients with anxiety, depression and addictions, as well as provider/patient recommendations regarding mental health resources.

### **Foster Care Worker / Licensing at Saint Francis Community Services - May 2013 - Nov 2015**

- Supporting foster parents and foster children with placements, regulations, disruptions, and licensing requirements. Coaching and working with foster children during angry/defiant episodes, and teaching foster parents how to communicate and work effectively with defiant or challenging foster children. Licensing foster families, as well as teaching 10 week licensing classes.

## SOCIAL WORK PRACTICUM EXPERIENCE

### **Social Work Practicum Placement at Via Christi Behavioral Health - Aug 2012-May 2013**

- Working with acutely mentally ill patients: Psychosocial assessments; individual and group sessions involving Solution Focused, Cognitive Behavioral Therapy, and Strengths Based techniques; facilitating family meetings; working with treatment teams to determine care options for patients; collaboration with community and family resources for optimal discharge care; accessing and utilizing patients computerized chart and records.

### **Social Work Practicum Placement at The Salvation Army -August 2011-May 2012**

- Assisting clients with emergency needs, such as food, clothing, housing, transportation, and medical needs; connecting individuals with community resources and agencies to meet their current and long term needs, such as mental health resources and VA resources; implementation of a financial class to

assist clients with getting out of debt, managing finances, and making more positive financial choices in the future.

(Employment continued next page)

#### EMPLOYMENT 1992 – 2012 as an RN/Missionary

- *Physicians Clinics, ICU, ER, Med/Surg, Home Health, Low-income clinic, Nursing Home*
- *Church Missions, Homeless Shelter Missionary, Overseas Medical Missionary*

#### AWARDS / ACHIEVEMENTS

- Phi Alpha Honor Society
  - Academic Excellence Award – Newman University, 2013
- Student Excellence Award – Southwestern College, 2002

#### CURRENT LICENSES

- Licensed Master Social Work
- Registered Nurse

## Moreland, Carol [KSBN]

---

**From:** Peggy Bennett <Peggy.Bennett@mhasck.org>  
**Sent:** Friday, July 21, 2023 2:44 PM  
**To:** Moreland, Carol [KSBN]  
**Cc:** Brown, Michelle [KSBN]  
**Subject:** RE: LT Provider App from Mental Health Association of South Central Kansas

*EXTERNAL:* This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Cindy is the CE Coordinator for Nursing.

Peggy Bennett, LMSW, LMAC (she, her, hers)  
Director of Quality and Innovation  
Mental Health Association of South Central Kansas  
Phone: 620-615-0300  
Fax: 316-652-2595  
[Peggy.bennett@mhasck.org](mailto:Peggy.bennett@mhasck.org)

**From:** Moreland, Carol [KSBN] <Carol.Moreland@ks.gov>  
**Sent:** Tuesday, July 18, 2023 3:57 PM  
**To:** Peggy Bennett <Peggy.Bennett@mhasck.org>  
**Cc:** Brown, Michelle [KSBN] <Michelle.Brown@ks.gov>  
**Subject:** RE: LT Provider App from Mental Health Association of South Central Kansas

Peggy,

Why do I have a CV for Cynthia Johnson? She is not a presenter for either of the offerings and you are listed as the CE Program Coordinator.

Thank you for the clarification.

Carol Moreland, MSN, RN  
Executive Administrator  
Kansas State Board of Nursing  
900 SW Jackson, Suite 1051  
Topeka, KS 66612  
785-296-5752  
Fax: 785-296-3929

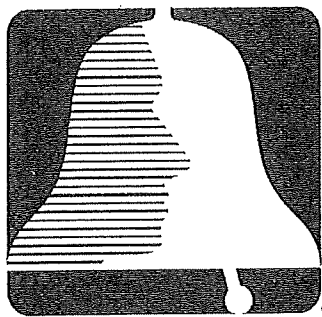
**Note: new email address:** [carol.moreland@ks.gov](mailto:carol.moreland@ks.gov)

The mission of the Board of Nursing is to assure the citizens of Kansas safe and competent practice by nurses and mental health technicians

*If you would like to provide feedback about the customer service you have received, please visit our website ([www.ksbn.org](http://www.ksbn.org)) and complete the short **Customer Service Survey** located on our home page.*

page 164  
CNE/IV Therapy 324





# MHA

of South Central Kansas

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Empowering Lives. Impacting Community.

## Education Manual

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## Mission

The Mission of the Mental Health Association is to empower and assist youth, families and adults in our community to achieve optimal mental health and wellness through education, advocacy, and service.

## Vision

Our Vision is achievement of a just, humane, and healthy society where all people are treated with respect, dignity, and the opportunity to achieve their full potential free from stigma and prejudice.

## Organizational Purpose

Continuing educational offerings of the Mental Health Association are guided by the belief that mental health is a key component of overall health and that each individual possesses physical and psychological needs essential for healthy functioning. Social workers are an integral part of the health care team and uniquely qualified to provide prevention, early intervention, integrated behavioral health treatment and ensure recovery for those suffering from mental issues. The purpose of the continuing education offered by MHA is to increase the knowledge base and skills of social work participants to enhance the practice of social work and improve the overall quality of health care to the general population. The administration of MHA's education program is consistent with social work values and practice.

## Education Coordinators:

Nursing Coordinator will be a licensed professional nurse with a baccalaureate degree. They should also have a minimum of three years of clinical experience and one year experience in developing and implementing nursing education.

### Current Coordinators

- Social Work – Peggy Bennett, LMSW, LMAC
- Nursing – Cynthia Johnson, LSCSW, BSN

MHASCK will notify the KSBN board or BSRB in writing of any change of the individual responsibilities for the providership or required policies and procedures within 30 days.

## Selection and evaluation for instructors

The instructor's education and experience will be evaluated and documented through completion of an Instructor Qualifications Form (or resume) that lists educational background, degrees and

institutions granted, and areas of expertise/experience. It is the practice of MHA to carefully select program presenters based on their presentation abilities and on their ability to provide information which enhances social work practice.

### Provision of accessible and adequate space:

Care will be taken to ensure that selected locations are accessible and adequate for the number of participants for each event.

### Total Program Evaluation

MHASCK will maintain the credibility and integrity of its continuing education program by systematically reviewing the outcomes of the nursing education program. MHASCK has developed a Total Program Evaluation plan and has successfully implemented into its annual review program.

### Continued Nursing Education

#### PROCESS OF ASSESSING NEED AND PLANNING ACTIVITIES

The Continuing Education of the Mental Health Association is guided by beliefs specific to nursing education. We believe that humans are bio-psycho-social spiritual beings in varying states of wellness along a continuum. Everyone possesses physical and psychological needs essential for optional functioning. Optimal mental health is defined as the ability to interact with the environment, problem solve, and fulfill life's needs adequately. The nurse is an integral part of the health care team. In meeting the needs of health care consumers, nurses are expected to be current in their knowledge of mental health problems and issues. The purpose of continuing nursing education is to increase the knowledge base of the nurse to enhance nursing practice and improve the quality of health care.

Identification and description of target population: Mental health is a broad area that relates to physical, psychological, environmental, and spiritual aspects of human life. The target population for specific CNE programs varies with the topic or issue to be presented. Participants in CNE programs are given an opportunity to indicate what subjects they would like to see presented when they complete their evaluation form. Learner needs are identified in several ways: Needs are identified through analysis of those program evaluations. The CNE Advisory Committee also proposes specific areas of need based on their experience, area of practice, and current health care trends.

Identification and description of target population: Mental health is a broad area that relates to physical, psychological, environmental, and spiritual aspects of human life. The target population for specific CNE programs varies with the topic or issue to be presented. Participants in CNE programs are given an opportunity to indicate what subjects they would like to see presented when they complete the

evaluation form. Learner needs are identified in several ways: Needs are identified through analysis of those program evaluations. The CNE Advisory Committee also proposes specific areas of need based on their experience, area of practice, and current health care trends.

#### PROCESS FOR OFFERING APPROVALS

1. The CNE Advisory Committee assists in the planning and evaluation of educational offerings provided by MHASCK. The CNE Advisory Committee, combined with the compilation of post-conference evaluations, provides the basis for analysis of nursing educational needs. MHASCK has compiled these recommendations and has designated the following as areas of need for nursing education.

#### TOPIC CATEGORIES

- a. Family life & relationships
  - i. Child development
  - ii. Blended families/step-parenting
  - iii. Adolescent development
  - iv. Infant and toddler mental health
  - v. Dysfunctional families
  - vi. Parenting
  - vii. Divorce developmental impact
  - viii. Sexuality issues
  - ix. Death and dying issues
- b. Violence/Abuse
  - i. Child abuse/neglect
  - ii. Relationships & violence
  - iii. Co-dependency
- c. Addiction/co-dependency
  - i. Dual diagnosis
  - ii. Family issues in addiction
  - iii. Bio-Psycho-Socio- treatment options
- d. Mental Illness
  - i. Borderline personality
  - ii. Dual diagnosis
  - iii. Depression
  - iv. Anxiety disorder
  - v. Schizophrenia
  - vi. Obsessive compulsive disorders
  - vii. Attention Deficit Hyperactivity Disorder
  - viii. Developmental disorders
- e. Pharmacology treatment/mental illness
  - i. Pharmacological treatments for mental illness
- f. Aging

- i. Alzheimer's disease
  - ii. Healthy Aging
  - iii. Caregiving
  - iv. Elder Abuse
- g. Mental health advocacy/treatment
  - i. Independent living skills
  - ii. Current treatment modalities
  - iii. Recovery issues
- 2. The function of the CNE Advisory Committee is to provide planning and evaluation of the offerings presented by MHASCK. The committee is to meet a minimum of once a year. The CNE Advisory Committee performs the following functions to maintain the quality of CNE offerings for MHASCK:
  - a. Review evaluation compilations from educational offerings
  - b. Plan future CNE programs based on assessment of CNE needs and outcome evaluations.
  - c. Identify potential qualified speakers with verifiable expertise congruent with topic offered.
  - d. Provide input into policies and practices of the Continuing Education Department
- 3. Behavioral objectives will be determined for each CNE offering that determine the focus of the learning designed to direct the educational and experiential experience of nursing professionals. The behavioral objectives will be publicized on each public announcement of the CNE offering and listed on the program agenda. Each behavioral objective will be utilized as a tool of measurement to determine educational effectiveness through a post evaluation of the seminar.
- 4. The purpose of continuing nursing education is to increase the knowledge base of the nurse to enhance nursing practice and improve the quality of health care, particularly in mental health. There are few practice areas that are not involved with mental health issues in the delivery of holistic care. The learning experiences are intended to build the educational and experiential bases of nursing professionals to provide treatment in the mental health areas.
- 5. The instructor's education and experience will be evaluated and documented through completion of an Instructor Qualifications form that lists educational background, degrees and institutions granted, areas of expertise/experience. It is the policy of the Continuing Education Department to carefully select program presenters based on ability to present to groups. Presenters will be selected based on their ability to provide information to the enhancement of nursing practice. All presenters must provide documentation of professional competence in the topic of the program by:
  - a. Holding an advanced degree in applied area
  - b. Demonstrating experience in applied area
  - c. A vita or bibliography listing experience and publishing within the past 10 years will be required of each presenter

6. The instructor will present a current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both
7. A post conference evaluation that includes each participant's assessment of the following:
  - a. The achievement of each objective
  - b. The expertise of each individual presenter

#### RECORDS MAINTENANCE:

1. Continuing education files are maintained at the Mental Health Association of South Central Kansas office. The file cabinets are solely designated for this purpose and are not accessible to any persons outside the continuing education department without authorization of the program coordinator. Each program file shall include a minimum of:
  - a. A summary of the planning
  - b. A copy of the offering announcement or brochure
  - c. The title and objectives for the program
  - d. The offering agenda or, for independent study, pilot test results
  - e. A bibliography
  - f. Each instructor's education and experience
  - g. Signed attendance rosters or for independent study, verification of completion of the offering.
  - h. Evaluation data from the program.
2. Program files will be arranged in chronological sequence, making them easily retrievable. Files are retained for a period not less than two years. The office facility is locked after normal business hours and secured with an electronic alarm system.

#### INDIVIDUAL PROGRAM SUMMARY

- a) The Education Advisory Committee participates in the planning of events that are applicable for the discipline of social work. A file will be completed for each educational offering which will contain the announcement, behavioral objectives, agenda for the event, provider vitae, CE certificates, participant sign-in sheets, and program evaluations. This information will be electronically maintained in a secured drive for 5 years.
- b) Behavioral objectives will be determined for each event that determines the focus of the learning designed to direct the educational and experiential experience of social work professionals. The objectives will be listed on the program agenda and will be utilized as a tool of measurement to determine educational effectiveness through a post evaluation of the seminar.
- c) It is anticipated that the majority of offerings will be appropriate for most licensed professionals. Should the program require any pre-requisites or attendance at an earlier offering, this will be noted on the program announcement.
- d) The Coordinator will work with the presenter to ensure that the presentation style is consistent with the objectives and the topic presented. It is anticipated that various formats such as

lecture, demonstration, case studies, videos, etc. will be utilized to facilitate learning of the participants. Care will be taken to ensure that presentation materials are appropriate to both the size and composition of the participant group.

- e) All presenters must provide documentation of professional competence in the topic of the program by a) holding an advanced degree; b) demonstrating experience in the applied area; and c) a vita or resume listing relevant experience.
- f) Attendees will evaluate the offering through a post program evaluation form that includes the participants' assessment of a) the achievement of each objective; b) expertise of the presenter; c) facility adequacy; and d) topics suggested for future offerings.
- g) Agenda clearly stating start and stop times for the offering and breaks will be provided to all participants.
- h) Date and time of each offering will be listed on the announcement, the program agenda, the post-conference evaluation, and the certificate of attendance.

#### FEE ASSESSMENT

1. Cancellation & Refunds: If cancellation of registration for a course is received 48 hours prior to a program, a letter of credit will be issued for use towards programs within the year. In certain circumstances, a refund may be issued upon approval by the program coordinator. The Mental Health Association reserves the right to substitute speakers, change dates, times or locations, and cancel programs. If a program is cancelled, pre-registered participants will be notified, and refunds will be issued to pre-enrolled registrants.
2. Insufficient funds: If method of payment is denied by a participant's banking institution or credit card company, future registration will not be accepted until their account is in good standing.
3. Fee schedule will be assessed clearly on each bulletin or announcement of CNE detailing cost per hour for each CNE hour credit with total cost for offering.

#### PROCESS FOR ADVERTISEMENTS OR ANNOUNCEMENTS:

Promotional material shall display the statement "The Mental Health Association of South Central Kansas, as an approved provider of continuing education by the Kansas State Board of Nursing (#LT 0105-0127), offers these programs for contact hours applicable for APRN, RN, LPN or LMHT re-licensure. Each program listed specifies the number of contact hours of credit provided. Each session must be attended in its entirety to receive credit. Partial credit will not be granted. No refunds given for cancellations except in emergencies."

#### CERTIFICATE OF ATTENDANCE

See Appendix



## PROCESS FOR AWARDING CONTACT HOURS

1. As an approved CNE provider, contact hours will be awarded to participants for actual time attended. On each public announcement or bulletin the actual time attended and contact hours awarded will be announced following KSBN regulations.
2. A fifty minute presentations equals one contact hour. Credit is not given for fractions of hours less than fifty minutes.
3. Instructor's credit shall be twice the length of the first-time presentation of an approved offering, excluding a standardized, prepared curriculum
4. Independent/home study courses. The Mental Health Association will design and approve all independent study courses that are presented for continuing education credit. The courses will be designed by prior-approved individuals based on their professional competence and their ability to enhance nursing practice. Each course will have stated behavioral objectives that are designed to direct the nursing professional and their study. Credit that is based on the time required to complete the offering, as documented by the provider's pilot test results
5. A prepared questionnaire designed to assess achievement of stated behavioral objectives will be utilized to determine award of continuing education hours to the participant.

## PROCESS FOR VERIFYING PARTICIPATION AND COMPLETION OF OFFERING:

Participants must arrive and sign-in within ten minutes of the start of the program. Each session must be attended in its entirety to receive credit. Partial credit will not be granted with late arrivals and early departures will not receive CNE credit. Children may not attend programs.

1. MHA will maintain documentation to verify that each participant attended and completed the offering. Each participant will sign a daily roster, which contains the following information:
  - a. Provider's name, address, provider number, and coordinator
  - b. Date and time of the offering, and the presenter or presenters
  - c. Participant's name and license number, and the number of contact hours awarded.
2. MHA will maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:
  - a. Provider's name, address, provider number, and coordinator
  - b. Participant's name and license number, and the number of contact hours awarded
  - c. Title of the offering
  - d. Date on which the offering was completed
  - e. Completion of a posttest.
3. Certificates of attendance will be awarded and distributed to each participant after completing an offering. Each certificate shall contain a minimum of the following information:
  - a. Provider's name, address, and provider number
  - b. Title of the course
  - c. Dates of attendance
  - d. Number of CNE contact hours awarded

- e. Signature of the individual responsibilities for the CNE
- f. Name and license number of the participant,
- g. Clear identification of independent study, or instructor contact hours awarded.
- h. Signature of individual responsible for the providership.

## Continued Education – Behavioral Health

### RECORDS MAINTENANCE

Continuing education files will be maintained at MHA's office. The file cabinets are solely and digital drives designated for this purpose and are not accessible to any person outside of the continuing education department without authorization of the program coordinator. Files are retained for a period not less than 5 years.

### SELECTION AND EVALUATION FOR INSTRUCTORS

The instructors' education and experience will be evaluated and documented through completion of an Instructor Qualifications form (or resume) that lists educational background, degrees and institutions granted, and areas of expertise/experience. It is the practice of MHA to carefully select program presenters based on their presentation abilities and 01 the ability to provide information which enhances social work practice.

### PARTICIPANT PERFORMANCE REQUIREMENTS

Each participant will sign a daily roster which contains provider's name, address, provider number and coordinator; participant name and license number, and the number of contact hours awarded, title of the offering, date of offering, and presenter.

### INDIVIDUAL PROGRAM SUMMARY

The Education Advisory committee participates in the planning of events that are applicable for the discipline of social work. A file will be completed for each educational offering which will contain the announcement, behavioral objectives, agenda of the event, provider vita, CE certificates, participant sign-in sheets, and program evaluation. This information will be maintained for at least 5 years.

Behavioral objectives will be determined for each event that determines the focus of the learning designed to direct the educational and experiential experience of social work professionals. The objectives will be listed on the program agenda and will be utilized as a tool of measurement to determine educational effectiveness through a post evaluation of the seminar.

It is anticipated that the majority of offerings will be appropriate for most licensed professionals. Should the program require any pre-requisites or attendance at an earlier offering, this will be noted on the program announcement.

The Coordinator/event planner will work with the presenter to ensure that the presentation style is consistent with the objectives and the topic presented. It is anticipated that various formats such as lecture, demonstration, case studies, videos, etc. will be utilized to facilitate learning of the participants. Care will be taken to ensure that presentation materials are appropriate to both the size and composition of the participant group.

All presenters must provide documentation of professional competence in the topic of the program by a) holding an advanced degree; b) demonstrating experience in the applied area; and c) a vita or resume listing relevant experience.

Attendees will evaluate the offering through a post program evaluation form that includes the participants' assessment of

1. the achievement of each objective.
2. expertise of the presenter.
3. facility adequacy.
4. topics suggested for future offerings.

Agendas clearly stating start & stop times for the offering and breaks will be provided to all participants.

Date and time of each offering will be listed on the announcement, the program agenda, and the post-conference evaluation and the certificate of attendance.

## Appendix

### NURSING SIGN-IN SHEET

BROKEN: A story of Recovery, Responsibility, and  
Resilience

February 11, 2022

Time: 12:00 - 2:00

Cost: \$20.00

Contact Hours: 2 CEUs

Presenter: Peggy Bennett, LMSW

Presented by

Mental Health Association of South Central Kansas

555 N Woodlawn Ste 3105

Wichita, KS 67208

KSBN Provider Number 0105-0127

Last Name	First Name	License Type	License #	Signature

Nursing certificate of attendance

*Certificate*  
**Of Attendance**

\_\_\_\_\_  
Name and License Number

Completed the Seminar:

\_\_\_\_\_  
(Name of Seminar)

On

\_\_\_\_\_  
(Date)

Sponsored by

Mental Health Association of South Central Kansas

555 N Woodlawn, Ste 3105, Wichita, KS 67208

KBN Provider No: 0105-0127

This program is approved for \_\_\_\_\_ contact credit hours applicable for re-licensure.

\_\_\_\_\_  
**Cynthia Johnson, LSCSW, RN**



This signature is not valid unless personally initialed if it has been reproduced. Mental Health Association of South Central Kansas is located at 555 N Woodlawn, Ste 3105, Wichita, KS 67208.



# BROKEN

## A story of Recovery, Responsibility, and Resilience

**Join this webinar as Peggy Bennett,  
LMSW LMAC, shares a story of  
recovering from living in a violent  
relationship and the lessons learned  
along the way.**

**February 11, 2022**

Time: 12:00 - 2:00

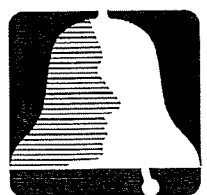
Cost: \$20.00

Contact Hours: 2 CEUs

To register, go to  
[www.mhasck.org/events](http://www.mhasck.org/events)

### Learning Objectives

- Gain a basic understanding of FPI's River of Cruelty.
- Understanding Brene Brown's Shame Resilience theory.
- Identify tools for developing resilience



**MHA**  
of South Central Kansas

Empowering Lives. Impacting Community.

MHASCK is an approved provider of continuing education by the Kansas State Board of Nursing. This course offering is approved for 2 contact hours applicable for RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing Provider #LT 0105-0127. Each program listed specifies the number of contact hours of credit provided. Each session must be attended in its entirety to receive credit. Partial credit will not be granted. No refunds given for cancellations unless due to minimum/maximum regulations.

MHASCK is an approved provider of continuing education by the Kansas Behavioral Sciences Regulatory Board. MHASCK presents this offering for a maximum of 2 hour credit applicable for re-licensure of LASWs, LBSWs, LMSWs and LSCSWs. Kansas Provider Number 15-006.

If you need auxiliary aids or services identified in the ADA, contact 316.651.1212, 2 weeks prior to this workshop

## **BROKEN: A story of Recovery, Responsibility, and Resilience**

**Instructor:** Peggy Bennett, LMSW, LMAC

**CEUs:** 2

### **Objectives**

- Gain a basic understanding of FPI's River of Cruelty.
- Understanding Brene Brown's Shame Resilience theory.
- Identify tools for developing resilience

### **Agenda**

1. Opening
  - a. Introduction
  - b. Review Objectives
2. River of Cruelty
  - a. Childhood
  - b. Adulthood
  - c. Painful Shift
3. Shame Resilience
4. Tools
  - a. Basic Cognitive Behavioral Therapy
  - b. Trust
  - c. Forgiveness
  - d. Natural Supports
  - e. Making a Plan
5. Closing
  - a. Questions
  - b. References

### **References**

Beck Institute. (2022). *Understanding CBT*. Retrieved from Beck Institute:  
<https://beckinstitute.org/about/understanding-cbt/>

Brown, B. (2020). *Trust 1: The Marble Jar*. Retrieved from  
[file:///C:/Users/peggy.bennett/Downloads/Integration-Ideas\\_Trust-1-The-Marble-Jar\\_092221-1.pdf](file:///C:/Users/peggy.bennett/Downloads/Integration-Ideas_Trust-1-The-Marble-Jar_092221-1.pdf)

Halley Counseling Services . (2014). Retrieved from Family Peace Initiative:  
[https://familypeaceinitiative.com/files/River\\_of\\_Cruelty\\_Map\\_Worksheet.pdf](https://familypeaceinitiative.com/files/River_of_Cruelty_Map_Worksheet.pdf)

Sutton, PhD, J. (2017). *Shame Resilience Theory: Advice From Brené Brown*. Retrieved from Positive Psychology: <https://positivepsychology.com/shame-resilience-theory/>

# QPR Question, Persuade, Refer Suicide Gatekeeper Training

Join us for this virtual QPR training. QPR stands for Question, Persuade, and Refer, the 3 simple steps anyone can learn to help save a life from suicide. Just as people trained in CPR to help save thousands of lives each year, people trained in QPR learn how to recognize the warning signs of a suicide crisis and how to question, persuade, and refer someone to help.

This course meets the Kansas Dept of Education requirement for suicide prevention training.

## Learning Objectives

- Learn to recognize the warning signs of suicide
- Learn how to ask, persuade, and refer someone to get help.
- Identify resources available to help.



MHASCK is an approved provider of continuing education by the Kansas State Board of Nursing. This course offering is approved for 2 contact hours applicable for APRN, RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing Provider #LT 0105- 0127. Each program listed specifies the number of contact hours of credit provided. Each session must be attended in its entirety to receive credit. Partial credit will not be granted. No refunds given for cancellations unless due to minimum/maximum regulations.

MHASCK is an approved provider of continuing education by the Kansas Behavioral Sciences Regulatory Board. MHASCK presents this offering for a maximum of 2 hour credit applicable for re-licensure of LASWSs, LBSWs, LMSWs and LSCSWs. Kansas Provider Number 15-006.

If you need auxiliary aids or services identified in the ADA, contact 316.651.1212, 2 weeks prior to this workshop

March 11th, 2022  
Time: 12:00 p.m. - 1:00  
p.m.  
Register at  
[www.mhasck.org/events](http://www.mhasck.org/events)  
1 CEU \$10.00  
Instructors: Peggy  
Bennett, LMSW, LMAC  
and Bailey Blair, LMSW



## **QPR: Question, Persuade, Refer Suicide Gatekeeper Training**

**Instructor:** Peggy Bennett, LMSW, LMAC

**CEUs:** 1

### **Objectives**

- Learn to recognize the warning signs of suicide
- Learn how to ask, persuade, and refer someone to get help.
- Identify resources available to help.

### **Agenda**

1. Opening
  - a. Introduction
  - b. Review Objectives
  - c. Local Suicide Statistics
2. Review of Suicide Myths
3. Suicide Clues and Warning Signs
  - a. Direct Verbal Clues
  - b. Indirect Verbal Clues
  - c. Behavioral Clues
  - d. Situational Clues
4. Suicide Questions
5. Persuade
6. Refer
  - a. 988
  - b. Local Resources

### **References**

Mental Health America. (2021). *2021 The State of Mental Health in America*. Retrieved from Mental Health America:  
[https://mhanational.org/sites/default/files/2021%20State%20of%20Mental%20Health%20in%20America\\_0.pdf](https://mhanational.org/sites/default/files/2021%20State%20of%20Mental%20Health%20in%20America_0.pdf)

QPR Institute. (2023). *Courses*. Retrieved from QPR Institute: <https://qprinstitute.com/courses>

Sedgwick County Suicide Prevention Coalition. (2021). *2021 Annual Report*. Wichita, Kansas.

7/18/23, 2:05 PM

Seminar Evaluation

View results

Respondent

28 Anonymous

05:27

Time to complete

1. Please enter the title of the seminar you attended \*

QPR

7/18/23, 2:05 PM

# Seminar Evaluation

2. Please rate the following \*

	Strongly Disagree	Disagree	Neutral	Agree	Strongly agree
The seminar's objectives were met	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Adequate time was allowed for discussion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
The program was professionally /personally helpful to me	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
The presenter was stimulating and effective in their presentation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
The course exposed me to ideas, practices, alternatives, etc.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
The accommodati ons for the seminar were adequate	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
The seminar was worth my time to attend	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

7/18/23, 2:05 PM

Seminar Evaluation

3. How did you find out about this seminar? \*

- ☐ Mail
- ☒ Email
- ☐ Co-Worker
- ☐ Facebook
- ☐ Radio
- ☐ TV
- ☐ Other

4. What subjects would you like to see covered in future MHA seminars? \*

Trainings related to childhood trauma

5. What could we do to make this learning experience better? \*

None

6. License type for Continuing Ed Certificate - If none, enter n/a. \*

LMSW

7. License number for Continuing Ed Certificate - - If none, enter n/a. \*

11476

8. Name for Continuing Ed Certificate \*

Genai George

9. Please enter the email address where you want your CE certificate sent. \*

genaigeorge@gmail.com

# Seminar Evaluation

Thank you for attending our seminar today. We constantly trying to improve the quality of our continuing education offerings. Please complete the following evaluation to help with that mission. At the bottom of the form, please list your name and email address for your CE certificate. Certificates will be emailed out within 2 weeks of the seminar.

\* Required

1. Please enter the title of the seminar you attended \*

Enter your answer

2. Please rate the following \*

	Strongly Disagree	Disagree	Neutral	Agree	Strongly agree
The seminar's objectives were met	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adequate time was allowed for discussion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The program was professionally /personally helpful to me	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The presenter was	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Strongly Disagree	Disagree	Neutral	Agree	Strongly agree
stimulating and effective in their presentation					
The course exposed me to ideas, practices, alternatives, etc.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The accommodati ons for the seminar were adequate	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The seminar was worth my time to attend	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. How did you find out about this seminar? \*

- ☐ Mail
- ☐ Email
- ☐ Co-Worker
- ☐ Facebook
- ☐ Radio
- ☐ TV

☐ Other

4. What subjects would you like to see covered in future MHA seminars? \*

Enter your answer

5. What could we do to make this learning experience better? \*

Enter your answer

6. License type for Continuing Ed Certificate - If none, enter n/a. \*

Enter your answer

7. License number for Continuing Ed Certificate - - If none, enter n/a. \*

Enter your answer

8. Name for Continuing Ed Certificate \*

Enter your answer

9. Please enter the email address where you want your CE certificate sent. \*

Enter your answer

You can print a copy of your answer after you submit

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## Carol Moreland [KSBN]

**From:** Peggy Bennett <Peggy.Bennett@mhasck.org>  
**Sent:** Tuesday, October 10, 2023 10:11 AM  
**To:** Carol Moreland [KSBN]  
**Cc:** Stacy Johnson [KSBN]  
**Subject:** RE: Follow-up from CNE and Board meeting  
**Attachments:** Planning - Broken A Story of Recovery.docx; Copy of CEU Certificate.pdf

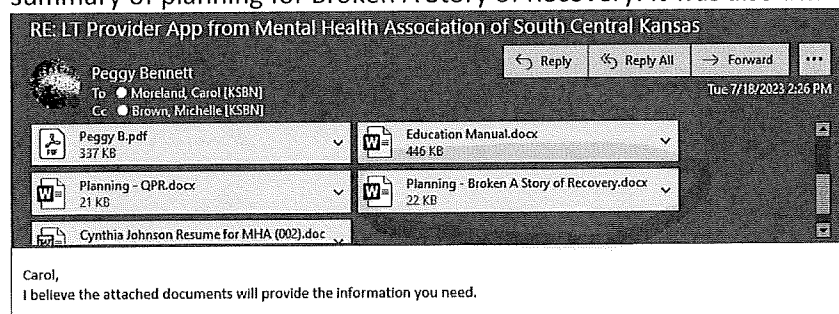
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**EXTERNAL:** This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

A template of your CE completion certificate with the required statement included on it, as per the regulation. Attached, please find the corrected certificate.

Clarification on your calculation of CNE hours. If you use 50 mins = 1 CNE, they you need to provide an explanation as to why the two offerings you submitted were not calculated according to that. Per our Education Manual on page 8: "A fifty minute presentations equals one contact hour. Credit is not given for fractions of hours less than fifty minutes. "

The summary of planning for the offering mentioned above should be emailed to me also. Attached please find the summary of planning for Broken A Story of Recovery. It was also attached to the email I sent to you on. 7/18/23.



Your plan about revision to your offering evaluations so the presenter and objectives are on the evaluation for the participant. Going forward we will create a separate electronic evaluation for each offering. Each offering will include the presenters name and the objectives.

Peggy Bennett, LMSW, LMAC (she, her, hers)  
Director of Quality and Innovation  
Mental Health Association of South Central Kansas  
Phone: 620-615-0300  
Fax: 316-652-2595  
[Peggy.bennett@mhasck.org](mailto:Peggy.bennett@mhasck.org)

**From:** Carol Moreland [KSBN] <carol.moreland@ks.gov>  
**Sent:** Monday, September 25, 2023 2:25 PM  
**To:** Peggy Bennett <Peggy.Bennett@mhasck.org>  
**Cc:** Stacy Johnson [KSBN] <stacy.johnson@ks.gov>  
**Subject:** FW: Follow-up from CNE and Board meeting

Peggy,

The decision was to approve your renewal application, however, there were the following concerns from the committee:

The required statement that is 60-9-107 is on your advertisement, however is not on your certificate of completion as the regulation requires

You state in your polices that calculation is 50 mins = 1 CN, which is correct. However, one of your programs is 1 hr (60 mins) and you are awarding 1 CNE. If you figure it on 50 mins it would be 1.2 CNE. Your other offering is 2 hrs (120 mins) in length and you are offering 2 CHE hours. Again, if it is figured according to what your policy states is would be 2.4 CNE. It appears you are not following your policy when calculating CNE hours.

There was no summary of planning submitted for the offering "Broken, A story of recover, responsibility and resilience. In your policy it states you will be retaining the required documentation, however it was not submitted

Your offering evaluation is a generic one that is not tailored for each program. It doesn't have the presenter or the objectives on it. Our regulations require the offering evaluation contain an opportunity for the participant to evaluate both the instructor and objectives. Typically those are listed on the evaluation, so that information is on the evaluation for the participants.

**The CNE committee wants this information to be submitted to me so I can take it to the December 2023 meeting. This is the information you will need to email to me by October 15, 2023:**

A template of your CE completion certificate with the required statement included on it, as per the regulation.

Clarification on your calculation of CNE hours. If you use 50 mins = 1 CNE, they you need to provide an explanation as to why the two offerings you submitted were not calculated according to that.

The summary of planning for the offering mentioned above should be emailed to me also.

Your plan about revision to your offering evaluations so the presenter and objectives are on the evaluation for the participant.

Please let me know if you have any questions. Again, your renewal application was approved, however they want to see this information. Thank you for your assistance with this request and please let me know if you have questions.

Carol Moreland, MSN, RN  
Executive Administrator  
Kansas State Board of Nursing  
900 SW Jackson, Suite 1051  
Topeka, KS 66612  
785-296-5752  
Fax: 785-296-3929

The mission of the Board of Nursing is to assure the citizens of Kansas safe and competent practice by nurses and mental health technicians

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# **BROKEN: A story of Recovery, Responsibility, and Resilience**

**Instructor:** Peggy Bennett, LMSW, LMAC

**CEUs:** 2

## **Objectives**

- Gain a basic understanding of FPI's River of Cruelty.
- Understanding Brene Brown's Shame Resilience theory.
- Identify tools for developing resilience

## **Agenda**

1. Opening
  - a. Introduction
  - b. Review Objectives
2. River of Cruelty
  - a. Childhood
  - b. Adulthood
  - c. Painful Shift
3. Shame Resilience
4. Tools
  - a. Basic Cognitive Behavioral Therapy
  - b. Trust
  - c. Forgiveness
  - d. Natural Supports
  - e. Making a Plan
5. Closing
  - a. Questions
  - b. References

## **References**

Beck Institute. (2022). *Understanding CBT*. Retrieved from Beck Institute:

<https://beckinstitute.org/about/understanding-cbt/>

Brown, B. (2020). *Trust 1: The Marble Jar*. Retrieved from

file:///C:/Users/peggy.bennett/Downloads/Integration-Ideas\_Trust-1-The-Marble-Jar\_092221-1.pdf

Halley Counseling Services . (2014). Retrieved from Family Peace Initiative:

[https://familypeaceinitiative.com/files/River\\_of\\_Cruelty\\_Map\\_Worksheet.pdf](https://familypeaceinitiative.com/files/River_of_Cruelty_Map_Worksheet.pdf)

Sutton, PhD, J. (2017). *Shame Resilience Theory: Advice From Brené Brown*. Retrieved from Positive Psychology: <https://positivepsychology.com/shame-resilience-theory/>

# Certificate Of Attendance

\_\_\_\_\_  
Name and License Number

Completed the Seminar:

\_\_\_\_\_  
\_(Name of Seminar)\_

On

\_\_\_\_\_  
(Date)

Sponsored by

Mental Health Association of South Central Kansas

555 N Woodlawn, Ste 3105, Wichita, KS 67208

KBN Provider No: 0105-0127

This program is approved for \_\_\_\_\_ contact credit hours applicable for re-licensure.

\_\_\_\_\_  
**Cynthia Johnson, LSCSW, RN**



MHASCK is an approved provider of continuing education by the Kansas State Board of Nursing. This course offering is approved for \_\_\_contact hours applicable for APRN, RN, LPN, or LMHT re-licensure. Kansas State Board of Nursing Provider #LT 0105- 0127. Each program listed specifies the number of contact hours of credit provided. Each session must be attended in its entirety to receive credit. Partial credit will not be granted. No refunds given for cancellations unless due to minimum/maximum regulations. This signature is not valid unless personally initialed if it has been reproduced. Mental Health Association of South Central Kansas is located at 555 N Woodlawn, Ste 3105, Wichita, KS 67208.

## Regulations for Review by CNE/IV Therapy Committee

**\*\* Need to be finished by March 2025 meeting\*\***

- 60-4-103 Fees, school & CNE – *first review 9/2023*
- 60-9-105 Definitions – *first review 9/2023*
- 60-9-106 License renewal
- 60-9-107 Approval of CNE
- 60-16-101 Definitions (IV therapy)
- 60-16-102 Scope of practice – *first review 9/2023*
- 60-16-103 Stand-alone course approval procedure; competency exam
- 60-16-104 Standards for course and program curriculum content
- 60-12-104 Approval of continuing education offerings
- 60-12-105 Definitions
- 60-12-106 License renewal

**60-9-106. Continuing nursing education for license renewal.** (a) At the time of license renewal, any licensee may be required to submit proof of completion of 30 contact hours of approved continuing nursing education (CNE). This proof shall be documented as follows:

(1) For each approved CNE offering, a certificate or a transcript that clearly designates the number of hours of approved CNE that have been successfully completed, showing the following:

(A) Name of CNE offering;

(B) provider name or name of the accrediting organization;

(C) provider number or number of the accrediting organization, if applicable;

(D) offering date;

(E) number of contact hours awarded; and

(F) the licensee's name and license number as shown on the course roster; or

(2) an approved Kansas state board of nursing IOA, which shall include approval of college courses that meet the definition of continuing education in K.S.A. 65-1117, and amendments thereto.

(b) The required 30 contact hours of approved CNE shall have been completed during the most recent prior licensing period between the first date of the licensing period and the date that the licensee submits the renewal application as required in K.S.A. 65-1117, and amendments thereto, and K.A.R. 60-3-108. Contact hours accumulated in excess of the 30-hour requirement shall not be carried over to the next renewal period.

(c) Acceptable CNE may include any of the following:

(1) An offering presented by an approved provider or national organization whose focus is patient safety and improving nursing practice, including the following: American academy of nurse practitioners, American association of critical-care nurses, American midwifery certification board, American nurses association, American nurses credentialing center, emergency nurses association, national board of certification and recertification for nurse anesthetists, and pediatric nursing certification board;

(2) an offering as designated in K.S.A. 65-1119, and amendments thereto;

(3) an offering for which a licensee has submitted an IOA, which may include credit requested for a college course that meets the definition of continuing education in K.S.A. 65-1117, and amendments thereto. Before licensure renewal, the licensee may submit an application for an IOA to the board, accompanied by the following:

(A) A rationale statement that applies the meaning of continuing nursing education, as defined in K.S.A. 65-1113 (h) or continuing education, as specified in K.S.A. 65-1132 (a)(2) and amendments thereto;

(B) an agenda representing exact learning time in minutes;

(C) official documentation of successfully completed hours, which may include a certificate of completion or an official college transcript; and

(D) learning or behavior objectives describing learning outcomes;

(4) a maximum of 15 contact hours for the first-time preparation and presentation as an instructor of an approved offering to licensed nurses. Two contact hours of instructor credit shall be granted for each hour of presentation;

(5) an offering utilizing a board-approved curriculum developed by the American heart association, emergency nurses association, or Mandt, which may include the following:

(A) Advanced cardiac life support;

(B) emergency nursing pediatric course;

(C) pediatric advanced life support;

(D) trauma nurse core course;

(E) neonatal resuscitation program; or

(F) Mandt program;

(6) independent study;

(7) distance learning offerings;

(8) a board-approved refresher course if required for licensure reinstatement as specified in K.A.R. 60-3-105 and K.A.R. 60-11-116;

(9) participation as a member of a nursing organization board of directors or the state board of nursing, including participation as a CNE/IV Therapy Committee 195

member of a committee reporting to the board. The maximum number of allowable contact hours shall be six and shall not exceed three contact hours each year. A letter from an officer of the board confirming the dates of participation shall be accepted as documentation of this type of CNE; or

(10) any college courses in science, psychology, sociology, or statistics that are prerequisites for a nursing degree.

(d) Fractions of hours 30 minutes or greater to be computed towards a contact hour shall be accepted.

(e) A maximum of 15 contact hours shall be accepted for renewal of certification in advanced cardiac life support (ACLS), pediatric advanced life support (PALS), or similar standardized recertification courses developed by the American heart association, emergency nurses association, or Mandt each licensing period.

(f) Contact hours shall not be recognized by the board for any of the following:

(1) Identical offerings completed within a renewal period;

(2) offerings containing the same content as that of courses that are part of basic preparation at the level of current licensure;

(3) in-service education, on-the-job training, orientation, and institution-specific courses;

(4) an incomplete or failed college course or any college course in literature and composition, public speaking, basic math, algebra, humanities, or other general education requirements unless the course meets the definition of CNE;

(5) offerings less than 30 minutes in length; or

(6) a board-approved refresher course for license renewal. (Authorized by and implementing K.S.A. 2021 Supp. 65-1117; effective Sept. 2, 1991; amended April 3, 1998; amended April 20, 2001; amended July 20, 2007; amended May 10, 2013; amended April 29, 2016; amended July 14, 2023.)

[Printable Format](#)



## KSBN Regulation Review Form

### **Part 1 (completed by agency staff):**

Regulation Number: 106

Article Title: 9 - Continuing Education for Nurses

Rule and Reg Title: Continuing nursing education for license renewal

Type (New/Amended): Amended

Effective Date (history): July 14, 2023

Authorizing K.S.A. 65-1117

Implementing K.S.A. 65-1117

### **Part 2 (completed by committee members):**

#### **Necessity:**

1. Is the rule and regulation necessary for the implementation and administration of state law? Y ☐ or N ☐
2. Does the rule and regulation service an identifiable public purpose in support of state law? Y ☐ or N ☐

#### **Potential for Revocation:**

1. Briefly describe how revocation would affect Kansans (max. 800 characters)

2. Is the rule and regulation being revoked? Y ☐ or N ☐
3. If the rule and regulation is not in active use, would revocation require a change to the authorizing or implementing statute? Y ☐ or N ☐

4. If the rule and regulation is not in active use and revocation would require a change in the authorizing or implementing statute, which changes? (max. 400 characters)

DRAFT

**Additional information:**

Additional information necessary to understanding the necessity of the rule and regulation (max. 1,200 characters)

DRAFT

Committee:

Chair:

Date:

DRAFT

**60-9-107. Approval of continuing nursing education.** (a) Each person, organization, or institution wanting to become an approved provider shall meet the following requirements:

(1) Long-term provider. A completed application for initial approval or five-year renewal for a long-term continuing nursing education (CNE) providership shall be submitted to the board at least 60 days before a scheduled board meeting.

(2) Single offering provider. The application for a single CNE offering shall be submitted to the board at least 30 days before the anticipated date of the first offering.

(b) Each applicant shall include the following information on the application:

(1)(A) The name and address of the organization; and

(B) the name and address of the department or unit within the organization responsible for approving CNE, if different from the name and address of the organization;

(2) the name, education, and experience of the program coordinator responsible for CNE, as specified in subsection (c);

(3) written policies and procedures, including at least the following areas:

(A) Assessing the need and planning for CNE activities;

(B) fee assessment;

(C) advertisements, offering announcements, and certificates of completion. Published information and each certificate of completion shall contain the following statement: "[Name of provider] is approved as a provider of CNE by the Kansas State Board of Nursing. This course offering is approved for contact hours for [specify each applicable license type: APRN, RN, LPN, or LMHT] relicensure. Kansas State Board of Nursing provider number: \_\_\_\_\_";

(D) for long-term providers, the offering approval process as specified in subsection (d);

(E) awarding contact hours, as specified in subsection (e);

(F) verifying participation and successful completion of the offering, as specified in subsections (f) and (g);

(G) recordkeeping and record storage, as specified in subsection (h);

(H) notice of change of coordinator or required policies and procedures. The program coordinator shall notify the board in writing of any change of the individual responsible for the providership or required policies and procedures within 30 days; and

(I) for long-term providers, a copy of the total program evaluation plan; and

(4) the proposed CNE offering, as specified in subsection (i).

(c)(1) Long-term provider. The program coordinator for CNE shall meet the following requirements:

(A) Be a licensed professional nurse;

(B) have three years of clinical experience;

(C) have one year of experience in developing and implementing nursing education; and

(D) have a baccalaureate degree in nursing, except those individuals exempted under K.S.A. 65-1119 and amendments thereto.

(2) Single offering provider. If the program coordinator is not a nurse, the applicant shall also include the name, education, and experience of the nurse consultant. The individual responsible for CNE or the nurse consultant shall meet the following requirements:

(A) Be licensed to practice nursing; and

(B) have three years of clinical experience.

(d) For long-term providers, the policies and procedures for the offering approval process shall include the following:

(1) A summary of the planning;

(2) the behavioral objectives;

(3) the content;

(4) the instructor's education and experience, documenting knowledge and expertise in the content area;

(5) a current bibliography that is reflective of the offering content. The bibliography shall include books published within the past 10 years, periodicals published within the past five years, or both. Classic references, if included, shall be limited to less than 25 percent of the bibliography; and

(6) an offering evaluation that includes each participant's assessment of the following:

(A) The achievement of each objective; and

(B) the expertise of each individual presenter.

(e) An approved provider may award any of the following:

(1) Contact hours as documented on an offering agenda for the actual time attended, including partial credit for fractions of hours 30 minutes or greater to be computed towards a contact hour;

(2) instructor credit, which shall be twice the length of the first-time presentation of an approved offering, excluding any standardized, prepared curriculum;

(3) independent study credit that is based on the time required to complete the offering, as documented by the provider's pilot test results or determined by the Mergener formula; or

(4) clinical hours.

(f)(1) Each provider shall maintain a daily roster to verify that each participant attended the offering. The roster shall contain the following information:

(A) The provider's name, address, provider number, and coordinator;

(B) the date and title of the offering, and the presenter or presenters; and

(C) the participant's name and license number, and the number of contact hours awarded.

(2) Each provider shall maintain documentation to verify completion of each independent study offering, if applicable. To verify completion of an independent study offering, the provider shall maintain documentation that includes the following:

(A) The provider's name, address, provider number, and coordinator;

(B) the participant's name and license number, and the number of contact hours awarded;

(C) the title of the offering;

(D) the date on which the offering was completed; and

(E) either the completion of a posttest or a return demonstration.

(g)(1) A certificate of attendance shall be awarded to each participant after completion of an offering, or a CE transcript shall be provided according to the policies and procedures of the approved provider.

(2) Each certificate and each CE transcript shall be complete before distribution to the participant.

(3) Each certificate and each CE transcript shall contain the following information:

(A) The provider's name, address, and provider number;

(B) the title of the offering;

(C) the date or dates of attendance or completion;

(D) the number of contact hours awarded and, if applicable, the designation of any independent study or instructor contact hours awarded;

(E) the handwritten or electronic signature of the individual responsible for the providership;

(F) the name and license number of the participant; and

(G) the following statement: "[Name of provider] is approved as a provider of CNE by the Kansas State Board of Nursing. This course offering is approved for contact hours for [specify each applicable license type: APRN, RN, LPN or LMHT] relicensure. Kansas State Board of Nursing provider number \_\_\_\_\_ :".

(h)(1) For each offering, the approved provider shall retain the following for two years:

(A) A summary of the planning;

(B) a copy of the offering announcement or brochure;

(C) the title and objectives;

(D) the offering agenda or, for independent study, pilot test results;

(E) a bibliography;

(F) a summary of the participants' evaluations;

(G) each instructor's education and experience; and

(H) documentation to verify completion of the offering, as specified in subsection (f).

(2) The record storage system used shall ensure confidentiality and easy retrieval of records by authorized individuals.

(3) Each approved single offering CNE provider shall submit to the board a roster of the individuals who have completed an offering, within 15 working days of course completion.

(i)(1) Long-term provider application. The provider shall submit two proposed offerings, including the following:

(A) A summary of planning;

(B) a copy of the offering announcement or brochure;

(C) the title and behavioral objectives;

(D) the offering agenda or, for independent study, pilot test results;

(E) each instructor's education and experience;

(F) a current bibliography, as specified in paragraph (d)(5); and

(G) the offering evaluation form.

(2) Single offering provider application. The provider shall submit the proposed offering, which shall include the information specified in paragraphs (i)(1)(A) through (G).

(j)(1) Long-term provider application. Each prospective coordinator who has submitted an application for a long-term CNE providership that has been reviewed once and found deficient, or has approval pending, shall submit all materials required by this regulation at least two weeks before the next board meeting. If the application does not meet all of the requirements or the prospective coordinator does not contact the board for an extension on or before this deadline, the application process shall be considered abandoned. A new application and fee shall be submitted if the prospective coordinator still wants a providership.

(2) Single offering approval application. If the application for a single offering has been reviewed and found deficient, or has approval pending, the CNE coordinator shall submit all materials required by this regulation before the date of offering. If the application does not meet the requirements before the offering deadline, the application shall be considered abandoned. There shall be no retroactive approval of single offerings.

(k)(1) Each approved long-term provider shall pay a fee for the upcoming year and submit an annual report for the period of July 1 through June 30 of the previous year on or before the deadline designated by the board. The annual report shall contain the following:

(A) An evaluation of all the components of the providership based on the total program evaluation plan;

(B) a statistical summary report; and

(C) for each of the first two years of the providership, a copy of the records for one offering as specified in paragraphs (h)(1)(A) through (H).

(2) If approved for the first time after January 1, a new long-term provider shall submit only the statistical summary report and shall not be required to submit the annual fee or evaluation based on the total program evaluation plan.

(l)(1) If the long-term provider does not renew the providership, the provider shall notify the board in writing of the location at which the offering records will be accessible to the board for two years.

(2) If a provider does not continue to meet the criteria for current approval established by regulation or if there is a material misrepresentation of any fact with the information submitted to the board by an approved provider, approval may be withdrawn or conditions relating to the providership may be applied by the board after giving the approved provider an opportunity to provide a written response.

(3) Any approved provider that has voluntarily relinquished the providership or has had the providership withdrawn by the board may reapply as a long-term provider. The application shall be submitted on forms supplied by the board and accompanied by the designated, nonrefundable fee as specified in K.A.R. 60-4-103(a)(3). (Authorized by and implementing K.S.A. 65-1119 and K.S.A. 65-1129; effective March 9, 1992; amended Sept. 27, 1993; amended April 3, 1998; amended Oct. 25, 2002; amended March 6, 2009; amended May 10, 2013; amended July 14, 2023.)

[Printable Format](#)

## KSBN Regulation Review Form

### **Part 1 (completed by agency staff):**

Regulation Number: 107

Article Title: 9 - Continuing Education for Nurses

Rule and Reg Title: Approval of continuing nursing education

Type (New/Amended): Amended

Effective Date (history): July 14, 2023

Authorizing K.S.A. 65-1119 and 65-1129

Implementing K.S.A. 65-1119 and 65-1129

### **Part 2 (completed by committee members):**

#### **Necessity:**

1. Is the rule and regulation necessary for the implementation and administration of state law? Y ☐ or N ☐
2. Does the rule and regulation service an identifiable public purpose in support of state law? Y ☐ or N ☐

#### **Potential for Revocation:**

1. Briefly describe how revocation would affect Kansans (max. 800 characters)

2. Is the rule and regulation being revoked? Y ☐ or N ☐
3. If the rule and regulation is not in active use, would revocation require a change to the authorizing or implementing statute? Y ☐ or N ☐



4. If the rule and regulation is not in active use and revocation would require a change in the authorizing or implementing statute, which changes? (max. 400 characters)

DRAFT

**Additional information:**

Additional information necessary to understanding the necessity of the rule and regulation (max. 1,200 characters)

DRAFT

Committee:

Chair:

Date:

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## Agency 60

### State Board of Nursing

#### Article 16.—Intravenous Fluid Therapy for Licensed Practical Nurse

[Printable Format](#)

**60-16-101. Definitions.** Each of the following terms, as used in this article of the board's regulations, shall have the meaning specified in this regulation:

- (a) "Administration of intravenous (IV) fluid therapy" means utilization of the nursing process to deliver the therapeutic infusion or injection of substances through the venous system.
- (b) "Admixing" means the addition of a diluent to a medication or a medication to an intravenous solution.
- (c) "Calculating" means mathematically determining the flow rate and medication dosages.
- (d) "Clock-hour" means 60 continuous minutes.
- (e) "Competency examination" means a written examination and demonstration of mastery of clinical components of IV fluid therapy.
- (f) "Discontinuing" means stopping the intravenous flow or removing the intravenous access device, or both, based on an authorized order or nursing assessment.
- (g) "Evaluating" means analyzing, on an ongoing basis, the monitored patient response to the prescribed IV fluid therapy.
- (h) "Initiating" means starting IV fluid therapy based on an authorized order by a licensed individual. Initiating shall include the following:
  - (1) Assessing the patient;
  - (2) selecting and preparing materials;
  - (3) calculating; and
  - (4) inserting and stabilizing the cannula.
- (i) "Intravenous push" means direct injection of medication into the venous circulation.
- (j) "IV" means intravenous.
- (k) "Maintaining" means adjusting the control device for continuance of the prescribed IV fluid therapy administration rate.
- (l) "Monitoring" means, on an ongoing basis, assessing, observing, and communicating each patient's response to prescribed IV fluid therapy. The infusion equipment, site, and flow rate shall be included in the monitoring process.
- (m) "Stand-alone," when used to describe a course, means an IV fluid therapy course offered by a provider that has been approved by the board to offer the course independently of an approved practical nursing program.
- (n) "Titration of medication" means an adjustment of the dosage of a medication to the amount required to bring about a given reaction in the individual receiving the medication. (Authorized by and implementing K.S.A. 65-1136; effective Nov. 21, 1994; amended June 12, 1998; amended Oct. 29, 1999; amended June 14, 2002; amended Jan. 17, 2020.)

[Printable Format](#)

## KSBN Regulation Review Form

### **Part 1 (completed by agency staff):**

Regulation Number: 101

Article Title: 16 - Intravenous Fluid Therapy for Licensed Practical Nurse

Rule and Reg Title: Definitions

Type (New/Amended): Amended

Effective Date (history): January 17, 2020

Authorizing K.S.A. 65-1136

Implementing K.S.A. 65-1136

### **Part 2 (completed by committee members):**

#### **Necessity:**

1. Is the rule and regulation necessary for the implementation and administration of state law? Y ☐ or N ☐
2. Does the rule and regulation service an identifiable public purpose in support of state law? Y ☐ or N ☐

#### **Potential for Revocation:**

1. Briefly describe how revocation would affect Kansans (max. 800 characters)

2. Is the rule and regulation being revoked? Y ☐ or N ☐
3. If the rule and regulation is not in active use, would revocation require a change to the authorizing or implementing statute? Y ☐ or N ☐

4. If the rule and regulation is not in active use and revocation would require a change in the authorizing or implementing statute, which changes? (max. 400 characters)

DRAFT

**Additional information:**

Additional information necessary to understanding the necessity of the rule and regulation (max. 1,200 characters)

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Committee:

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Date:

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**60-16-103. Stand-alone course approval procedure; competency examinations; recordkeeping.** (a) Each person wanting approval to offer a stand-alone course shall submit a proposal to the board.

The proposal shall contain the following:

- (1) The name and qualifications of the coordinator;
- (2) the name and qualifications of each faculty member of the course;
- (3) the mechanism through which the provider will determine that each licensed practical nurse seeking to take the course meets the admission requirements;
- (4) a description of the educational and clinical facilities that will be utilized;
- (5) the outlines of the classroom curriculum and the skills curriculum, including time segments. These curricula shall meet the requirements of K.A.R. 60-16-104(b);
- (6) the methods of student evaluation that will be used, including a copy of the final written competency examination and the final skills competency examination; and
- (7) if applicable, a request for continuing education approval meeting the following requirements:
  - (A) For each long-term provider, the stand-alone course provider number shall be printed on the certificates and the course roster, along with the long-term provider number; and
  - (B) for each single program provider, the single program application shall be completed.
- (b) To be eligible to enroll in a stand-alone course, the individual shall be a nurse with a current license.
- (c)(1) Each stand-alone course shall meet both of the following requirements:
  - (A) Consist of at least 30 clock-hours of instruction; and
  - (B) require at least eight clock-hours of supervised clinical or skills lab practice, which shall include at least one successful peripheral venous access procedure and the initiation of an intravenous infusion treatment modality.
- (2) Each stand-alone course, final written competency examination, and final clinical competency examination shall meet the board-approved curriculum requirements specified in K.A.R. 60-16-104(b) (1)-(23).
- (d)(1) Each stand-alone course coordinator shall meet the following requirements:
  - (A) Be licensed as a registered professional nurse;
  - (B) be responsible for the development and implementation of the course; and
  - (C) have experience in IV fluid therapy and knowledge of the IV fluid therapy standards.
- (2) Each primary faculty member shall meet the following requirements:
  - (A) Be currently licensed to practice as a registered professional nurse in Kansas;
  - (B) have clinical experience that includes IV fluid therapy within the past five years; and
  - (C) maintain competency in IV fluid therapy.
- (3) Each guest lecturer shall have professional preparation and qualifications for the specific subject in which that individual instructs.
- (e)(1) The facility in which skills practice and the competency examination are conducted shall allow the students and faculty access to the IV fluid therapy equipment and IV fluid therapy recipients and to the pertinent records for the purpose of documentation. Each classroom shall contain sufficient space, equipment, and teaching aids to meet the course objectives.
- (2) There shall be a signed, written agreement between the provider and each affiliating health care facility that specifies the roles, responsibilities, and liabilities of each party. This written agreement shall not be required if the only health care facility to be used is that of the provider.
- (f)(1) The stand-alone course coordinator shall perform the following:
  - (A) Ensure that the clinical record sheet is complete, including competencies and scores;
  - (B) award a certificate to each licensed nurse documenting successful completion of both the final written competency examination and the final skills competency examination;
  - (C) submit to the board, within 15 days of course completion, a typed, alphabetized roster listing the name and license number of each individual who successfully completed the course and the date of completion. The coordinator shall ensure that each roster meets the following requirements:

- (i) RN and LPN participants shall be listed on separate rosters; and
- (ii) the roster shall include the provider name and address, the single or long-term provider number, the stand-alone course provider number, and the coordinator's signature; and
- (D) maintain the records of each individual who has successfully completed the course for at least five years.
- (g) Continuing education providers shall award at least 32 contact hours to each LPN who successfully completes the course according to K.A.R. 60-9-106. Continuing education providers shall award 20 contact hours, one time only, to each RN who successfully completes the course.
- (h) After initial approval, each change in the stand-alone course shall be provided to the board for approval before the change is implemented.
- (i)(1) Each stand-alone course provider shall submit to the board an annual report for the period of July 1 through June 30 of the respective year that includes the total number of licensees taking the course, the number passing the course, and the number of courses held.
- (2) The single program providership shall be effective for two years and may be renewed by submitting the single offering provider application and by paying the fee specified in K.A.R. 60-4-103(a)(5). Each single program provider who chooses not to renew the providership shall notify the board in writing of the location at which the rosters and course materials will be accessible to the board for three years.
- (3) Each long-term provider shall submit the materials outlined in subsection (a) with the five-year long-term provider renewal.
- (j) If a course does not meet or continue to meet the requirements for approval established by the board or if there is a material misrepresentation of any fact with the information submitted to the board by a provider, approval may be withheld, made conditional, limited, or withdrawn by the board after giving the provider notice and an opportunity to be heard. (Authorized by and implementing K.S.A. 65-1136; effective Nov. 21, 1994; amended June 14, 2002; amended July 29, 2005; amended May 18, 2012; amended Jan. 17, 2020.)

[Printable Format](#)

## KSBN Regulation Review Form

### **Part 1 (completed by agency staff):**

Regulation Number: 103

Article Title: 16-Intravenous Fluid Therapy for Licensed Practical Nurse

Rule and Reg Title: Stand-alone course approval procedure; competency examinations; recordkeeping

Type (New/Amended): Amended

Effective Date (history): January 17, 2020

Authorizing K.S.A. 65-1136

Implementing K.S.A. 65-1136

### **Part 2 (completed by committee members):**

#### **Necessity:**

1. Is the rule and regulation necessary for the implementation and administration of state law? Y ☐ or N ☐
2. Does the rule and regulation service an identifiable public purpose in support of state law? Y ☐ or N ☐

#### **Potential for Revocation:**

1. Briefly describe how revocation would affect Kansans (max. 800 characters)

2. Is the rule and regulation being revoked? Y ☐ or N ☐
3. If the rule and regulation is not in active use, would revocation require a change to the authorizing or implementing statute? Y ☐ or N ☐

4. If the rule and regulation is not in active use and revocation would require a change in the authorizing or implementing statute, which changes? (max. 400 characters)

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**Additional information:**

Additional information necessary to understanding the necessity of the rule and regulation (max. 1,200 characters)

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Committee:

Chair:

Date:

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**60-16-104. Standards for course and program curriculum content.** (a) The purpose of the intravenous fluid therapy content and stand-alone course shall be to prepare practical nursing students or licensed practical nurses to perform safely and competently the activities as defined in K.A.R. 60-16-102. The course shall be based on the nursing process and current intravenous nursing standards of practice.

(1) Intravenous fluid therapy content provided as part of a practical nursing program's curriculum as specified in K.A.R. 60-2-104 or as a stand-alone course offered by an approved provider shall meet the requirements of this regulation.

(2) Each provider of a stand-alone course shall obtain approval from the board before offering an intravenous fluid therapy course as specified in K.A.R. 60-16-103.

(3) Each provider of a stand-alone course shall submit documentation of the use of the curriculum required in this regulation to the board.

(4) Each practical nursing program administrator wanting to implement the intravenous fluid therapy curriculum as required in this regulation shall submit a major curriculum change form as specified in K.A.R. 60-2-104(g).

(b) Each stand-alone course or practical nursing program curriculum in intravenous fluid therapy shall include instruction in the following topics:

(1) Definition of intravenous fluid therapy and indications as specified in K.A.R. 60-16-101;

(2) scope of practice as specified in K.A.R. 60-16-102;

(3) types of vascular-access delivery devices;

(4) age-related considerations;

(5) legal implications for intravenous fluid therapy;

(6) anatomy and physiology;

(7) fluid and electrolyte balance;

(8) infusion equipment used in intravenous fluid therapy;

(9) patient care;

(10) infusion therapies;

(11) parenteral solutions and indications;

(12) infection control and safety;

(13) site care and maintenance;

(14) vascular-access device selection and placement;

(15) insertion of peripheral short catheters;

(16) administration, maintenance, and monitoring of peripheral intravenous fluid therapy;

(17) infusion-related complications and nursing interventions;

(18) central and peripheral vascular devices;

(19) administration, maintenance, and monitoring of central intravenous fluid therapy;

(20) documentation;

(21) patient education;

(22) a testing component through which each student is able to demonstrate competency related to intravenous fluid therapy; and

(23) a means to verify that a student has successfully completed the stand-alone course or practical nursing program curriculum in intravenous fluid therapy as specified in this regulation. (Authorized by and implementing K.S.A. 65-1136; effective Nov. 21, 1994; amended Dec. 13, 1996; amended Oct. 29, 1999; amended April 20, 2001; amended June 14, 2002; amended July 29, 2005; amended May 18, 2012; amended Jan. 17, 2020.)

[Printable Format](#)

## KSBN Regulation Review Form

### **Part 1 (completed by agency staff):**

Regulation Number: 104

Article Title: 16-Intravenous Fluid Therapy for Licensed Practical Nurse

Rule and Reg Title: Standards for course and program curriculum content

Type (New/Amended): Amended

Effective Date (history): January 17, 2020

Authorizing K.S.A. 65-1136

Implementing K.S.A. 65-1136

### **Part 2 (completed by committee members):**

#### **Necessity:**

1. Is the rule and regulation necessary for the implementation and administration of state law? Y ☐ or N ☐
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DRAFT

Committee:

Chair:

Date:

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## Agency 60

### State Board of Nursing

#### Article 12.—Continuing Education for Mental Health Technicians

[Printable Format](#)

**60-12-104. Approval of continuing education offerings.** Approval of licensed mental health technician continuing education shall be in accordance with K.A.R. 60-9-107. (Authorized by K.S.A. 65-4203, implementing K.S.A. 65-4207; effective, T-85-49, Dec. 19, 1984; effective May 1, 1985; amended Sept. 27, 1993.)

[Printable Format](#)

## KSBN Regulation Review Form

### **Part 1 (completed by agency staff):**

Regulation Number: 104

Article Title: 12- Continuing Education for Mental Health Technicians

Rule and Reg Title: Approval of continuing education offerings

Type (New/Amended): Amended

Effective Date (history): September 27, 1993

Authorizing K.S.A. 65-4203

Implementing K.S.A. 65-4207

### **Part 2 (completed by committee members):**

#### **Necessity:**

1. Is the rule and regulation necessary for the implementation and administration of state law? Y ☐ or N ☐
2. Does the rule and regulation service an identifiable public purpose in support of state law? Y ☐ or N ☐

#### **Potential for Revocation:**

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DRAFT

Committee:

Chair:

Date:

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**Agency 60**  
**State Board of Nursing**

**Article 12.—Continuing Education for Mental Health Technicians**

[Printable Format](#)

**60-12-105. Definitions.** Definitions within this article of terms associated with licensed mental health technician continuing education shall be in accordance with K.A.R. 60-9-105. (Authorized by K.S.A. 65-4203; implementing K.S.A. 65-4205 and 65-4207; effective March 9, 1992; amended Sept. 27, 1993.)

[Printable Format](#)

## KSBN Regulation Review Form

### **Part 1 (completed by agency staff):**

Regulation Number: 105

Article Title: 12 - Continuing Education for Mental Health Technicians

Rule and Reg Title: Definitions

Type (New/Amended): Amended

Effective Date (history): May 10, 2013

Authorizing K.S.A. 65-4203

Implementing K.S.A. 65-4205

### **Part 2 (completed by committee members):**

#### **Necessity:**

1. Is the rule and regulation necessary for the implementation and administration of state law? Y ☐ or N ☐
2. Does the rule and regulation service an identifiable public purpose in support of state law? Y ☐ or N ☐

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Committee:

Chair:

Date:

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## Agency 60

### State Board of Nursing

#### Article 12.—Continuing Education for Mental Health Technicians

[Printable Format](#)

**60-12-106. License renewal.** (a) Each licensee shall submit a renewal application and the renewal fee specified in K.A.R. 60-8-101 no later than December 31 in each even-numbered year.

(b) Any licensed mental health technician may be required to submit proof of completion of 30 contact hours during the most recent prior licensing period. Contact hours accumulated in excess of the 30-hour requirement shall not be carried over to the next license renewal period. This proof of completion shall be documented as follows:

(1) (A) Name of the continuing mental health technician education (CMHTE) offering or college course;

(B) provider name or name of the accrediting organization;

(C) provider number or number of the accrediting organization, if applicable;

(D) offering date; and

(E) number of contact hours; or

(2) approved IOA.

(c) Any individual attending an offering not previously approved by the board may submit an application for an individual offering approval (IOA). Credit may be given for offerings that the licensee demonstrates to be relevant to the licensee's practice of mental health technology. Each separate offering shall be approved before the licensee submits the license renewal application.

(d) Approval shall not be granted for identical offerings completed within a license renewal period.

(e) Any licensed mental health technician may acquire 30 contact hours of CMHTE from independent study, as defined in K.S.A. 65-4202 and amendments thereto.

(f) Any licensed mental health technician may accumulate 15 contact hours of the required CMHTE from instructor credit. Each presenter shall receive instructor credit only once for preparation and presentation of each course. The provider shall issue a certificate listing the number of contact hours earned and clearly identifying the hours as instructor credit.

(g) Fractions of hours may be accepted for offerings over 30 minutes to be computed towards a contact hour. (Authorized by K.S.A. 65-4203; implementing K.S.A. 2011 Supp. 65-4205; effective Sept. 2, 1991; amended Feb. 16, 1996; amended Oct. 12, 2001; amended May 10, 2013.)

[Printable Format](#)

## KSBN Regulation Review Form

### **Part 1 (completed by agency staff):**

Regulation Number: 106

Article Title: 12 - Continuing Education for Mental Health Technicians

Rule and Reg Title: License Renewal

Type (New/Amended): Amended

Effective Date (history): May 10, 2013

Authorizing K.S.A. 65-4203

Implementing K.S.A. 65-4205

### **Part 2 (completed by committee members):**

#### **Necessity:**

1. Is the rule and regulation necessary for the implementation and administration of state law? Y ☐ or N ☐
2. Does the rule and regulation service an identifiable public purpose in support of state law? Y ☐ or N ☐

#### **Potential for Revocation:**

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DRAFT



**Additional information:**

Additional information necessary to understanding the necessity of the rule and regulation (max. 1,200 characters)

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Committee:

Chair:

Date:

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7th edition

# Common Reference Examples Guide

This guide contains examples of common types of APA Style references. Section numbers indicate where to find the examples in the *Publication Manual of the American Psychological Association* (7th ed.).

More information on references and reference examples are in Chapters 9 and 10 of the *Publication Manual* as well as the *Concise Guide to APA Style* (7th ed.). Also see the [Reference Examples](#) pages on the APA Style website.

## Journal Article (Section 10.1)

Edwards, A. A., Steacy, L. M., Siegelman, N., Rigobon, V. M., Kearns, D. M., Rueckl, J. G., & Compton, D. L. (2022). Unpacking the unique relationship between set for variability and word reading development: Examining word- and child-level predictors of performance. *Journal of Educational Psychology*, 114(6), 1242–1256. <https://doi.org/10.1037/edu0000696>

## Online Magazine Article (Section 10.1)

Thomson, J. (2022, September 8). Massive, strange white structures appear on Utah's Great Salt Lake. *Newsweek*. <https://www.newsweek.com/mysterious-mounds-great-salt-lake-utah-explained-mirabilite-1741151>

## Print Magazine Article (Section 10.1)

Nicholl, K. (2020, May). A royal spark. *Vanity Fair*, 62(5), 56–65, 100.

## Online Newspaper Article (Section 10.1)

Roberts, S. (2020, April 9). Early string ties us to Neanderthals. *The New York Times*. <https://www.nytimes.com/2020/04/09/science/neanderthals-fiber-string-math.html>

## Print Newspaper Article (Section 10.1)

Reynolds, G. (2019, April 9). Different strokes for athletic hearts. *The New York Times*, D4.

**Blog Post (Section 10.1)**

Rutledge, P. (2019, March 11). The upside of social media. *The Media Psychology Blog*.  
<https://www.pamelarutledge.com/2019/03/11/the-upside-of-social-media/>

**Authored Book (Section 10.2)**

Kaufman, K. A., Glass, C. R., & Pineau, T. R. (2018). *Mindful sport performance enhancement: Mental training for athletes and coaches*. American Psychological Association.  
<https://doi.org/10.1037/0000048-000>

**Edited Book Chapter (Section 10.3)**

Zekele, W. A., Hughes, T. L., & Drozda, N. (2020). Home-school collaboration to promote mind-body health. In C. Maykel & M. A. Bray (Eds.), *Promoting mind-body health in schools: Interventions for mental health professionals* (pp. 11–26). American Psychological Association.  
<https://doi.org/10.1037/0000157-002>

**Online Dictionary Entry (Section 10.3)**

American Psychological Association. (n.d.). Internet addiction. In *APA dictionary of psychology*. Retrieved April 24, 2022, from <https://dictionary.apa.org/internet-addiction>

**Report by a Group Author (Section 10.4)**

World Health Organization. (2014). *Comprehensive implementation plan on maternal, infant and young child nutrition*. [https://apps.who.int/iris/bitstream/handle/10665/113048/WHO\\_NMH\\_NHD\\_14.1\\_eng.pdf?ua=1](https://apps.who.int/iris/bitstream/handle/10665/113048/WHO_NMH_NHD_14.1_eng.pdf?ua=1)

**Report by Individual Authors (Section 10.4)**

Winthrop, R., Ziegler, L., Handa, R., & Fakoya, F. (2019). *How playful learning can help leapfrog progress in education*. Center for Universal Education at Brookings. [https://www.brookings.edu/wp-content/uploads/2019/04/how\\_playful\\_learning\\_can\\_help\\_leapfrog\\_progress\\_in\\_education.pdf](https://www.brookings.edu/wp-content/uploads/2019/04/how_playful_learning_can_help_leapfrog_progress_in_education.pdf)

**Press Release (Section 10.4)**

American Psychological Association. (2020, March 2). *APA reaffirms psychologists' role in combating climate change* [Press release]. <https://www.apa.org/news/press/releases/2020/03/combating-climate-change>

**Conference Session (Section 10.5)**

Davidson, R. J. (2019, August 8–11). *Well-being is a skill* [Conference session]. APA 2019 Convention, Chicago, IL, United States. [https://irp-cdn.multiscreensite.com/a5ea5d51/files/uploaded/APA2019\\_Program\\_190708.pdf](https://irp-cdn.multiscreensite.com/a5ea5d51/files/uploaded/APA2019_Program_190708.pdf)

**Dissertation From a Database (Section 10.6)**

Horvath-Plyman, M. (2018). *Social media and the college student journey: An examination of how social media use impacts social capital and affects college choice, access, and transition* (Publication No. 10937367). [Doctoral dissertation, New York University]. ProQuest Dissertations and Theses Global.

**Preprint Article (Section 10.8)**

Latimier, A., Peyre, H., & Ramus, F. (2020). *A meta-analytic review of the benefit of spacing out retrieval practice episodes on retention*. PsyArXiv. <https://psyarxiv.com/kzy7u/>

**Data Set (Section 10.9)**

O'Donohue, W. (2017). *Content analysis of undergraduate psychology textbooks* (ICPSR 21600; Version V1) [Data set]. Inter-university Consortium for Political and Social Research. <https://doi.org/10.3886/ICPSR36966.v1>

**Film or Video (Section 10.12)**

Docter, P., & Del Carmen, R. (Directors). (2015). *Inside out* [Film]. Walt Disney Pictures; Pixar Animation Studios.

**TV Series Episode (Section 10.12)**

Dippold, K. (Writer), & Trim, M. (Director). (2011, April 14). *Fancy party* (Season 3, Episode 9) [TV series episode]. In G. Daniels, H. Klein, D. Miner, & M. Schur (Executive Producers), *Parks and recreation*. Deedle-Dee Productions; Fremulon; 3 Arts Entertainment; Universal Media Studios.

**Webinar (Section 10.12)**

Kamin, H. S., Lee, C. L., & McAdoo, T. L. (2020). *Creating references using seventh edition APA Style* [Webinar]. American Psychological Association. <https://apastyle.apa.org/instructional-aids/tutorials-webinars>

**YouTube Video (Section 10.12)**

Above The Noise. (2017, October 18). *Can procrastination be a good thing?* [Video]. YouTube. <https://www.youtube.com/watch?v=FQMwmBNNOnQ>

**Song or Track (Section 10.13)**

Nirvana. (1991). *Smells like teen spirit* [Song]. On *Nevermind*. DGC.

**Radio Broadcast (Section 10.13)**

Hersher, R. (2020, March 19). *Spring starts today all over America, which is weird* [Radio broadcast]. NPR. <https://www.npr.org/2020/03/19/817237429/spring-starts-today-all-over-america-which-is-weird>

**Podcast Episode (Section 10.13)**

Santos, L. (Host). (n.d.) *Psychopaths and superheroes* (No. 1) [Audio podcast episode]. In *The happiness lab with Dr. Laurie Santos*. Pushkin Industries. <https://www.happinesslab.fm/season-2-episodes/episode-1>

**Infographic (Section 10.14)**

American Psychological Association. (n.d.). *Data sharing* [Infographic]. <https://www.apa.org/pubs/journals/>

[data-sharing-infographic.pdf](#)

#### **PowerPoint From a Classroom Website (Section 10.14)**

Mack, R., & Spake, G. (2018). *Citing open source images and formatting references for presentations* [PowerPoint slides]. Canvas@FNU. <https://fnu.onelogin.com/login>

#### **Tweet (Section 10.15)**

Obama, B. [@BarackObama]. (2020, April 7). *It's World Health Day, and we owe a profound debt of gratitude to all our medical professionals. They're still giving* [Tweet]. Twitter. <https://twitter.com/BarackObama/status/1247555328365023238>

#### **Open Educational Resource (Section 10.16)**

Fagan, J. (2019, March 25). *Nursing clinical brain*. OER Commons. Retrieved January 7, 2020, from <https://www.oercommons.org/authoring/53029-nursing-clinical-brain/view>

#### **Webpage (Section 10.16)**

Chandler, N. (2020, April 9). *What's the difference between Sasquatch and Bigfoot?* howstuffworks. <https://science.howstuffworks.com/science-vs-myth/strange-creatures/sasquatch-bigfoot-difference.htm>

#### **Webpage on a News Website (Section 10.16)**

Machado, J., & Turner, K. (2020, March 7). *The future of feminism*. Vox. <https://www.vox.com/identities/2020/3/7/21163193/international-womens-day-2020>

#### **Webpage With a Retrieval Date (Section 10.16)**

Center for Systems Science and Engineering. (2020, May 6). *COVID-19 dashboard by the Center for Systems Science and Engineering (CSSE) at Johns Hopkins University (JHU)*. Johns Hopkins University & Medicine, Coronavirus Resource Center. Retrieved May 6, 2020, from <https://coronavirus.jhu.edu/map.html>

For all online scholarly journals, **provide the author(s) name(s), the name of the article in quotation marks, the title of the publication in italics, all volume and issue numbers, and the year of publication.** Include a DOI if available, otherwise provide a URL or permalink to help readers locate the source.

How do you write an online bibliography?

**Include information in the following order:**

1. author (the person or organisation responsible for the site)
2. year (date created or last updated)
3. page title (in italics)
4. name of sponsor of site (if available)
5. accessed day month year (the day you viewed the site)
6. URL or Internet address (pointed brackets).

## APA 7th Citation Examples

Material Type	In-text Citation	Bibliography
A book	(Sapolsky, 2017)	Sapolsky, R. M. (2017). <i>Behave: The biology of humans at our best and worst</i> . Penguin Books.
Chapter in an <u>edited</u> book  (If the chapter is from an authored book, <u>use the book citation</u> )	(Dillard, 2020)	Dillard, J. P. (2020). Currents in the study of persuasion. In M. B. Oliver, A. A. Raney, & J. Bryant (Eds.), <i>Media effects: Advances in theory and research</i> (4th ed., pp. 115–129). Routledge.
An article in a print journal	(Weinstein, 2009)	Weinstein, J. (2009). “The market in Plato’s Republic.” <i>Classical Philology</i> , 104(4), 439-458.
An article in an electronic journal	(Grady et al., 2019)	Grady, J. S., Her, M., Moreno, G., Perez, C., & Yelinek, J. (2019). Emotions in storybooks: A comparison of storybooks that represent ethnic and racial groups in the United States. <i>Psychology of Popular Media Culture</i> , 8(3), 207–217. <a href="https://doi.org/10.1037/ppm0000185">https://doi.org/10.1037/ppm0000185</a>
A website	(Bologna, 2019)	Bologna, C. (2019, October 31). <i>Why some people with anxiety love watching horror movies</i> . HuffPost. <a href="https://www.huffpost.com/entry/anxiety-love-watching-horror-movies_1_5d277587e4b02a5a5d57b59e">https://www.huffpost.com/entry/anxiety-love-watching-horror-movies_1_5d277587e4b02a5a5d57b59e</a>

Most of these examples came from the Reference Examples page on the APA website. Use the same format for print books and ebooks. For ebooks, the format or device (e.g., Kindle) is not included in the reference.

## ARTICLE VII. - COMMITTEES

**Section 1.** The committees serve as an advisory body to the Board.

- a. Standing committees shall be Practice, Continuing Nursing Education/IV Therapy, Advanced Practice, Finance, Investigative, Education, and Certified Nurse-Midwife Council.
- b. Committees may submit recommendations to the Board. A Board member will need to make the recommendation in a motion which would then be subject to approval by the entire Board.
- c. Committee meetings shall conform to the law regarding open meetings. The dates, times, and places of all committee meetings shall be listed with their agenda.
- d. Members of the Board on standing committees shall be appointed by the President in consultation with the Vice President following the annual meeting.
- e. Non-Board members shall be appointed to standing committees by the President in consultation with the Vice President and shall serve for two year terms. Each non-Board committee member shall have qualifications related to the committee of appointment.
- f. Appropriate Board staff shall serve as non-voting members of all committees. Board staff or designees shall provide support services to each committee, and prepare and distribute minutes and agendas of each meeting to committee members.
- g. Agendas will be prepared in accordance with Agenda Policy (see attachment A).
- a. Membership: A minimum of three Board Members, including at least one Practice



**Section 3.** Continuing Nursing Education/ IV Therapy Committee

- a. Membership: A minimum of three Board Members, including one RN member and three non-board members who are representatives of approved CNE providers.
- b. Purpose: To review continuing nursing and mental health technician education; To review and recommend revisions to CNE statutes and regulations; To monitor and approve CNE providers for both initial and renewal status; To review statistical information regarding providers of CNE. To review and recommend revisions in educational statutes and regulations for IV therapy programs. To review educational policies for IV therapy programs; to review all reports and evaluations of IV therapy programs.

**Section 9.** Other Committees

Such other committees, standing or ad hoc, shall be appointed by the President as deemed necessary to carry on the work of the Board. The President shall provide any such committee with a stated purpose or mission.