

**Kansas State Board of Nursing
Landon State Office Building, Room 509
Board Meeting Minutes
September 16, 2015**

Call to Order: The meeting was called to order by Vice President J. Klaassen at 9:15 a.m. in room 509 of the Landon State Office Building.

Board Present: JoAnn Klaassen, RN, MN, JD
Carol Bragdon, PhD, APRN
Judith Hiner, RN, BSN
Rebecca Nioce, Public Member – absent with prior notice
Jeanne Catanzaro, MSN, RN
Garet King, Public Member
Leanna Beeson, LPN – left at noon
Patricia Zeller, MSN, APRN NP-C
Mary Struble, LPN
Sherri Brown, RN, BSN
Jennifer Szambecki, Public Member – absent with prior notice

Staff Present: Mary Blubaugh, MSN, RN, Executive Administrator
Diane Glynn, JD, RN, Practice Specialist
Carol Moreland, MSN, RN, Education Specialist
Miriah Kidwell, MBA, RN, Education Specialist – absent with prior notice
Adrian Guerrero, Director of Operations
Inge Reed, CPM, Executive Assistant

Announcements: J. Klaassen introduced the two new Board members: Sherri Brown and Mary Struble.

Review onsite packet: M. Blubaugh introduced the agency’s new AAG Bryce Benedict.

It was moved to accept the agenda as presented.
Motion #1 Beeson/Catanzaro. Adopted UYVV.

Consent Item Agenda

Minutes: The minutes from the June 17, 2015 board meeting were reviewed. It was moved to approve the minutes from the June 17, 2015 meeting as written.
Motion # 2 Hiner/Bragdon. Adopted UYVV.

The minutes from the August 12, 2015 special board meeting were reviewed. I move to approve the minutes from the August 12, 2015 meeting as written.
Motion # 3 King/Bragdon. Adopted UYVV.

Exec. Admin. Report: M. Blubaugh reported to the Board. (See Report) It was consensus of the Board to accept the report.

Staff Reports: D. Glynn reported to the Board. (See Report) It was consensus of the Board to accept the report.

A. Guerrero reported to the Board. (See Report) It was consensus of the Board to accept the report.

It was moved to approve the National Student Clearing House for student transcript transmission.

Motion #4 Hiner/Catanzaro. Adopted UYVV.

C. Moreland reported to the Board. (See Report) It was consensus of the Board to accept the report.

Executive session: I move that, pursuant to K.S.A. 2014 Supp. 75-4319(b)(2), the Board recess into executive session, with the Board's legal counsel, Assistant Attorney General Janet Arndt and Mary Blubaugh and Carol Moreland who are included as the client, for 60 minutes to seek legal advice that is privileged information in the attorney-client relationship.

The Board will reconvene the open meeting in this same location at 10:55 a.m. Carol Moreland left the executive sessions at 10:40 a.m.

Motion #5 Hiner/King. Adopted UYVV.

I move to revise the agenda to bring forward K.A.R. 60-2-101, the NCSBN contract and the Education work sheets.

Motion #6 Hiner/Beeson. Adopted UYVV.

K.A.R. 60-2-101: I move to accept the changes to K.A.R. 60-2-101 as presented in the onsite packet.

Motion #7 King/Catanzaro. Adopted UYVV.

Education worksheet: C. Moreland explained about the education worksheets: Request to increase student numbers, requirements for approval of nursing program and application for initial approval of a nursing program.

I move to accept the following forms:

a) Application for initial approval of a nursing program, K.S.A. 60-2-101, KSBN, checklist and table of contents

b) Requirements for approval of nursing programs, K.S.A. 60-2-101 – Requirements for initial approval, KSBN

c) Request to increase student numbers

Motion #8 Bragdon/Catanzaro. Adopted UYVV.

NCSBN contract: I move to delegate NCSBN contract negotiation to Mary Blubaugh, Jo Klaassen and Garet King in consultation with Janet Arndt, AAG.
Motion #9 Hiner/Catanzaro. Adopted UYVV.

It was consensus of the Board to have the Education Committee review and recommend changes to the educations regulations within the next 9 months.

Committee Reports

Educ. Comm. Report: P. Zeller, vice chairperson gave the Education Committee report. (See committee report) The Education Committee report was accepted by consensus of the Board.

It was moved to accept the site visit report for Brown Mackie College – Salina PN Program with recommendations and to reapprove the program for a period of five years.
Motion #10 Zeller/Bragdon. Adopted UYVV.

It was moved to accept the site visit report for Brown Mackie College – Salina ADN Program with recommendations and to reapprove the program for a period of five years.
Motion #11 Zeller/Catanzaro. Adopted UYVV.

It was moved to accept the site visit report for Wright Career College – Wichita ADN Program with recommendations and to reapprove the program for a period of five years.
Motion #12 Zeller/Bragdon. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Washburn University BSN Program clarifying 30 clock hours of NU 306 Health Assessment and Promotion lab per semester.
Motion #13 Zeller/Hiner. One abstention Jeanne Catanzaro.

It was moved to accept the Major Curriculum Change Request from Donnelly College PN Program to add a 2 credit hour Healthcare Ethics course and to add a 1 credit hour NCLEX-PN review course to the final semester.
Motion #14 Zeller/Catanzaro. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Colby Community College ADN and PN Programs for the relocation of the WaKeeney Campus to Quinter, KS.
Motion #15 Zeller/Catanzaro. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Colby Community College PN Program for the Maternal and Child I clinical portion to be moved to the spring semester from the fall semester for the full-time practical nursing program.

Motion #16 Zeller/Beeson. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Colby Community College ADN and PN Programs to change credit hours from 75 to 70 to meet the requirements for the Kansas Board of Regents. Proposed with the Fall of 2016 Applicants. Changes in credit hours include the following changes: In level I – drop Basic Nutrition (3 hours), reduce Medical Surgical Nursing I Clinical to 2 hours and reduce Medical Surgical Nursing II Clinical to 2 hours. In level II – increase Microbiology to 5 hours, drop Introduction to Ethics (3 hours) and drop Nursing Microbiology (2 hours).

Motion #17 Zeller/Catanzaro. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Neosho County Community College PN Program with relocating Level I students at Independence, KS to space at Independence Community College for classroom instruction with the possibility of doing some instruction in hybrid format.

Motion #18 Zeller/Hiner. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Manhattan Area Technical College ADN Program to revise the program's nursing philosophy and include a model that shows the program's major concepts and guidelines.

Motion #19 Zeller/Catanzaro. Adopted UYVV.

It was moved to accept the Major Curriculum Change Request from Hutchinson Community College ADN Program to revise and update program Philosophy and Organizing Framework.

Motion #20 Zeller/Bragdon. Adopted. UYVV.

It was moved to reapprove the PN, ADN and BSN programs on full approval status through December, 2016.

Motion #21 Zeller/Catanzaro. Adopted. UYVV.

It was moved to reapprove the conditional approval status of Pratt Community College ADN Program and Kansas Wesleyan University BSN Program through December, 2016.

Motion #22 Zeller/Bragdon. Adopted UYVV.

It was moved to approve the request from Rasmussen College to offer an accelerated BSN Program at the Topeka and Overland Park campuses with a site visit to occur before approval is given to admit students.

Motion #23 Zeller/Hiner. Adopted UYVV.

It was moved to approve the Petition for Permission to Test/Retest NCLEX summary from May 19, 2015 to August 20, 2015 which includes:

Rashty Adams	Keia McGhee	Lure’a Robertson
Lisa Baker	Quintina Mannie	Charisma Robol
Prabhjot Gill	Connie Noren	Britney Williams
Rena Hartley		

Motion #24 Zeller/Bragdon. Adopted UYVV.

Investigative Report:

J. Hiner, chairperson gave the Investigative Committee report. (See committee report) The Investigative Committee report was accepted by consensus of the Board.

I move to approve 60-3-110 & 60-7-106 as proposed.
Motion #25 Hiner/Catanzaro. Adopted UYVV.

CNE Report:

J. Hiner, chairperson gave the CNE Committee report. (See committee report) The CNE Committee report was accepted by consensus of the Board.

It was moved to approve K.A.R. 60-9-106 as revised.
Motion #26 Hiner/Catanzaro. Adopted UYVV.

It was moved to approve K.A.R. 60-9-105 as revised.
Motion #27 Hiner/Bragdon. Adopted UYVV.

It was moved to approve Ellsworth County Medical Center’s (5) five year renewal application pending receipt of requested information.
Motion #28 Hiner/Catanzaro. Adopted UYVV.

It was moved to approve Wesley Medical Center Perinatal Outreach Program’s (5) five year renewal application.
Motion #29 Hiner/Beeson. Adopted UYVV.

It was moved to approve Olathe District Schools (5) five year renewal application.
Motion #30 Hiner/Beeson. Adopted. UYVV.

It was moved to approve Kansas Association of Nurse Anesthetists (5) five year renewal application pending submission of corrections.
Motion #31 Hiner/Beeson. Adopted UYVV.

It was moved to approve Manhattan Area Technical Colleges (5) five year renewal application.
Motion #32 Hiner/Beeson. Adopted UYVV.

It was moved to approve Ransom Memorial Hospitals (5) five year renewal application.

Motion #33 Hiner/Brown. Adopted UYVV.

It was moved to approve KDHE Bureau of Community Health Systems application as a new long-term CNE provider pending submission of corrections.

Motion #34 Hiner/Struble. Adopted UYVV.

It was moved to discontinue the LT CNE providerships on Compassionate Care Hospice, Hagan and Associates, and The Lemons Center for Behavioral Pain Management.

Motion #35 Hiner/Beeson. Adopted UYVV.

It was moved to deny the request for continuing education credentialing credit for a credentialing course.

Motion #36 Hiner/Beeson. Adopted UYVV.

APRN Report:

C. Bragdon, chairperson gave the APRN Committee report. (See Committee Report) The APRN Committee Report was accepted by consensus of the Board.

It was moved to approve the following out of state schools and their below noted programs as meeting the board's criteria:

Drexal University – RNA

Kaplan University – FNP

Malone University – Adult CNS

Northeastern University – RNA

Rosalind Franklin University – RNA

Texas Woman's University – Adult Health NP

University of Akron – RNA

University of Milwaukee – Family NP

University of Nebraska Medical Center – Psychiatric Mental Health NP

University of Texas at Austin – Psychiatric Mental Health NP

University of Texas Health Science Center – San Antonio – FNP

Motion #37 Bragdon/Catanzaro. Adopted UYVV.

Chair to Secretary Bragdon

Practice/IV Therapy Report: J. Klaassen, vice chairperson gave the Practice/IV Therapy Committee report. (See Committee Report) The Practice/IV Therapy Committee Report was accepted by consensus of the Board.

It was consensus of the Board to have C. Moreland collect more information about the Paramedic/Mobile Integrated Health Care Course.

It was moved to approve K.A.R. 60-7-102 and 60-3-102 using like language.

Motion #38 Klaassen/Hiner. Adopted UYVV.

It was moved to approve the LPN IV Therapy Clinical Competency List and the LPN IV Therapy Clinical Competency Evaluation.

Motion #39 Klaassen/Hiner. Adopted UYVV.

I moved to approve K.A.R. 60-3-103 and 60-3-113 to include notification to the board of a conviction within 30 days.

Motion #40 Klaassen/Catanzaro. Adopted UYVV.

Chair to Vice President Klaassen

Finance Report:

G. King, vice chairperson gave the Finance Committee Report. (See Committee report) The Finance Committee report was accepted by consensus of the Board.

It was moved to accept K.S.A. 74-1109 with no recommended changes.

Motion #41 King/Catanzaro. Adopted UYVV.

It was moved to accept K.S.A. 65-1118a with no recommended changes.

Motion #42 King/Catanzaro. Adopted UYVV.

Lunch:

12:18 p.m.

Open session:

1:00 p.m.

Unfinished Business:

Workforce data:

A. Guerrero gave report about the options of who could host the workforce survey data and store the information when completed.

It was consensus of the Board to go forward with the workforce survey and take the questionnaire to the AG's office.

New Business:

Review Mission Statement:

The mission of the Kansas State Board of Nursing is to assure the citizens of Kansas safe and competent practice by nurses and mental health technicians. The mission was reviewed and no changes were made.

Delegate Assembly:

J. Hiner, J. Klaassen, M. Blubaugh, and A. Guerrero attended Delegate Assembly on August 19-21, 2015 in Chicago, IL and reported to the board.

Election of Officers:

It was consensus of the Board that if you are not re-elected you will continue in your position until today's meeting is adjourned.

President: Garet King nominated JoAnn Klaassen for president. Nominations cease. JoAnn Klaassen was elected President. UYVV.

Vice President: JoAnn Klaassen nominated Carol Bragdon for vice president. Nominations cease. Carol Bragdon was elected Vice President. UYVV.

Secretary: Patricia Zeller nominated Judith Hiner for secretary. Nominations cease. Judith Hiner was elected Secretary. UYVV.

Board Member Reviewer:

I move that the Board designate and delegate to the President the Board's authority to:

(1) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding matters that have been recommended for emergency proceedings by staff; and

(2) Act as Presiding Officer pursuant to K.S.A. 2014 Supp. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to conduct emergency proceedings and issue an order as required by K.S.A. 2013 Supp. 77-536 on all matters that are being or have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder, unless the President determines the emergency proceeding should be conducted and decided by the Investigative Committee; and I further move that if the President be unavailable to act as described above, the Vice President of the Board is so designated and delegated to act as described above.

Motion #43 Hiner/King. Adopted UYVV.

I move that the Board designate and delegate to the Chair of the Investigative Committee the Board's authority to:

(1) Issue to an applicant meeting the qualifications and requirements of the Kansas Nurse Practice Act any initial, renewal, endorsement, or reinstatement license, certificate of qualification or authorization to practice nursing;

(2) Conduct hearings, enter into settlements, issue decisions, and assess fines pursuant to K.S.A. 74-1110 and amendments thereto, regarding an allegation that a person granted a license, certificate of qualification or authorization to practice nursing has violated or not complied with the Kansas Nurse Practice Act and or regulations adopted thereunder;

(3) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding applications that are being investigated or have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations promulgated thereunder by the Board; and

(4) Act as Presiding Officer pursuant to K.S.A. 2014 Supp. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to review, decide and issue any orders on matters involving all applications whether initial, renewal, endorsement, or reinstatement for any license, certificate of qualification or authorization to practice nursing that have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder; such delegation includes, but is not limited to:

- sending warning or reprimand letters;
- entering into settlement agreements;
- conducting KAPA proceedings and hearings;
- issuing prehearing orders;
- issuing initial orders denying or imposing limitations on any license, certificate, or authorization to practice nursing under the Kansas Nurse Practice Act; and
- taking any other action related thereto

unless the President determines the matter should be sent to the Office of Administrative Hearings for further proceedings or considered and decided by the Investigative Committee; and

I further move that if the Chair be unavailable, the Vice Chair of the Investigative Committee is so designated and delegated to act as described above.

Motion #44 Bragdon/Catanzaro. Adopted UYVV.

Subject to motion number 43 regarding delegation of Applications and motion number 44 regarding delegation of emergency proceedings, I move that the Board designate and delegate to the Investigative Committee its authority to:

(1) Conduct hearings, enter into settlements, issue decisions, and assess fines pursuant to K.S.A. 74-1110 and amendments thereto, regarding an allegation that a person granted a license, certificate of qualification or authorization to practice nursing has a violated or not complied with the Kansas Nurse Practice Act and or regulations adopted thereunder:

(2) Make a reasonable grounds determination pursuant to K.S.A. 65-1120(b), and amendments thereto, of the Kansas Nurse Practice Act regarding applications that are being investigated or have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder; and

(3) Act as Presiding Officer pursuant to K.S.A. 2014 Supp. 77-514(g) and 77-551(a) and (c) and amendments thereto, of the Kansas Administrative Procedures Act, to review, decide and issue any orders on all matters in cases that have been investigated for any alleged violation of or compliance with the Kansas Nurse Practice Act or regulations adopted thereunder; such delegation includes, but is not limited to:

- sending warning or reprimand letters;
- entering into settlement agreements;
- conducting reviews, proceedings and hearings;
- issuing prehearing orders;
- issuing initial orders that censure, revoke, limit, or suspend any license, certificate, or authorization to practice nursing under the Kansas Nurse Practice Act; and
- taking any other action related thereto

unless the Investigative Committee determines that the matter should be sent to the Office of Administrative Hearings for conducting further proceedings and issuing an initial order or considered by the Board.

Motion #45 Bragdon/Hiner. Adopted UYVV.

Adjourn: Adjourn meeting at 2:05 p.m.

JoAnn Klaassen, Board Vice President

Date

Carol Bragdon, Secretary

Date

Mary Blubaugh, Executive Administrator

Date