

**Kansas State Board of Nursing  
Landon State Office Building, Room 560  
Finance Committee Minutes  
March 30, 2016**

Time: 8:30 a.m. – 9:00 a.m.

Committee Members:       Garet King, Public Member, Chair  
Mary Struble, LPN, Vice Chair – absent with prior notice  
Jennifer Szambecki, Public Member

Staff:                       Mary Blubaugh, MSN, RN  
Adrian Guerrero, Director of Operations  
Inge Reed, CPM, Executive Assistant

Call to order:               The Finance Committee meeting was called to order in room 560 of the Landon State Office Building at 8:34 a.m. by G. King, Chair.

Review onsite packet:

Add/Rev. Agenda:         Under New Business: End of Year Purchases

Minutes:                    The minutes of the December 9, 2015 meeting were reviewed. It was moved to accept the December 9, 2015 minutes as written.  
Motion #1 Szambecki/King accepted.

**Unfinished Business:**

FY16 & FY17 Budgets:     M. Blubaugh reported that we are \$130, 000 under budget.

**New Business:**

End of Year Purchases:    A. Guerrero reported about the needed upgrades to our imaging system and that the software is up for renewal. The system will be moved to the virtual infrastructure, so no equipment will be purchased just the licenses.  
It was the consensus of the committee to request from the Board \$30,000 to upgrade the imaging system.

A. Guerrero reported that we have upgraded our licensing system and the online applications are almost ready. It was decided to have the temporary permits electronic also, so this upgrade needs to be completed before the applications can be implemented.  
It was the consensus of the committee to request from the Board \$20,000 to upgrade the licensing system for the electronic temporary permits.

Current fees:              The current fees were reviewed and discussed. It was decided to leave the fee as they are.

Adjourn:                    It was moved to adjourn at 8:49 a.m.  
Motion #2 King/Szambecki accepted.

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Committee Chairperson

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Date